

## Pool Advisory Committee Meeting Minutes

**Date:** Thursday, July 25, 2024 **Time:** 6:00 PM **Location:** Jewett Park Community Center

### Attendees:

- Jeff N (Pool Manager)
- Rick P (Board Liaison)
- Tony K (Superintendent of Recreation)
- Jan K
- Mike F
- Nan S
- Gerard B

### Absent:

- David [Arrived late to the meeting]

**1. Call to Order** The meeting was called to order at 6:00 PM.

**2. Approval of Minutes** The minutes from the previous meeting were reviewed. No questions or comments arose.

**3. Public Matters** No members of the public were present.

### 4. Operations Updates

- **Staffing:**
  - Jeff reported that the pool began the summer with 130 staff members and currently employs 129.
  - 73 staff members are high school students remaining in the area, with 45 having limited availability due to fall sports and other commitments.
  - Initiatives for 2024 include limiting staff hours to under 40 per week, enforcing labor laws (including required breaks), and promoting a healthier work-life balance.
  - Frozen schedules have been implemented for new hires to ensure coverage on the busiest days, while shift trades are encouraged to allow for flexibility.
- **Seasonal Pool Pass Sales:**
  - Total pool pass sales are down by approximately 170 compared to the same time last year.
  - The "Family of 4" pass is the most popular.
- **Rentals and Birthday Parties:**
  - A total of 29 rentals/parties have taken place this season.
  - Notably, weekend morning pool parties at Deerspring have been replaced with public swim time.
- **Swim Lessons:**
  - Public swim lessons generated \$12,000 in revenue, with 361 enrollments. Parent-tot classes and early summer open lessons were most popular.

- Private lessons, offered through a new online booking system, have been successful, with 69 lessons taught.
- **Concessions:**
  - Concession sales at Deerspring totaled just over \$7,000, with Italian ice freeze pops and Polar Bear Chocolate Chip sandwiches being top sellers.
  - Mitchell's concession sales reached over \$13,000.
  - A food truck from Michael's has been present on weekends, with Sundays showing stronger sales, likely due to concerts in the park.
  - Overall, concession sales are up compared to last year.
- **Coho Swim Club:**
  - Coho held a successful annual outdoor swim meet at Deerspring in collaboration with Highland Park.
- **Audits:**
  - Audits were conducted by Councilman Hunsaker, focusing on lifeguard vigilance.
  - While all audits were successful, some areas for improvement were identified regarding adherence to Red Cross procedures.
- **End of Season Hours:**
  - End-of-season pool and splash pad hours were reviewed (see source for specific details).
  - The rationale behind the chosen hours was discussed, primarily driven by staff availability.

## 5. New Business

- **Mechanical Failure at Mitchell Pool:**
  - The recent closure of Mitchell Pool due to a mechanical issue was discussed.
  - The malfunctioning part, a variable frequency driver for the circulation pump, required replacement.
- **Age Requirements for Unaccompanied Minors:**
  - The current age requirement for unaccompanied minors at the pool is 13 years old.
  - This policy is consistent with other area park districts.
  - The language used to communicate the policy will be reviewed for clarity.
- **Weekend Morning Attendance at Deerspring:**
  - Data was reviewed on attendance and revenue generated during weekend morning public swim hours at Deerspring (replacing previous party rentals).
- **Shade Structures:**
  - The recently purchased umbrella for Deerspring was deemed unsuitable due to wind instability.
  - A permanent shade structure is being considered for next year.
- **Accessibility at Deerspring:**
  - Positive feedback was shared regarding the staff's assistance with an elderly patron who had difficulty accessing the pool.

## 6. Adjournment

The meeting was adjourned at 6:50pm. The next meeting is scheduled for Thursday, September 26th, at 6:00 PM.