

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 7:00 p.m. in the Jewett Park Community Center. Finance Director Harvey called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)

ABSENT: None (0)

Staff: Executive Director Annmarie Flaherty, Deputy Executive Director and Director of Recreation Laura McCarty, Finance Director Jeff Harvey, Superintendent of Recreation Tony Korzyniewski, Director of Golf Operations Jason Mannina, Director of Parks Jay Zahn and Superintendent of Marketing Deanna Musurlian

II. APPROVAL OF MINUTES

Commissioner Brown moved to approve the minutes from the August 15, 2024, Finance Meeting, and August 15, 2024, Regular Board Meeting. Commissioner Patinkin seconded the motion. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

III. APPROVAL OF DISBURSEMENTS

Commissioner Caron moved to approve the Voucher Listing dated September 19, 2024, in the amount of **\$1,974,999.53** including **\$3,650.62** of travel and training expenses. Commissioner Brown seconded the motion. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

IV. MATTERS OF THE PUBLIC, VISITORS AND GUESTS

A. Comments from the Public, Visitors and Guests

An educator who works on the south side of Chicago is very interested in politics and the reform that needs to happen in the schools. She believes Kipling is one of the best functioning schools she has seen.

B. Communications and Correspondence

Ms. Flaherty reported Allison Zalee and Abby Portman indicated the District 109 PTO would like to donate some new basketball hoops for Walden. She will speak with them to determine their interest and will work with staff to see if it can work with the existing equipment and what the costs will be. Mr. Zahn noted that he planned for the expense in next year's budget.

V. COMMITTEE LIAISON REPORTS

A. Recreation Center Advisory Committee

Mr. Korzyniewski provided a brief update on the capital projects that were completed over the summer, including the purchase of indoor cycle bikes, gym floor maintenance, awning and office renovations, swimming pool lane replacement and a new floor scrubber. The proposed capital projects for next year include replacing the rooftop units, pool equipment and possible updates to the weightlifting equipment.

The Sky team will remain for another year. Hospital Therapy will be adding a new therapist and is considering expanding their hours and potentially using the adjacent space if it becomes available. North Shore Gymnastics has extended their agreement for another year.

Operations are expected to get busier with an increase in indoor activity during the cold weather. The recent Reuse-a-rama event was a success, receiving the highest number of donations ever. An open house is planned for the second week of October, with advisory committee members volunteering as ambassadors.

B. Golf Advisory Committee

Golf is doing well and the overall numbers are looking good. The restaurant is no longer run by the Park District and by Tap House. The golf course is in wonderful shape. The senior rates will go up by \$4 which is a higher percentage than the overall rack rates which will go up by about \$2. They plan on improving three cart paths. Tap House is planning on having a lot of events to draw new customers. Commissioner Cohen commended Jason and the entire golf staff for doing a great job.

C. Affiliate Advisory Committee

Commissioner Serota reported the affiliate advisory committee, which includes representatives from DYBA, AYSO, Pegasus, Deerfield Lacrosse, Deerfield Football and Men's Soccer, reviewed the Spring season and discussed fall season dates and registration numbers. They discussed the turf availability at DHS and the light codes. A question came up about getting AEDs at all of the fields. Mr. Zahn noted the Safety Committee has been looking into it.

D. PTC Members' Council

Ms. McCarty reported they welcomed 14 new members in August and 86 to date. They had two banquets with 35 participants each. Their golf member banquet will be on September 24, 2024. They have a few other events in September with good registration numbers. Unfortunately, two programs did not run. The demographics seem to be changing, with a shift to people in their 70s.

VI. ACTION ITEMS

A. Consideration of Camosy Construction Payment Request #9 for the Jewett Park Community Center Renovation

Commissioner Serota moved to approve Camosy Construction payment request #9 for the Jewett Park Community Center renovation in the amount of \$53,658 for 50% of the project retainage on the Jewett Park Community Center lower level renovation project. Commissioner Caron seconded the motion. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

B. Consideration of A-Lamp Construction Final Payment Request for PTC Parking Lot Renovation

Commissioner Brown moved to approve the final payment request for PTC parking lot renovations in the amount of \$150,697.99 as submitted by A-Lamp Construction. Commissioner Patinkin seconded the motion. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

C. Consideration of SemperFi Payment Request #7 for Jewett Park Phase 2 Renovation Project

Commissioner Brown moved to approve the SemperFi payment request #7 for progress on the work completed on Jewett Park Phase 2 renovation project in the amount of \$288,491.74. Commissioner Caron seconded the motion. Mr. Zahn reported the nature and picnic areas should be open next week. There were some grading mistakes and inclement weather, which caused some concrete issues and delays. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

D. Consideration of Simon Roofing Final Payment Request #7 for JPCC Roof/Gutter Restoration Project

Commissioner Serota moved to approve the final payment request for JPCC roof and gutter restoration project in the total amount of \$58,326 as submitted. Commissioner Brown seconded the motion. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

E. Consideration of Sachs Recreation Center Use for DHS Post Prom event

Jessica Berger, Chair of the DHS/DPN prom after party, thanked the Park District for the 2024 prom after party. More than 90% of the DHS senior class attended the event. Mr. Korzyniewski reported it is a great event for the community and students.

Commissioner Brown moved to approve the use of the Sachs recreational center by the Deerfield High School after prom party parent committee at no rental cost from Saturday, May 17, 2025 at 5:00 pm until Sunday, May 18, 2025 at 5:00 am for the annual DHS post prom event. Commissioner Caron seconded the motion. The motion passed by the following roll call vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

F. Consideration of Sachs Recreation Center Use for NSRG Select Invitational Meet

Commissioner Brown moved to approve the use of the Sachs Recreation Center for the NSRG Select Invitational Meet at no rental cost from February 7 to February 9, 2025 for a Select Invitational Meet including the tennis court, racket ball court, eight 8-foot tables and 20 chairs. NSRG will be responsible for all direct labor costs incurred by the Park District for any after-hours facility. They will also be responsible for providing volunteers for takedown of mats and program equipment. Commissioner Serota seconded the motion. The motion passed by the following vote:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

VII. OTHER MATTERS

A. Biannual Strategic Plan Update

Ms. Flaherty noted the Board has the updated strategic plan from 2022 to 2027. Mr. Harvey reported the Park District is ahead of schedule.

B. Capital Project Update

Ms. Flaherty noted the golf course project is a high priority. She asked Camosy for a plan on how they would complete the project. They also have planned for some vehicle equipment this year, but as they are not available right now will be moved into fiscal year 2025 budget.

C. Other Comments and Discussion

Mr. Harvey reported the new HR Manager started this week and is doing fantastic.

Ms. McCarty noted the Park District will have a table at Harvest Fest and is running the bags tournament. They will also have Field Day from 10 – noon at Woodland Park this weekend.

VIII. ADJOURNMENT

There being no further business or discussion, Commissioner Patinkin moved to adjourn the meeting. Commissioner Caron seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:02 pm.

Respectfully submitted,

Annmarie Flaherty
Secretary

Transcribed by:
Jeri Cotton