



**SPECIFICATIONS  
FOR THE  
PURCHASE OF  
T-SHIRTS AND APPAREL  
FOR THE DEERFIELD PARK DISTRICT**

**DEERFIELD PARK DISTRICT  
836 JEWETT PARK DRIVE  
DEERFIELD, IL 60015**

**Contact: Jim Gariti  
847-572-2627**

## **LEGAL NOTICE**

Notice is hereby given the Deerfield Park District will receive and open sealed bids for clothing and T-shirts for recreation programs. The deadline for accepting sealed bids is Tuesday, February 6, 2024, promptly at 10:00 AM at the Jewett Park Community Center, 836 Jewett Park Drive, Deerfield, IL 60015.

Specifications and proposal forms are available at the Park District Office at the above address. Inquiries regarding said service should be addressed to Mr. Jim Gariti, Recreation Supervisor (847) 572-2627 or [jimg@deerfieldparks.org](mailto:jimg@deerfieldparks.org).

The Deerfield Park District reserves the right to accept or reject any or all bids and to waive any technicalities deemed to be in its best interest.

By Order of the Board of Park Commissioners  
Deerfield Park District

By: Jeff Harvey, Secretary

For publication on Thursday January 25, 2024

Please furnish us certification of notice.

## NOTICE

Notice is hereby given that the Deerfield Park District will receive and open sealed bids for the purchase of clothing and T-shirts as described on the attached proposal form, on Tuesday, February 6, 2024, promptly on 10:00 AM in the Jewett Park Community Center, 836 Jewett Park Drive, Deerfield, IL 60015. All inquiries should be addressed to Mr. Jim Gariti, Recreation Supervisor, (847) 572-2627 or [jimg@deerfieldparks.org](mailto:jimg@deerfieldparks.org).

All bids shall be quoted F.O.B. Deerfield Park District and include the cost of the garment, printing and silk screening. Shirts are to be the best price of 50/50 blend or 100% cotton (dependent upon specific shirt specifications) with reinforced crew neck, unless otherwise specified. Bidders are required to submit one sample of the shirt that they will furnish where requested, to enable the owner to determine the quality of the bid item. The owner will advise the successful contractor of the logos, colors and specific lettering/consecutive numbering to be printed upon award of the contract. The intent of the owner is to make a single contract award for all T-shirts, but reserves the right to make separate contract awards for other items, if it is in the best interest of the District to do so.

Bidders are reminded that bids cannot be submitted in one firm's name and then assigned to another firm without the expressed written consent of the District. Payment shall only be made to the firm in whose name the bid is submitted. The owner may further require waiver of liens of any sub-contractors.

The Deerfield Park District is exempt from Illinois State Sales Tax with an exempt number of E9995-7248-06. Bidders should submit the bid proposal on the attached form and mail to Mr. Jim Gariti at the above address. The envelope should be clearly marked in the lower left-hand corner, "Proposal, T-shirts, etc., February 6, 2024".

The Deerfield Park District reserves the right to accept or reject any and all bids or portions thereof and waive any technicalities deemed to be in the District's best interest.

Jeff Harvey  
Secretary

## INSTRUCTIONS TO BIDDERS

The Deerfield Park District, and Owners, will be known as one and the same. The word "Contractor" shall mean the party entering into the contract for the performance of the work covered by these specifications, and his or their legal representatives, or authorized agents.

1. EXAMINATION OF SPECIFICATIONS. By submitting a bid, the bidder agrees and warrants that he has examined the specifications, and where the specifications required in any part of the work a given result to be produced, that the specifications are adequate, and the desired result can be produced under the specifications.
2. REQUIREMENTS OF BIDDER. The Contractor bidding the project shall be actively engaged in work of the nature of the project described and have adequate specialized men and machines to do the work. Each bidder shall submit with his proposal a list of no less than three different references for whom they have performed similar work in the last two years. Prior to an award of the contract, the low bidders may be required to submit financial statements of their present and past conditions, and such other business information as may be requested.
3. SPECIFICATIONS. Specifications on projects to be bid may be obtained at the Offices of the Deerfield Park District, 836 Jewett Park Drive, Deerfield, IL 60015, during office hours (9:00 AM to 5:00 PM, Monday through Friday). Questions and interpretations of these plans and specifications may be directed to the Recreation Supervisor, Jim Gariti, at 847-572-2627.
4. PROPOSAL FORM. Bidder shall use the proposal form provided, which shall be filled out completely and returned in a sealed envelope marked "Bid Proposal, T-shirts, etc. February 6, 2024" to the Deerfield Park District, 836 Jewett Park Drive, Deerfield, IL 60015.
5. ACCEPTANCE OR REJECTION OF BID. The Commissioners of the Deerfield Park District will accept or reject bids within thirty (30) days and reserve the right to accept or reject any or all bids, or to combine or separate any of the specified sections of work if it be in the best public interest.
6. EQUAL EMPLOYMENT OPPORTUNITY. The Contractor shall take such efforts to attract minority employees and propose and carry through such an affirmative action program and make such reports as may be necessary or required to meet any rules, laws or regulations affecting the work in order to insure equal employment opportunity for members of minority employees. Contractor shall not deny or refuse any person employment in any capacity on the grounds of race or color, nor shall any person be discriminated against in any manner by reason thereof.
7. ASSIGNMENTS AND SUBCONTRACTS. Use of sub-contractors is not permitted unless approved in advance by the district.

8. PAYMENT. Payment may be made after final acceptance and completion of the project. The final payment or any provision in the contract documents shall not relieve the Contractor of the responsibility for the correction of any and all defects in the work performed.
9. COORDINATION OF WORK AND ASSIGNMENT OF RESPONSIBILITY. In all cases, work shall be coordinated with other trades involved in the project (s). The Contractor shall assume total responsibility for work outlined in the scope of this project. Any deficiencies in work by others which would jeopardize the quality of his work as outlined in this specification shall be brought to the attention of the Owner BEFORE work commences. Upon commencement of work, the Contractor has, in effect, certified that all work done by others meets with his approval and shall have no bearing upon his portion of the project.
10. SUBSTITUTIONS. All specifications must be met or exceeded. When a trade name product is specified, however, it is implied that an equal product will be accepted. But before furnishing any substitution for the specified, the supplier shall:
  - A. Note on his proposal form what substitutes he is making, and
  - B. Be prepared to provide adequate information to establish that the substitute is indeed equivalent to that which is specified.

All substitutions shall be approved by the Owner before the proposal is submitted.
11. REJECTION OF BIDS. The Deerfield Park District reserves the right to reject any bid and waive any informalities, irregularities or technicalities in bidding, and to accept any bid it determines in its sole discretion to be in the best interest of the Deerfield Park District.
12. ILLINOIS HUMAN RIGHTS ACT. All successful bidders must comply with the provisions of the Illinois Human Rights Act (Act) dealing with equal employment opportunities (Section 2-105, 775 ILCS 5/2-105) including equality of employment opportunity and the regulations of the Department of Human Rights of the State of Illinois and must provide for the adoption and implementation of written Sexual Harassment Policies. The contract with the successful bidder will provide for this requirement. The statutory provisions setting forth what such policies shall include as a minimum under the Act are on file with the district and available to the bidder upon request.
13. TAXES. The Deerfield Park District is a tax-exempt entity. If requested, the Park District will submit its tax-exempt number to material suppliers.
14. CONTRACTOR'S CERTIFICATION. Each bidder must certify that he/she is not barred from bidding on this public contract because of violation of Section 33E-3 or 33E-4 (bid rigging or bid rotation) with attached form. The form must be completed, signed and returned to us with the bid.

Board of Commissioners  
Deerfield Park District  
836 Jewett Park Drive  
Deerfield, IL 60015

Dear Commissioners:

I/We propose to furnish the following items per specifications:

- A. T-SHIRTS (All t-shirts are to be 50% cotton/50% polyester unless indicated otherwise.  
All t-shirts will have a logo on the front or the back (or both, in some cases).

**NOTE TO BIDDER: Please submit a sample of the various styles and brands of t-shirts you will provide based on your bid if requested in the item description.**

<u>Item No.</u>	<u>Quantity &amp; Colors</u>	<u>Shirt Description &amp; Sizes</u>	<u>Price</u>	<u>Extension</u>
1	100  (See colors with sizes below)	<b>Youth Basketball Players' T-shirts</b> 50/50 short sleeve t-shirt with screen on front , regulation basketball numbers (1-6, 10-14) on the back per color.  <b>Should be boxed and marked per attached specifications</b>	\$	\$
1	<b><u>1st &amp; 2nd Boys</u></b>  <u>Color</u>	<u>Size</u>  Youth M      Youth L Royal Blue (White Screen)      6      4 Carolina Blue (White Screen)      6      4 Black (White Screen)      6      4 Kelly Green (White Screen)      6      4 Purple (White Screen)      6      4 Red (White Screen)      6      4 <hr/> 36      24  <b>TOTAL</b>	60	
1	<b><u>3rd &amp; 4th Boys</u></b>  <u>Color</u>	<u>Size</u>  Youth M      Youth L      Adult S Kelly Green (White Screen)      2      6      2 Royal Blue (White Screen)      2      6      2 Purple (White Screen)      2      6      2 Red (White Screen)      2      6      2 <hr/> 8      24      8  <b>TOTAL</b>	40	

		88	<b>Basketball Uniforms</b>	\$	\$
2		Red/White with Red/white screen & lettering	Champro Polyester Reversible Basketball Jersey  Jerseys printed 1C FC in and out &  6" numbers on back in and out  12 Youth Medium (Numbering 1, 2, 3) 40 Youth Large (Numbering 10, 11, 12, 13, 14, 15) 28 Adult Small (Numbering 20, 21, 22, 23, 24) 8 Adult Medium (32, 33)		
		60	<b>Park Maintenance T-shirts</b>	\$	\$
3		Sport Grey w/ Black Screen & lettering	Short sleeve 50/50 t-shirt with Deerfield Park District screen in black on left chest, and with pocket on left chest and "PARKS STAFF" on Right Sleeve  30 Adult Medium 15 Adult Large 15 Adult X-Large		
		230	<b>Pool Lifeguard T-shirts</b>	\$	\$
4		White with Red Screen and Red Lettering	Fruit of the Loom High Cotton T-shirt  Pool Logo screen on left chest and Lifeguard written underneath LIFEGUARD 6" block across back  20 Adult Small 100 Adult Medium 100 Adult Large 10 Adult X-Large		
		130	<b>Pool Lifeguard Sweatpants</b>	\$	\$
5		Red with White Lettering	JERZEES Mid-weight 50/50 Fleece with pockets  Pants. 973M "Guard" Down left leg in 6" White Block Lettering (shown at right) 30 Adult Small 40 Adult Medium 60 Adult X-Large	G U A R D	
		24	<b>Manager Shirts-Male</b>	\$	\$
6		Navy /with white screen	Harrington M265P Mens 56oz Easy Blend Polo w/Pocket Navy cotton/polyester 30/60 % 3" White Pool Logo on left chest  2 Adult Small 8 Adult Medium 10 Adult Large 4 Adult X-Large		

	30	<b>Manager Shirts-Female</b>	\$	\$
7	True Royal /with white screen	Harrington M265P Ladies 56oz Easy Blend Polo w/Pocket Navy cotton/polyester 30/60 % 3" White Pool Logo on left chest 8 Adult Small 10 Adult Medium 8 Adult Large 4 Adult X-Large		
8	100	<b>Pool Staff Visors</b> Anvil Low-profile Visor - 158 RED with White Pool Logo, center on front panel	\$	\$
9	50	<b>Pool Staff T-Shirts</b> Fruit of the Loom High Cotton T-shirt Red with White Screen & lettering T-Shirt with 3" Pool Logo screen on left chest; <b>"STAFF" 6" block across back</b> 10 Adult Small 20 Adult Medium 20 Adult Large	\$	\$
10	36	<b>Pool Headguard T-Shirts</b> Fruit of the Loom High Cotton t-shirt. 3" Pool Logo Screen on Left Chest and Headguard written underneath, HEADGUARD 6" block across back 8 Adult Small 12 Adult Medium 12 Adult Large 4 Adult X-Large	\$	\$
11	160	<b>Pool Lifeguard Waterproof Jacket with liner and hood</b> 3" Pool Logo Screen on left chest and GUARD 6" block across back shoulders height in white screen 20 Adult Small 40 Adult Medium 85 Adult Large 15 Adult X-Large	\$	\$



30		<b>Manager Shirts-Female</b>	\$	\$
7	True Royal /with white screen	Harrington M265P Ladies 56oz Easy Blend Polo w/Pocket Navy cotton/polyester 30/60 % 3" White Pool Logo on left chest 8 Adult Small 10 Adult Medium 8 Adult Large 4 Adult X-Large		
100		<b>Pool Staff Visors</b>	\$	\$
8		Anvil Low-profile Visor - 158 RED with White Pool Logo, center on front panel		
50		<b>Pool Staff T-Shirts</b>	\$	\$
9	Red with White Screen & lettering T-Shirt with 3" Pool Logo screen on left chest; <b>"STAFF" 6" block across back</b>	Fruit of the Loom High Cotton T-shirt  10 Adult Small 20 Adult Medium 20 Adult Large		
36		<b>Pool Headguard T-Shirts</b>	\$	\$
10	Dark Blue with White lettering/Screen	Fruit of the Loom High Cotton t-shirt. 3" Pool Logo Screen on Left Chest and Headguard written underneath, HEADGUARD 6" block across back  8 Adult Small 12 Adult Medium 12 Adult Large 4 Adult X-Large		
160		<b>Pool Lifeguard Waterproof Jacket with liner and hood</b>	\$	\$
11	Red with White lettering/Screen	3" Pool Logo Screen on left chest and GUARD 6" block across back shoulders height in white screen  20 Adult Small 40 Adult Medium 85 Adult Large 15 Adult X-Large		

142		<b>Little Scampers T-shirts</b>	\$	\$
12	Safety Orange with White Lettering 3" "STAFF" on back of all Adult shirts	Short sleeve 50/50 t-shirt with white Camp logo screen on front t-shirt with white screen on front 55 Youth Small 45 Youth Medium 12 Adult Small 20 Adult Medium 6 Adult Large 2 Adult X-Large 2 Adult XX-Large		
87		<b>Sun and Fun T-shirts</b>	\$	\$
13	Daisy w/white lettering 3" "STAFF" on back of all Adult shirts	Short sleeve 50/50 t-shirt with white Camp logo screen on front t-shirt with white screen on front 57 Youth Small 10 Adult Small 14 Adult Medium 4 Adult Large 2 Adult X-Large		
105		<b>Preschool T-Shirts</b>	\$	\$
14	Sky w/white lettering 3" "STAFF" on back of all Adult shirts	Short sleeve 50/50 t-shirt with white screen on front t-shirt with white screen on front 20 Youth Extra Small 55 Youth Small 5 Youth Medium 6 Adult Medium 15 Adult Large 2 Adult X-Large 2 Adult XX-Large		
127		<b>#1 Camp T-shirts</b>	\$	\$
15	Carolina Blue with White lettering 3" "STAFF" on back of all Adult shirts	Short sleeve Gildan 8000B 50/50 t- shirt with white Camp logo screen on front 40 Youth Small 40 Youth Medium 5 Youth Large 12 Adult Small 20 Adult Medium 6 Adult Large 2 Adult X-Large 2 Adult XX-Large		

	127	<b>Pathfinders T-shirts</b>	\$	\$
16	Irish Green	Short sleeve 50/50 t-shirt with white Camp logo screen on front		
	3" "STAFF" on back of all adult sizes			
		70 Youth Medium 15 Youth Large 12 Adult Small 20 Adult Medium 6 Adult Large 2 Adult X-Large 2 Adult XX-Large		
	98	<b>So Big Camp T-Shirts</b>	\$	\$
17	Sapphire with white lettering	Short sleeve 50/50 t-shirt with white Camp logo screen on front		
	3" "STAFF" on back of all adult sizes			
		70 Youth Extra Small 10 Youth Small 2 Adult Medium 8 Adult Large 4 Adult X-Large 4 Adult XX-Large		
	123	<b>Trailblazers T-shirts</b>	\$	\$
18	Safety Orange with White Lettering and screen	Short sleeve 50/50 with white camp logo on front		
	3" "STAFF" on back of all adult sizes			
		25 Youth Small 30 Youth Medium 15 Youth Large 15 Adult Small 15 Adult Medium 10 Adult Large 10 Adult X-Large 3 Adult XX-Large		
	90	<b>Explorers T-shirts</b>	\$	\$
19	Safety Green with White Lettering	Short sleeve 50/50 t-shirt with white Camp logo on front		
	3" "STAFF" on back of 4 Adult XX-Large, 4 Adult X-Large, 6 Adult Large, 6 Adult Medium, 6 Adult Small			
		5 Youth Small 20 Youth Medium 20 Youth Large 15 Adult Small 10 Adult Medium 12 Adult Large 4 Adult X-Large 4 Adult XX-Large		

94		<b>Art Camp T-Shirts</b>	\$	\$
20	White w/Black Screen	Short Sleeve 100% Cotton with black Camp logo on front		
	3" "STAFF" on back of 5 Adult Small, 5 Adult Medium, 5 Adult Large, 5 Adult X-Large, 2 Adult XX-Large			
	20 Youth X-Large 30 Adult Small 25 Adult Medium 10 Adult Large 7 Adult X-Large 2 Adult XX-Large			
90		<b>Extra Added Attraction T-Shirts</b>	\$	\$
21	Sky with white screen	Short sleeve 50/50 t-shirt with white Camp logo on front		
	3" "STAFF" on back of all adult sizes			
	25 Youth Small 25 Youth Medium 10 Youth Large 10 Adult Small 10 Adult Medium 7 Adult Large 3 Adult X-Large			
42		<b>Counselor-in-Training T-shirts</b>	\$	\$
22	Jade with white screen	Short sleeve 50/50 with white Camp logo on front		
	3" "COUNSELOR IN TRAINING" on back of shirt			
	3" "STAFF" on back of 2 Adult Mediums			
	12 Adult Small 22 Adult Medium 8 Adult Large			
88		<b>Rookies Sports Camp T-shirts</b>	\$	\$
23	Daisy	Short sleeve 50/50 with black Camp logo on the front		
	3" "STAFF" on back of all adult sizes			
	10 Youth Small 45 Youth Medium 15 Youth Large 3 Adult Small 8 Adult Medium 4 Adult Large 3 Adult X-Large			

79		All-Stars Sports Camp T-shirts		\$	\$
24	Carolina Blue with White lettering 3" "STAFF" on back of 8 Adult Medium, 8 Adult Large and 3 Adult X-Large	Short sleeve 50/50 t-shirt with white Camp logo on front			
		40 Youth Large 20 Adult Small 8 Adult Medium 8 Adult Large 3 Adult X-Large			
85		Superstars Sports Camp T-shirts		\$	\$
25	Orange with White lettering 3" "STAF" on back of 5 Adult Medium, 5 Adult Large and 5 Adult X-Large	Short sleeve 50/50 t-shirt with white Camp logo on front			
		30 Youth Large 35 Adult Small 10 Adult Medium 5 Adult Large 5 Adult X-Large			
55		MVP Sports Camp T-shirts		\$	\$
26	Kelly Green with White lettering 3" "STAFF" on back of 5 Adult Medium, 5 Adult Large	Short sleeve 50/50 t-shirt with white Camp logo on front			
		5 Youth Large 20 Adult Small 20 Adult Medium 10 Adult Large			
392		Camp Counselor T-shirts		\$	\$
27	Royal Blue 3" "STAFF" on back in White	Short sleeve crew neck 50/50 t-shirt with Camp logo on front			
		Laney	S	5	
			M	15	
			L	15	
			XL	7	
			XXL	3	
		Kathleen	S	20	
			M	20	
			L	15	
			XL	15	
			XXL	5	
		Jim	S	10	
			M	40	
			L	40	
			XL	10	
		Megan	S	48	
			M	74	
			L	30	
			XL	14	
			XXL	6	

76		<b>SRC T-Shirts</b>	\$	\$
28	Royal Blue with white screen	Short sleeve 50/50 t-shirt with white screen		
	Size 3" Sachs Recreation Center logo on left chest.			
	Must See Sample of Shirt			
		16 Adult Small 20 Adult Medium 16 Adult Large 16 Adult X-Large 8 Adult XX-Large		
76		<b>SRC Long Sleeve T-Shirts</b>	\$	\$
29	Royal Blue with white screen	Fruit of the Loom HD Cotton Long Sleeve - Heathered Black w/White Screen		
	Size 3" Sachs Recreation Center logo on left chest.			
	Must See Sample of Shirt			
		16 Adult Small 20 Adult Medium 16 Adult Large 16 Adult X-Large 8 Adult XX-Large		
79		<b>SRC Facility Attendant Long Sleeve T-Shirts</b>	\$	\$
30	Heather Black with white screen	Fruit of the Loom HD Cotton Long Sleeve - Navy w/White Screen		
	Size 3" Sachs Recreation Center logo on left chest.			
		15 Adult Small 15 Adult Medium 20 Adult Large 15 Adult X-Large 10 Adult XX-Large 4 Adult XXX-Large		
79		<b>SRC Facility Attendant T-Shirts</b>	\$	\$
31	Navy with white screen on left chest	Gildan SoftStyle Ringspun T-shirt - 64000		
	Size 3" Sachs Recreation Center logo on left chest.			
		15 Adult Small 15 Adult Medium 20 Adult Large 15 Adult X-Large 10 Adult XX-Large 4 Adult XXX-Large		

	45	<b>Halloween Hoopla Long Sleeve T-shirts</b>	\$	\$
32	Charcoal Grey Long sleeve unisex	Fruit of the Loom HD Cotton Tee (50% Cotton/50% Polyester)		
	Front - large screen print with 2 colors (orange and black), centered	Back - large screen print with 2 colors(orange and black), centered		
		1 Adult X-Small		
		2 Adult Small		
		9 Adult Medium		
		10 Adult Large		
		6 Adult X-Large		
		9 Adult XX-Large		
		8 Adult XXX-Large		
	45	<b>FDPD Staff T-Shirts</b>	\$	\$
33	Navy	Bella + Canvas Unisex T-Shirt - (50% Cotton/50% Polyester)		
	Front - 3" park district logo white screen print left chest	Back - 3 in tall letter "STAFF" , 1 color white, centered		
		1 Adult X-Small		
		2 Adult Small		
		9 Adult Medium		
		10 Adult Large		
		6 Adult X-Large		
		9 Adult XX-Large		
		8 Adult XXX-Large		

I/We can make delivery on all items as bid by April 25, 2024.

Terms of our/my proposal are \_\_\_\_\_ %, \_\_\_\_\_ - days, net \_\_\_\_\_ days.

NOTE TO BIDDERS: Please submit a sample of various styles and brands of shirt(s) where requested. (Submitted samples will be returned upon request.)

Payment for order will not be released until entire order is received by the park district.

Only one brand of shirt should be used for each particular item to guarantee consistency in sizing and color.

Screens must be kept through the end of the calendar year in case extra items need to be ordered.

Respectfully submitted,

(Please print)

Company Name	Address	City	State	Zip
Federal Tax ID Number				

List of Previous & Current Illinois Park Districts  
For whom your company has provided similar items

1. Name of Park District: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_
2. Name of Park District: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_
3. Name of Park District: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_
4. Name of Park District: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_



STATE OF ILLINOIS )  
 )  
 ) SS.  
COUNTY OF \_\_\_\_\_)

## CONTRACTOR'S CERTIFICATION

Pursuant 820 I.L.C.S. 155/1 ET SEQ, effective January 1, 1989, the undersigned certifies that he/she is a duly authorized agent of the contractor submitting the attached bid to the Deerfield Park District, and that said contractor is not barred from bidding on this public contract as a result of a violation of either Section 33E-3 or 33E-4 of said Act.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

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SUBSCRIBED AND SWORN TO before  
me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Notary Public