

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS June 15, 2023

The Regular Meeting of the Board of Park Commissioners was called to order by President Caron at 7:06 p.m. in the Jewett Park Community Center. Executive Director Harvey called the roll, and the following were:

PRESENT: Brown, Caron, Cohen and Patinkin (4)
ABSENT: Serota (1)

Staff: Executive Director Jeff Harvey, Executive Administrative Assistant Catherine Serbin, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina and Director of Parks Jay Zahn

III. APPROVAL OF MINUTES

Motion made by Vice President Cohen, seconded by Commissioner Brown, to approve the Minutes of the May 4, 2023, Workshop Meeting and Closed Session. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

Motion made by Commissioner Brown, seconded by Treasurer Patinkin, to approve the Minutes of the May 18, 2023, Finance Meeting, Regular Board of Commissioners Meeting and Closed Session. Roll call vote **carried** as follows:

AYES: Brown, Caron and Patinkin (3)
NAYS: None (0)
ABSENT: Serota (1)
ABSTAIN: Cohen (1)

IV. FINANCE REPORT

(A) Approval of Disbursements

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the Voucher Listing dated June 15, 2023, in the amount of \$1,470,517.70 which includes \$1672.17 of travel and training expenses.

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

V. PUBLIC COMMENT

No members of the public were present.

VI. COMMITTEE LIAISON REPORTS

(A). PTC Members' Council

A verbal report was given on the June 8, 2023, PTC Members' Council meeting by Recreation Director McCarty. During the month of May, the PTC welcomed fifteen (15) new members. Currently, overall membership is around 610 with 54 new members total since January. Their annual goal is 130 new

members. From a program and event standpoint, there will be free cornhole on Wednesday afternoons for members. This will eventually lead up to a tournament and pizza party later on in the summer. On June 21st, there will be a Chicago Showcase performance featuring The Legends of the SUN with Roger That – David Shamrock’s band. Elvis, Johnny Cash and Jerry Lee Lewis songs will be performed along with a narration by Historian Jim Kendros to serve as an educational component regarding the famed artists and their musical significance. The Hummers and Strummers will be performing on Friday, June 30th from 1-3PM. The Big Band Sound of Deerfield will perform on Sunday, July 2nd in honor of July 4th. Staff has created a new fall offering, a square dance program, which will last seventeen weeks in the evening.

VII. OLD BUSINESS

There was no Old Business to discuss.

VIII. NEW BUSINESS

(A). Oath of Office

Executive Director Harvey administered the Oath of Office to Vice President Cohen.

(B). Acceptance of the Fiscal Year 2022 Audit Report

Vice President Cohen moved and Treasurer Patinkin seconded a motion to accept and place on file the Fiscal Year 2022 Annual Comprehensive Financial Report for the Deerfield Park District.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

(C). Resolution #2023-08 Recognizing Service – Jeff Nehila

Treasurer Patinkin moved and Vice President Cohen seconded a motion to adopt Resolution #2023-08; A Resolution Recognizing Years of Service for Jeff Nehila.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

(D). Board Policies and Administrative Regulations Manual Updated Recreation Policy 5002 – Program Refunds and Transfers

Vice President Cohen moved and Treasurer Patinkin seconded a motion approve the updates to Section 5002, Program Refunds and Transfers, of the Deerfield Park District’s Board Policies and Administrative Regulations Manual, as presented.

Prior to a vote, Vice President Cohen asked staff when these changes will take effect. Recreation Director McCarty advised these policies will be implemented come fall programming.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

(E). Board Policies and Administrative Regulations Manual New Administration Policy 3038 – Diversity, Equity and Inclusion

Vice President Cohen moved and Treasurer Patinkin seconded a motion to amend the Board Policies and Administrative Regulations Manual to include the Diversity, Equity and Inclusion Policy 3038, as amended.

At the June Workshop meeting, it was agreed that the policy would not expressly state examples of employee differences within the policy. As such, the Board requested the reference to gender in the third paragraph of the policy be stricken in the final version of the policy.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

(F). Payment Request – Deerfield Golf Clubhouse Exterior Renovation Payment Request #7 to Camosy Construction

Vice President Cohen moved and Commissioner Brown seconded a motion to approve Payment Request #7 from Camosy Construction for the work completed through May 2023 on the Deerfield Golf Clubhouse exterior renovation project in the amount of \$18,394.00.

Golf Director Mannina clarified this is not the final payment to Camosy for the renovation as there remains outstanding electrical work to be performed.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

(G). Purchase Approval – Sachs Recreation Center Furniture

Commissioner Brown moved and Vice President Cohen seconded a motion to approve the purchase of lobby furniture at the Sachs Recreation Center from Office Revolution through Omnia Partners cooperative purchasing program for a total cost of \$38,612.74.

Prior to a vote, the Board discussed the color scheme as presented in the packet. Deputy Director of Recreation and SRC General Manager Korzyniewski advised that the colors presented in the scheme intentionally do not match to provide some color variety among the furniture. He assured the Board the chosen colors will look well together. There was also a brief discussion regarding the indoor track arrangement. Deputy Director Korzyniewski advised that with the new overlay, the track have four lanes instead of the existing five lanes but that all four lanes will be wider as a result. President Caron

suggested staff implement additional signage with increased enforcement so that runners do not cut off walkers.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

(H). Other Matters

Jewett Park Renovation

Executive Director Harvey advised the Village Board of Trustees meeting is June 20th at 7:30 p.m. Village final approval for the Jewett Park renovation will be on the agenda. It was agreed that President Caron attend the meeting to provide additional input on behalf of the Park District.

PARC Grant Application

Executive Director Harvey advised that staff has submitted the application for \$1.6 million in PARC grant assistance towards the interior Jewett Park Community Center renovation. He commended staff on their efforts in helping finalize the application. There is \$28 million available from the State for disbursement. The IDNR has not provided any further information as to when the grant recipients will be announced.

IX. Motion made by Vice President Cohen, seconded by Commissioner Brown, to adjourn the Regular Board Meeting at 7:36 p.m. Voice vote **carried** as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)
NAYS: None (0)
ABSENT: Serota (1)

The next Meeting of the Board of Park Commissioners is scheduled for Thursday, July 20, 2023, at 6:30 p.m.

Respectfully Submitted,



Jeff Harvey, Secretary