

The Finance Meeting of the Board of Park Commissioners was called to order by President Caron at 6:33 p.m. in the Jewett Park Community Center. Executive Director Harvey called the roll, and the following were:

PRESENT: Brown, Caron, Cohen and Patinkin (4)

ABSENT: Serota (1)

Staff: Executive Director Jeff Harvey, Executive Administrative Assistant Catherine Serbin, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina and Director of Parks Jay Zahn

I. Receipts and Disbursements

Commissioners proceeded to review financial materials relative to the meeting.

Commissioner Brown asked for context with respect to payments made to Game Time Inc. Parks Director Zahn advised one of these payments were for player benches at Shepard Park. The second payment was for a piece of playground equipment at the Kenny Rudin playground that was past its useful life.

Commissioner Brown asked for clarification regarding the **\$1,479** expenditure related to backflow prevention certification. Parks Director Zahn advised this is related to a Village water meter requirement and is an annual expenditure.

Commissioner Brown asked what specific piece of equipment cost **\$46,092.95**. Golf Operations Director Mannina advised the expenditure was for a greens mower and was a budgeted capital expense which came in under budget.

Commissioner Brown asked for clarification regarding the **\$40,821.85** expenditure related to Sarah Hall ticket sales. Recreation Director McCarty advised this is a reimbursement for spring ticket sales as well as payment for the classes Sarah Hall facilitates.

Treasurer Patinkin asked if the voucher reflected the final payment to Bozarth Consulting for the compensation study. Executive Director Harvey confirmed and advised staff is currently in the process of reviewing it.

Treasurer Patinkin noted the District paid **\$28,572.38** to ComEd. Parks Director Zahn advised this includes the deposit for the underground burial of powerlines as well as A/E renderings.

There was a brief discussion regarding fraudulent Uber rides the District will be reimbursed for and financial records the District properly disposed of pursuant to the State's Authority via a Disposal Certificate.

Treasurer Patinkin noted the District paid **\$27,860.00** to an HVAC company for work completed at the SRC. Deputy Director of Recreation and SRC General Manager Korzyniewski advised this was for repair work on the unit that controls the Chicago Sky training gym.

Vice President Cohen for clarification as to why a specific expense paid to Game Time Inc. had been allocated to administration. Executive Director Harvey explained the general fund houses the Parks Department capital expenditures.

Vice President Cohen noted that the Patty Turner Center speaker fees vary and asked if staff has a set speaker fee. Recreation Director McCarty advised the speaker in question may have given a double program but that she will review the pricing structure with staff.

Vice President Cohen asked why the chess vendor is more expensive in comparison to other enrichment vendors. Recreation Director McCarty advised the chess enrichment program is one of the most popular enrichment options with multiple programs at each school site.

There was a discussion regarding the feasibility of breaking one District CD currently earning 1.5% interest to obtain a higher interest rate. Executive Director Harvey advised the CD is coming up for maturity and that he will investigate.

Moving on to the audit report, Vice President Cohen asked for clarification regarding what the District leases besides two residential properties. Executive Director Harvey advised the District leases copiers but those are immaterial with respect to GASB Statement No. 87. When the District assumes possession of the newly leased golf carts, those will be included on the financial statements. Agreements between the District and private entities at the Sachs Center fall under GASB Statement No. 87 and are included in the audit report. Other topics discussed include the District's current procurement policy and the deferred outflow of resources.

Executive Director Harvey proceeded to provide an overview of the audit report by walking the Board through the transmittal letter, the audit opinion and fund balances. The District received an unmodified "clean" opinion which is the highest opinion a District can achieve. The District has roughly \$7.5 million in nonbond fund balances and requires an estimated \$6 million in target fund balances to maintain the District's Aaa credit rating. Putting that into context, this would indicate there is roughly \$1.5 million in excess of the District's minimum fund balance that can be readily spent. Important to note that in 2022, the District added over \$600,000 to its fund balance.

Residential real estate taxes for the Park District account for the majority of property taxes and are one of the largest revenue sources for the District. The portion of property taxes attributable to Lake County is approximately 95%, while Cook County is 5%. Equalized assessed value (EAV) for the District's property tax base declined .56% in value and totaled \$1.369 billion for the 2021 tax year. Director Harvey anticipates this number will climb back up to \$1.4 billion once the numbers for this year are finalized. Most recently, the District levied \$8.2 million for 2021. The estimated 2022 tax levy is \$8.7 million. The District currently has \$2.8 million dollars of non-referendum debt available if the District decided to issue additional general obligation bonds.

The Board commended Director Harvey and staff on the favorable audit report attained on behalf of the District. Executive Director Harvey advised once the report is accepted by the Board, staff will submit for their second GFOA accounting award.

Motion made by Commissioner Brown, seconded by Treasurer Patinkin, to adjourn the Finance Meeting at 7:06 p.m. Voice vote carried as follows:

AYES: Brown, Caron, Cohen and Patinkin (4)

NAYS: None (0)

ABSENT: Serota (1)

Respectfully Submitted,



Jeff Harvey, Secretary