

The Finance Meeting of the Board of Park Commissioners was called to order by President Caron at 6:40 p.m. in the Jewett Park Community Center. Executive Director Nehila called the roll, and the following were:

PRESENT: Brown, Caron, Patinkin and Serota (4)

ABSENT: Cohen (1)

Staff: Executive Director Jeff Harvey, Executive Director Jeff Nehila, Executive Administrative Assistant Catherine Serbin, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina and Director of Parks Jay Zahn

### **I. Receipts and Disbursements**

Commissioners proceeded to review financial materials relative to the meeting.

Treasurer Patinkin asked for clarification regarding the expenditure related to gates with panic bars. Parks Director Zahn advised this spend was for improved safety features that was budgeted as a result of the District's safety assessment. These gates will be installed at both outdoor pools.

Treasurer Patinkin then asked why staff paid the second installment of the drainage taxes in advance. Executive Director Harvey explained this spend is listed on the voucher list as an accounting entry but has not been paid yet.

Treasurer Patinkin noted the District spent **\$12,000** on a topographic study of Jewett. Parks Director Zahn advised staff needed a recent study done within two years as a requirement of the Jewett Park Phase II Renovation.

Lastly, Treasurer Patinkin noted an expenditure for the Director of Finance job posting. He asked if staff has made any progress in filling the position. Executive Director Harvey advised that staff made an offer which was accepted and finalized of today. The new Director of Finance will be Mike Bonn and he will start on July 15<sup>th</sup>. He is currently serving as the Finance Director for the Village of Mount Pleasant in Wisconsin and has ten years of experience within a senior finance role. Staff is confident in his abilities and looks forward to working with him.

Commissioner Brown asked for additional context with respect to the garage door openers. Parks Director Zahn advised this was a budgeted expenditure for three garage door openers at the park's maintenance facility as the existing ones are nearing the end of their useful life.

Commissioner Brown then referenced the **\$9,929.68** expenditure for frames, doors and electric strikes at Woodland Park. Parks Director Zahn clarified this was also a budgeted expense. The frames for the bathrooms were rusting and needed to be replaced. Unfortunately, the price of hardware remains extremely high.

President Caron noted payments to the Village for EAP. Executive Director Harvey advised these are payments towards the Employee Assistance Program and are an employee benefit.

President Caron further noted revised gas bill payments for February. Executive Director Harvey explained the gas bills are estimated and can result in discrepancies against the actual.

President Caron referenced a payment towards ComEd for the burial of overhead power lines at Jewett. Parks Director Zahn advised this is the downpayment for the work.

Lastly, President Caron asked for a description of the FitRenew Active One Pass. Deputy Director of Recreation Korzyniewski explained the reimbursement structure through Medicare and the Board briefly discussed increased marketing due to growing popularity of the offering.

**Motion made by Commissioner Brown, seconded by Treasurer Patinkin, to adjourn the Finance Meeting at 7:00 p.m.** Voice vote **carried** as follows:

AYES: Brown, Caron, Patinkin and Serota (4)  
NAYS: None (0)  
ABSENT: Cohen (1)

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jeff Harvey".

Jeff Harvey, Secretary