

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS April 20, 2023

The Regular Meeting of the Board of Park Commissioners was called to order by President Caron at 7:04 p.m. in the Jewett Park Community Center. Finance Director Harvey called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)
ABSENT: None (0)

Staff: Director of Finance Jeff Harvey, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina, Director of Parks Jay Zahn and Communications and Foundation Manager Sherry Prause.

III. APPROVAL OF MINUTES

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the Minutes of the March 16, 2023, Finance Meeting. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

Motion made by Vice President Cohen, seconded by Commissioner Brown, to approve the Minutes of the March 16, 2023, Regular Board of Commissioners Meeting. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

Motion made by Vice President Cohen, seconded by Commissioner Brown, to approve the Minutes of the March 16, 2023, Closed Session. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

IV. FINANCE REPORT

(A) Approval of Disbursements

Motion made by Treasurer Patinkin, seconded by Vice President Cohen, to approve the Voucher Listing dated April 20, 2023, in the amount of \$1,345,819.22 which includes \$2,533.49 of travel and training expenses.

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

V. PUBLIC COMMENT

(A). Sponsor Recognition

On behalf of the Deerfield Park District and in partnership with the Illinois Parks and Recreation Association and the Illinois Association of Park Districts, President Caron presented Alan Berlow of the Alan Berlow Group, Coldwell Realty, a service award. This award is in recognition and appreciation of outstanding contributions and unselfish devotion for the advancement of parks, recreation and leisure in the community and the state of Illinois. Mr. Berlow has been supporting the District for the past eight

years through sponsorship of special events. His generous donations provide direct support to the Deerfield Parks Foundation Scholarships as well as other Foundation endeavors. Since he began his partnership, Mr. Berlow has donated \$20,000 to the Deerfield Park Foundation and exemplifies the true meaning of giving back where you live.

VI. COMMITTEE LIAISON REPORTS

(A). Deerfield Parks Foundation

A verbal report was given on the April 10, 2023, Deerfield Parks Foundation meeting by President Caron. The Foundation is busy preparing for their upcoming events such as the Moonlight Golf Outing. As previously mentioned, the Foundation has committed to a \$25,000 donation to be used towards the new playground as part of the second half of the Jewett Park renovation. There is a possibility that the donation could be larger than \$25,000. There was a brief discussion regarding the Foundation's overall fundraising commitments. President Caron advised the Foundation has roughly \$30,000 allocated towards the Patty Turner Center and at least \$15,000 annually committed towards scholarships and grants in aid for programming purposes. Due to declining scholarship applications, that money is not utilized entirely.

(B). PTC Member's Council

A verbal report was given on the April 13, 2023, PTC Members' Council meeting by Recreation Director McCarty. They have welcomed 16 new members in the month of March and their goal for the year is 130 new members. A post card was sent out to all Deerfield residents last week to increase awareness of the PTC and invite residents to an open house on May 3rd at 5:30 p.m. The men's golf league had their first official day of play on April 3rd. Council member Lorraine Jette was recognized on March 30th as a Super Senior at the North Shore Senior Center Super Day for her volunteer efforts. From a program and event standpoint, Ronnie Rice performed on March 29th as part of the PTC Chicago Showcase Series. It was one of the largest turnouts to date with over 105 attendees. The Hummers and Strummers are performing today with an ice cream buffet to follow. On Sunday, staff will be taking eleven registered participants on a trip to Milwaukee to see the MSO performance of Aretha: Queen of Soul. Staff and the Council are in the early stages of planning the Center's 20th Anniversary Celebration in the fall.

VII. OLD BUSINESS

There was no Old Business to discuss.

VIII. NEW BUSINESS

(A). JPCC Phase 1 Renovation Interior Finishes Review

Recreation Director McCarty initiated the discussion by reporting that staff have been meeting with Wold Architects and Camosy Construction since February to begin planning for Phase 1 of the JPCC building renovation. As previously discussed, this phase of the renovation will take place on the lower level. The renovation will involve moving the registration offices to the lower level which will occupy some of the existing Pine Room. The remainder of the Pine Room will be converted to the Board room and will be used as programming space between Board meetings. The kitchen will be converted to a new ceramic studio, the Maple and Willow Rooms will be converted to one larger multi-purpose programming space and the lower-level lobby will be reconfigured with new furniture and flooring. Most recently, staff have met with Wold to discuss materials and finishes in these new spaces. Recreation Director McCarty then turned the presentation over to Matt Bickel from Wold to present the proposed finish options.

Mr. Bickel advised his team was inspired by the District's outdoor spaces and logo while creating the proposed pallets. Currently, the lower-level lobby is tile flanked by carpet. Wold would like to maintain that durable finish within the corridor and has identified a luxury vinyl tile (LVT) that has a paver appearance to serve as an accent piece. This will also bring an outdoor feel into the building. Commissioner Brown asked if this vinyl was easy to clean. Mr. Bickel advised this product is easy to clean and has fewer maintenance needs than the existing vinyl as it does not need to be waxed. Moving on, Wold presented two different carpet options for the remainder of the lobby, wood plank flooring options for the program spaces, paint options, and cabinetry and countertop options for the registration and ceramics area. Wold also presented some initial furniture options to be discussed further at a later date. The Board asked relevant questions, discussed staff recommendations and ultimately, provided their guidance which was in line with staff recommendations. The Board thanked Mr. Bickel for his time.

(B). Deerfield Golf Clubhouse Exterior Renovation Payment Request #5

Vice President Cohen moved and Commissioner Brown seconded a motion to approve Payment Request #5 from Camosy Construction for the work completed through March 2023 on the Deerfield Golf Clubhouse exterior renovation project in the amount of \$123,907. There was a brief discussion regarding outstanding renovation items. Director of Golf Operations Mannina advised outstanding items include trim paint, sealing and gutters. Weather permitting, these items will be completed the first week of May.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(C). Transfer of Funds Resolution #2023-02

Commissioner Serota moved and Vice President Cohen seconded a motion to adopt Resolution #2023-02 authorizing the transfer of \$750,000 from the General Fund to the Capital Projects Fund as of December 31, 2022.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(D). Commitment of Funds Resolution #2023-03

Commissioner Brown moved and Vice President Cohen seconded a motion to adopt Resolution #2023-03 committing fund balances in the General Fund for capital expenditures in an amount of \$1,000,000 as of December 31, 2022. There was a brief discussion regarding target fund balances for the General Fund.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(E). Purchase Approval – Cumnor Court Park Playground Equipment

Vice President Cohen moved and Treasurer Patinkin seconded a motion to approve the purchase of the specified playground equipment for Cumnor Court Park from GameTime/Cunningham Recreation through Omnia Partners cooperative purchasing program in the total amount of \$45,000.00. Prior to a vote, the Board briefly discussed the project budget and included equipment.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(F). Local Government Efficiency Committee – Possible Appointments

Vice President Cohen initiated Board discussion by explaining the structure of the Committee per state statute. All Board members are required to sit on the Committee and at least two Deerfield residents must be appointed by the President to sit on the Committee in addition to the Executive Director. The Board discussed when the Local Government Efficiency Committee meetings could take place with the possibility of these meetings occurring on the same night as the regularly scheduled Board or Workshop meetings. The Board also discussed the responsibilities of the Committee as outlined in the state statute. Ultimately, the Board decided that applications for the Committee be posted and advertised on the District website, via District e-mail and through social media to recruit potential Committee members. Applications will be reviewed at the Workshop meeting on May 4th and appointments must be made at the May 18th Board meeting.

(G). Other Matters

There were no other matters to discuss.

IX. Adjournment to Closed Session

Vice President Cohen moved and Treasurer Patinkin seconded a motion to enter Closed Session for the discussion the purchase of or lease of real estate in accordance with Section 2(c)(5) of the Open Meetings Act at 8:04 p.m.

Executive Director Nehila attended the Closed Session portion of the meeting.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

X. Reconvene to Open Session

The Board reconvened to the Open Session of the April 20, 2023, Regular Board Meeting at 9:08 p.m. The Secretary called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)
ABSENT: None (0)

XI. Possible Action from Closed Session

There was no action from Closed Session.

XII. Motion made by Vice President Cohen, seconded by Treasurer Patinkin, to adjourn the Regular Board Meeting at 9:08 p.m. Voice vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

The next Meeting of the Board of Park Commissioners is scheduled for Thursday, May 4, 2023, at 7:00 p.m.

Respectfully Submitted,



Jeff Nehila, Secretary