

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS March 16, 2023

The Regular Meeting of the Board of Park Commissioners was called to order by President Caron at 7:01 p.m. in the Jewett Park Community Center. Executive Director Nehila called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)

ABSENT: None (0)

Staff: Executive Director Nehila, Director of Finance Jeff Harvey, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina and Director of Parks Jay Zahn

III. APPROVAL OF MINUTES

Motion made by Vice President Cohen, seconded by Treasurer Patinkin, to approve the Minutes of the February 16, 2023, Finance Meeting. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

Motion made by Vice President Cohen, seconded by Treasurer Patinkin, to approve the Minutes of the February 16, 2023, Regular Board of Commissioners Meeting. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

Motion made by Vice President Cohen, seconded by Treasurer Patinkin, to approve the Minutes of the February 16, 2023, Closed Session. Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

IV. FINANCE REPORT

(A) Approval of Disbursements

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the Voucher Listing dated March 16, 2023, in the amount of \$1,395,593.78 which includes \$7,428.05 of travel and training expenses.

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

V. PUBLIC COMMENT

President Caron acknowledged residents in attendance who wished to speak to the Park Board regarding the upcoming pool schedule. Resident Betsy Schack spoke on behalf of the residents and expressed disappointment in the shortened public pool hours. She implored the Park District to revisit the schedule and consider creative alternatives to increase public swim hours in line with previous years. The Board assured residents staff would look into an updated schedule.

VI. COMMITTEE LIAISON REPORTS

(A). Recreation Center Advisory Committee

A verbal report was given on the February 23, 2023, Recreation Center Advisory Committee meeting by Deputy Recreation Director Korzyniewski. The Sachs Center is the busiest it has been since March of 2020. The promotional postcard that was sent in November of 2022 was a success with 242 postcards returned and 66 new members enrolled as a result of the two-week trial. Membership fee increases are slated to take effect April 1st and staff has received minimal feedback so far. The Committee also discussed upcoming capital improvement projects, special events and the current fitness schedule. The Northshore Rhythmic Gymnastics Tournament was held March 10-11 at the Sachs Recreation Center with over 350 athletes competing.

(B). NW Quadrant

A verbal report was given on the March 9, 2023, NW Quadrant meeting by President Caron. Committee members have agreed on a conceptual plan. Executive Director Nehila and Village Manager Street will write a summary of the plan for Committee members to take to their prospective Boards for further consideration. Once formal consensus has been reached, the plan will be initiated through the Village approval process. The church has expressed some concerns over their property lines and parking and the Committee hopes to address these concerns moving forward.

(C). Affiliate Advisory Committee

A verbal report was given on the March 2, 2023, Affiliate Advisory Committee meeting by Commissioner Serota. Topics of discussion included upcoming season dates, registration numbers, field needs, special event dates, DHS turf use and light codes. Overall, the discussion was collaborative and staff reminders were well received. The demand for additional turf space remains high.

(D). Golf Advisory Committee

A verbal report was given on the March 9, 2023, PTC Members' Council meeting by Golf Director Mannina. Staff discussed off-season operations as well as upcoming capital projects and purchases. Summer hiring and preseason orientations have begun. Exterior renovation of the composite deck is nearing completion and an electrician will be onsite to install can lighting and ceiling fans. Winter maintenance of all the equipment is complete and staff is now focusing on cart maintenance, tree debris and mulch. With respect to the kitchen, staff has hired two line cooks and is formulating a kitchen menu. Staff also reviewed spring/summer programming in depth. Vice President Cohen asked about golf outings. Golf Director Mannina advised outings are increasing.

(E). PTC Member's Council

A verbal report was given on the March 16, 2023, PTC Members' Council meeting by Recreation Director McCarty. They have welcomed 26 new members since January and their goal for the year is 130 new members. The first official day for the Men's Golf League is April 3rd. Thursday, March 30th is Super Senior Day which is an event where older adult volunteers throughout the community and greater Chicagoland area will be recognized. The event will be held at the Northshore Senior Center and one of the PTC Council Members has been nominated for an award. The Sip, Chip and Putt event was so successful that staff added an additional session. On March 19th, PTC will host a spring band concert with over 50 members registered to attend. On Wednesday, March 29th the Chicagoland Show Case series will kick off with Ronnie Rice performing with over 90 members registered to attend. Thursday, May 3rd will be an open house to attract new members.

VII. OLD BUSINESS

There was no Old Business to discuss.

VIII. NEW BUSINESS

(A). Deerfield Golf Clubhouse Exterior Renovation Payment Request #4

Treasurer Patinkin moved and Commissioner Brown seconded a motion to approve Payment Request #4 from Camosy Construction for the work completed through February 2023 on the Deerfield Golf Clubhouse exterior renovation project in the amount of \$118,071.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

(B). Golf Citizen Advisory Committee Appointments

Vice President Cohen moved and Commissioner Brown seconded a motion to appoint Faye Solomon, Qichun Liu and Brian Bradford to the Deerfield Park District Golf Advisory Committee for three-year terms effective March 16, 2023. There was a brief discussion regarding Riverwoods residents applying for the Committee. President Caron advised that Riverwoods residents receive resident rates with respect to the Golf Club as the Golf Club is in Riverwoods. There was also a brief discussion regarding how advisory committee openings are publicized to the community.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

(C). Recreation Center Advisory Committee Appointments

Commissioner Brown and Vice President Cohen seconded a motion to appoint Annette Baez, Albert Flores and Paul Lopata to serve on the Deerfield Park District Recreation Center Advisory Committee for three-year terms effective March 16, 2023.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

(D). Six-Month Strategic Plan Update

The Board commended staff on the significant progress made since the Strategic Plan's formal adoption in September of 2022.

(E). Updated – 2023 Golf Cart Fleet Replacement

Vice President Cohen moved and Treasurer Patinkin seconded a motion to approve the provided Harris Golf Cars conditional sale lease to own as presented for (75) 2024 Yamaha Drive2 EFI Golf Carts with a down payment of \$19,375 in 2023 and the subsequent (30) payments of \$6,495.02 from years 2023 through 2027 as noted on the conditional sale lease. Prior to a vote, the Board discussed the previous conditional sale contract. Golf Director Mannina advised this is the new industry standard due to limited

inventory and part shortages. The GPS system in the existing carts would be switched to the new carts upon their arrival.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(F). Bid Approval – SRC – Carpet & Tile Removal/Carpet Purchase & Installation

Commissioner Serota moved and Vice President Cohen seconded a motion to approve the low bid from Johnson Floor Company, Inc., Countryside, IL, for the Carpet & Tile Removal and Carpet Purchase and Installation project at the Sachs Recreation Center for a total cost of \$45,818. Commissioner Brown asked for the timeline associated with this interior renovation. Deputy Director Korzyniewski advised the target date is August 14th and it would take roughly two weeks.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(G). Bid Approval – SRC – Interior Painting

Commissioner Brown and Vice President Cohen seconded a motion to approve the low bid from Codeco Industries, Inc., Hodgkins, IL, for the Interior Painting project at the Sachs Recreation Center for a total cost of \$39,381.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(H). Cumnor Court Park Playground Equipment Proposal Review

Parks Director Zahn reported that Cumnor Court had been earmarked for renovation in 2023 per the District's Capital Improvement Plan. Staff worked with a consultant on design work and sent an RFP to five separate playground vendors. The overall budget for this project is \$250,000. Staff anticipates to spend roughly \$50,000 on equipment and use the remainder of the budget on labor and other costs. Four vendors responded to the RFP and staff reviewed their concepts with the consultant. All concepts are less than 800sq. ft. and designed for toddlers. Parks Director Zahn reviewed the height and width specifications in detail to the Board. He clarified each concept contains an ADA accessible swing set and independent piece. The existing sandpit will be removed due to safety concerns with respect to the adjacent sidewalk. Staff intends to post the concepts on the District's website and hold a public meeting on Tuesday, April 4th to obtain community input. There will also be signage throughout the District notifying the public of the concepts and requesting feedback via a QR code. Staff is hopeful the project can go to bid in a month with construction starting early fall. Overall, the Board expressed a favorable opinion of the concepts presented.

(I). Other Matters

IAPD Legislative Breakfast

Director Nehila reported that IAPD is hosting their annual Legislative Conference May 2nd and 3rd in Springfield for Board members who are interested in attending.

Community Project Funding

The community project funding cycle of the federal government through Representative Brad Schneider's office has opened for applications. Director Nehila advised that he has put in an application on behalf of the NW Quadrant project initiatives. This funding would help pay for the burial of the existing overhead powerlines and a sidewalk on the east and south sides of Jewett Park.

IX. Adjournment to Closed Session

Vice President Cohen moved and Treasurer Patinkin seconded a motion to enter Closed Session for the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel of the District and the purchase of or lease of real estate in accordance with Section 2(c)1 and Section 2(c)(5) of the Open Meetings Act at 8:11 p.m.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

X. Reconvene to Open Session

The Board reconvened to the Open Session of the March 16, 2023, Regular Board Meeting at 10:23 p.m. The Secretary called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)
ABSENT: None (0)

XI. Possible Action from Closed Session

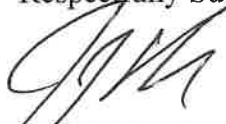
There was no action from Closed Session.

XII. Motion made by Commissioner Brown, seconded by Treasurer Patinkin, to adjourn the Regular Board Meeting at 10:23 p.m. Voice vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

The next Meeting of the Board of Park Commissioners is scheduled for Thursday, April 13, 2023, at 6:00 p.m.

Respectfully Submitted,


Jeff Nehila, Secretary