

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS December 15, 2022

The Regular Meeting of the Board of Park Commissioners was called to order by President Caron at 7:33 p.m. in the Jewett Park Community Center. Finance Director Harvey called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)

ABSENT: None (0)

Staff: Director of Finance Jeff Harvey, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina and Director of Parks Jay Zahn

III. PUBLIC HEARING: TAX LEVY ORDINANCE

Prior to opening the Public Hearing on the Deerfield Park District's 2022 Tax Levy, President Caron advised a notice for this Public Hearing appeared in the December 1st Deerfield Review. In addition, the notice was provided on the Park District's website. The notice states that the total 2022 taxes for this District will increase by 7.98% from 2021. The total levy is made up of two main parts. One provides for the day-to-day operations of the district, including such items as staffing, utilities, insurance, special recreation services and the general upkeep of the parks and facilities. This portion of the levy represents a 5.85% increase over the previous year. The increase allowed for 2022 under the State's tax cap law is 5.0%. This is based on the change in Consumer Price Index over the prior year – a measure of inflation. The amount levied above this is extended based on new construction. The second portion of the tax levy provides for interest expense and principal repayment on park bonds sold to fund major capital improvements. This bond levy is established at the time bonds are issued or refinanced. This part of the levy increased from 2021 as new bonds were issued in 2022 to replace the maturity of current bonds. President Caron emphasized that the District has not gone to referendum since 1986 due to consistent fiscal responsibility. The Board also does not keep the District's levy artificially low so that a referendum is required. Furthermore, The Deerfield Park District's portion of a resident tax bill is approximately 6.5% of the total tax bill. For a hypothetical \$500,000 fair market value home, that equates to roughly \$1,000 towards the Park District. President Caron stated the Board believes that the opportunities for recreation available in Deerfield are a sound value and hopes residents are able to enjoy their parks and programs.

No other Commissioners chose to make comments regarding the Public Hearing portion. President Caron noted that no members of the public were present and concluded the Public Hearing on the 2022 Tax Levy for the Deerfield Park District.

IV. APPROVAL OF MINUTES

Motion made by Treasurer Patinkin, seconded by Commissioner Serota, to approve the Minutes of the November 3, 2022, Workshop Meeting. Roll vote **carried** as follows:

AYES: Brown, Cohen, Patinkin and Serota (4)

NAYS: None (0)

ABSTAIN: Caron (1)

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the Minutes of the November 17, 2022, Finance Meeting, and the November 17, 2022, Regular Board Meeting. Roll vote **carried** as follows:

AYES: Brown, Caron, Patinkin and Serota (4)
NAYS: None (0)
ABSTAIN: Cohen (1)

V. FINANCE REPORT

(A) Approval of Disbursements

Motion made by Treasurer Patinkin, seconded by Commissioner Serota, to approve the Voucher Listing dated December 15, 2022, in the amount of **\$1,311,751.80** which includes **\$4,246.87** of travel and training expenses.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

(B) Tax Levy Ordinance #2022-03

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the 2022 Tax Year Levy Ordinance #2022-03 levying taxes for the necessary expenses and liabilities of the Deerfield Park District, Lake and Cook Counties, Illinois, a copy of which is attached and to be included with the minutes of this meeting.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

(C) Transfer of Appropriation Ordinance #2022-04

Motion made by Vice President Cohen, seconded by Commissioner Brown, to approve Ordinance #2022-04 transferring items of appropriation for fiscal year 2022, a copy of which is attached and to be included with the minutes of this meeting.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

VI. PUBLIC COMMENT

No members of the public were present.

VII. COMMITTEE LIAISON REPORTS

(A). PTC Member's Council

A verbal report was given on the December 1, 2022, PTC Members' Council meeting by Recreation Director McCarty. Since January of 2022, PTC has welcomed 121 new members. They also welcomed

two new Council Members that will begin their term in January of 2023. On December 3rd, PTC was represented at the Deerfield Village Winter Celebration with a booth to provide information on member services. On December 4th, PTC hosted a Winter Band Concert with roughly 25 members in attendance. On December 8th, PTC held a Winter Party – the first since 2019. The party was a success with over 75 participants. The Golf Course did an outstanding job catering the event. Effective January 1, 2023, the Men’s Club will be renamed the PTC Members’ Club Weekly Lecture Series to promote an all-inclusive environment as opposed to gender specific. A \$3 surcharge will also be implemented for those who attend the PTC Members’ Club Weekly Lecture Series meetings in an effort to support lecture presenter costs.

VIII. OLD BUSINESS

There was no Old Business to discuss.

IX. NEW BUSINESS

(A). Permanent Sanitary Easement Request from Lake County Public Works

President Caron explained that the Permanent Easement Request before the Board today incorporates changes previously requested by the Board such as increased consideration money for trees if any District trees are damaged as a result of the Easement.

Vice President Cohen moved and Commissioner Serota seconded a motion to approve the Permanent Sanitary Easement request from Lake County Public Works along 1201 Saunders Road, Riverwoods, “for and in consideration of \$5,000.00” as presented.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

(B). Resolution 2022-08 Resolution for Years of Service – Mark Woolums

President Caron recited Resolution 2022-08, which included a detailed list of the many accomplishments Mr. Woolums has achieved through his 32 years of dedicated service. Through this Resolution, the District has also committed to planting a tree in Mr. Woolums honor at Jewett Park. There was a brief celebration for Mr. Woolums followed by a photo opportunity. Treasurer Patinkin requested more be done for Mr. Woolums and Vice President Cohen suggested a Deerfield Family Theater Scholarship Fund. It was agreed that this discussion be tabled so that the Board can contemplate additional memorial options for Mr. Woolums with staff.

Commissioner Serota moved and Commissioner Brown seconded a motion to approve Resolution 2022-08, recognizing years of service for Mark Woolums.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)

NAYS: None (0)

(C). FY 2023 Meeting Schedule

Prior to a vote, President Caron advised the April Board meeting date had been changed as to not conflict with the second night of Passover.

Vice President Cohen moved and Commissioner Brown seconded a motion to approve the Fiscal Year 2023 Workshop and Board Meeting Schedule, as presented.

The motion **carried** in a unanimous voice vote.

(D). McLean Rohn Playground Renovation Project at Keller Park Final Payment Request to Hacienda Landscaping, Inc.

Treasurer Patinkin moved and Commissioner Serota seconded a motion to approve the final payment request for work completed on the McLean Rohn Playground Renovation Project at Keller Park in the amount of \$35,178.60 as submitted by Hacienda Landscaping, Inc. Prior to a vote, Commissioner Brown asked for an explanation regarding the \$12,000 credit reflected on the invoice. Parks Director Zahn advised this had to do with unused contingency money.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(E). Deerfield Golf Clubhouse Exterior Renovation Payment Request #1

Vice President Cohen moved and Commissioner Brown seconded a motion to approve Payment Request #1 from Camosy Construction for the work completed through November 2022 on the Deerfield Golf Clubhouse exterior renovation project in the amount of \$21,652. Vice President Cohen asked for a status update. Golf Operations Director Mannina advised the south roof was completed prior to the rain and the contractors are on track to complete the project within the targeted timeline. The golf carts are expected sometime in March or April.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(F). Request to Host ALS Fundraiser at Sachs Recreation Center on December 18, 2022

Commissioner Serota moved and Treasurer Patinkin seconded a motion to approve use of the SRC Cycle Studio on Sunday, December 18, 2022, from 10 a.m. -11:45 a.m. to Amy Marshall at a cost of \$87.50 to run a fundraiser in support of ALS Research for her daughters Bat Mitzvah project. Staff advised that these fees are not historically waived.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(G). Chicago Sky Marketing Partnership Agreement

Commissioner Brown moved and Commissioner Serota seconded a motion to approve the 2-year Marketing Partnership Agreement with the Chicago Sky beginning December 16, 2022 and running

through the last day of the 2024 WNBA season, as amended. Treasurer Patinkin advised the second paragraph of the Chicago Sky Marketing Partnership Agreement should be amended, as follows:

The Sky shall furnish to or for the benefit of DPD the goods and services described in Exhibit A, which is attached hereto and made a part hereof. DPD shall furnish to or for the benefit of the Sky the goods and services described in Exhibit B, which is attached hereto and made a part hereof. The term of this Agreement ("Term") shall commence the date first written above and expire at the end of the 2024 WNBA Season.

He also requested that an address for Notice of Default be included in the Default Clause. Vice President Cohen expressed concerns over the vagueness of the entirety of the Default Clause.

Treasurer Patinkin asked for clarification with respect to the Compensation Clause in Exhibit B. Deputy Director of Recreation Korzyniewski advised the Sky is entitled to 20 monthly memberships for the six-month period of April through October. Treasurer Patinkin suggested the paragraph be amended to expressly state 20 monthly memberships per month.

It was agreed that the first two corrections Treasurer Patinkin noted be made subject to Board approval.

The motion **carried** in a voice call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(H). Award to Kiefer Flooring for Furnish and Installation of Running/Walking Track at Sachs Recreation Center Through the TIPS-USA Cooperative Purchasing Agreement

Commissioner Serota moved and Vice President Cohen seconded a motion to approve the Kiefer USA proposal to furnish and install Mondo Super-X 8mm resilient athletic flooring at the Sachs Recreation Center through the TIPS Cooperative Purchasing Contract 210905 for a total amount of \$115,900.00, as amended. Prior to a vote, Finance Director Harvey highlighted changes since the initial draft was presented. These changes include the contract number, the payment terms and clarification that pricing is based on Lake County Carpenters Union rates. Commissioner Brown asked for a project start date. Deputy Director of Recreation Korzyniewski advised the agreement reflects September 25, 2023, but that staff is aiming for August of 2023. The duration of the project should last five to seven days. President Caron requested that staff conduct research prior to the lanes being marked as she feels runners prefer the inside lanes and that currently, there is not enough room for walkers. She also clarified that the payment terms have been changed to reflect 50% upon material delivery and 50% upon completion.

The motion **carried** in a voice call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(I). Pay Request #2 from Chicagoland Paving for the Shepard Park Renovation Project

Treasurer Patkin moved and Commissioner Serota seconded a motion to approve Pay Request #2 from Chicagoland Paving for the Shepard Park Renovation Project in the amount of \$183,684.80. Parks

Director Zahn advised that any complications as a result of the project are to be resolved by in the spring. There were issues with respect to curbing in the parking lot, engineering failures in the dugout and ADA accessibility needs that were not met. Lastly, the turf needs to be reseeded. Staff feels these issues will not adversely affect the upcoming baseball season.

The motion **carried** in a voice call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin, Serota (5)
NAYS: None (0)

(F). Other Matters

Family Days

The Family Days Group is requesting Shepard Park in lieu of Jewett Park for fireworks in 2023. As previously mentioned, they are also requesting to serve alcohol. Several Commissioners expressed minor concern over the fireworks at Shepard Park due to the recent seeding that has been placed there as a result of the renovation.

Village Downtown TIF District

The Joint Review Board voted unanimously to move the downtown TIF District forward through the Village process. President Caron added the Northwest Quadrant Committee is meeting January 25th to discuss this further.

Jewett Community Center Landscape Architecture Firm Interviews

Finance Director Harvey advised that interviews with several Landscape Architect Firms took place December 13th to determine finalists which will be presented at the Special Board meeting on January 10th at 6:30 p.m.

X. Adjournment to Closed Session

Vice President Cohen moved and Commissioner Serota seconded a motion to enter Closed Session for the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel of the District and to discuss the minutes of meetings lawfully closed, whether for the purposes of approval b the body of the minutes or semi-annual review of the minutes in accordance with Sections 2(c)1 and 2(c)21 of the Open Meetings Act at 8:25 p.m.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

XI. Reconvene to Open Session

The Board reconvened to the Open Session of the December 15, 2022 Regular Board Meeting at 8:51 p.m. The President called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin and Serota (5)
ABSENT: None (0)

XII. Possible Action from Closed Session

Treasurer Patinkin moved and Vice President Cohen seconded a motion to make the Closed Session minutes from the June 16, 2022 Regular Board Meeting available for public release.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

Commissioner Serota moved and Commissioner Brown seconded a motion to adjust the Executive Director's salary according to annual staff adjustments for the fiscal year 2022.

Roll call vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

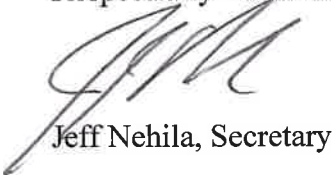
XIII. Motion made by Commissioner Brown, seconded by Treasurer Patinkin, to adjourn the Regular Board Meeting at 8:55 p.m. Voice vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

The next Meeting of the Board of Park Commissioners is scheduled for Tuesday, January 10, 2023, at 6:30 p.m. It is a Special Meeting to interview Landscape Architect firms.

Respectfully Submitted,



Jeff Nehila, Secretary