

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS November 17, 2022

The Regular Meeting of the Board of Park Commissioners was called to order by President Caron at 7:30 p.m. in the Jewett Park Community Center. The Secretary called the roll, and the following were:

PRESENT: Caron, Brown, Patinkin, Serota (4)
ABSENT: Cohen (1)

Staff: Executive Director Jeff Nehila, Director of Finance Jeff Harvey, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina, Director of Parks Jay Zahn and Special Projects Manager John Greene.

III. APPROVAL OF MINUTES

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the Minutes of the October 6, 2022, Special Board Meeting, as amended to correct two immaterial errors noted by Treasurer Patinkin. These errors do not change the substance of the minutes and will be corrected prior to official publication. Voice vote **carried** as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

Motion made by Treasurer Patinkin, seconded by Commissioner Serota, to approve the Minutes of the October 20, 2022, Finance Meeting; and the October 20, 2022, Regular Meeting. Voice vote **carried** as follows:

AYES: Caron, Patinkin, Serota (3)
NAYS: None (0)
ABSENT: Cohen (1)
ABSTAIN: Brown (1)

IV. FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Patinkin, seconded by Commissioner Serota, to approve the Voucher Listing dated November 17, 2022, in the amount of \$1,349,633.93 which includes \$3,486.20 of travel and training expenses.

Roll call vote **carried** as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

V. PUBLIC COMMENT

John Greene, Special Projects Manager, advised he will be retiring in December. He thanked the Board and his fellow staff members for the opportunity and privilege to work for the Deerfield Park District. The Board thanked Mr. Greene for his 29-years of service to the District and congratulated him on his retirement.

VI. COMMITTEE LIAISON REPORTS

(A). Recreation Advisory Committee

A verbal report was given on the October 27, 2022, Recreation Advisory Committee meeting by Commissioner Brown. Topics of discussion included an update on the recent SRC Open House and its massive success, pickleball rentals increasing popularity, the completion of the SRC interior renovation and future capital projects to be completed within the 2023 budget. There was also a brief staff update with respect to upcoming group fitness classes and personal trainer demand. On a positive note, membership numbers at the SRC are approaching pre-pandemic numbers.

(B). PTC Members' Council

A verbal report was given on the November 10, 2022, PTC Members' Council meeting by Director McCarty. Since January, PTC has welcomed 111 new members. On November 11th, PTC held their annual Veteran's Day breakfast catered by the Cherry Pit. Today, the PTC held their Thanksgiving Luncheon catered by the Golf Club with 57 members in attendance. On December 8th, PTC will host their nonmembers Winter Party. PTC Members' Council has also been contemplating a name change for their separate Men and Women Clubs. Effective January 1, 2023, the Men's Club will be renamed the PTC Members' Club Weekly Lecture Series to promote an all-inclusive environment as opposed to gender specific. Women are encouraged to attend the Men's Club and vice versa. Additionally, the Men's Club discussed a \$3 surcharge to attend their meetings in an effort to support their lecture presenters. President Caron appreciated these changes and suggested a punch card in support of the \$3 surcharge.

(C). Affiliate Advisory Committee

A verbal report was given on the November 17, 2022, Affiliate Advisory Committee meeting by Commissioner Serota. The Committee reviewed the fall season in depth. DBYA had their largest fall season to date with over 500 kids. Girls' softball was almost as large as the spring season, and they are hopeful the girls' softball program will continue to grow. Five teams made playoffs for football. Affiliates did express some difficulty with respect to field use for practices that will have to be worked through with staff. The spring season will start the beginning of April and run through the beginning of June. Lastly, Director Nehila provided an update with respect to Shepard Park.

VII. OLD BUSINESS

There was no old business to discuss.

VIII. NEW BUSINESS

(A). 25-Year Service Anniversary Award for Commissioner Rick Patinkin

President Caron presented Treasurer Patinkin an Award from IAPD acknowledging his 25-Years of Service on the Park Board. She congratulated Treasurer Patinkin on his many accomplishments and fierce dedication to the Park District. There was a brief celebration in Treasurer Patinkin's honor followed by a photo opportunity.

(B). Estimate of 2022 Tax Levy

Treasurer Patinkin moved and Commissioner Serota seconded a motion to determine the estimated aggregate 2022 tax year levy necessary to be raised by taxation in an amount of \$8,838,173. Adoption of the 2022 Tax Levy Ordinance will occur at the December 15, 2022, Board Meeting. Finance Director

Harvey noted there was a \$20,000 adjustment due to the recent receipt of the final property tax numbers from Cook County. There was also a brief discussion regarding the bond levy newspaper ad, which is separate from the tax levy newspaper ad.

The motion **carried** in a roll call vote as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

(C). Establishment of Public Hearing for 2022 Tax Year Levy

Commissioner Serota moved and Treasurer Patinkin seconded a motion to establish the Public Hearing on the 2022 Tax Year Levy to be held on December 15, 2022, at 7:30 p.m.

The motion **carried** in a roll call vote as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

(D). Tentative Meeting Schedule for 2023

Staff presented a tentative Board meeting schedule for fiscal year 2023 for the Board's review and approval. After a brief discussion regarding proposed dates that may conflict with religious holidays, it was agreed that the April Workshop Meeting be held on April 13th and the December Board Meeting be held on December 14th. Additionally, meeting times have been changed to accommodate an earlier start time. This revised schedule will be brought to the Board for formal approval in December.

(E). Consideration of Payment Request #3 for the work completed on the McLean Rohn Playground Renovation Project at Keller Park in the amount of \$105,607.80 to Hacienda Landscaping, Inc.

Treasurer Patinkin moved and Commissioner Serota seconded a motion to approve Payment Request #3 for the work completed on the McLean Rohn Playground Renovation Project at Keller Park in the amount of \$105,607.80 to Hacienda Landscaping, Inc. Commissioner Brown asked for a project update. Parks Director Zahn advised the contractors finished the asphalt as of this afternoon. The only remaining item is the landscape element of the renovation, which is almost complete.

The motion **carried** in a roll call vote as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

(F). Consideration of the Final Payment Request to Hollembeak Construction, Inc. for golf course bunker renovation work completed to date in the amount of \$35,750.55.

Treasurer Patinkin moved and Commissioner Brown seconded a motion to approve the Final Payment to Hollebeak Construction, Inc. for bunker renovation work completed to date in the amount of \$35,750.55. Several Board members expressed excitement towards the fact the multi-year bunker renovation project was nearing completion with the renovation of the last two holes.

The motion **carried** in a voice call vote as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

(G). Permanent Sanitary Easement for Lake County

Director Nehila advised that Lake County is seeking a permanent easement on Saunders Road along the Deerfield Club property for the installation of a sanitary sewer line. Their initial request in May of 2022 was for a 10-foot-wide easement. Lake County has since amended their request to a 15-foot-wide easement. As mentioned in May, the County intends to directionally bore the line underground as to not disturb the surface. This new request could potentially affect three trees located within Park District property. The proposed easement language does not alleviate any burden of the County to replace trees that could be removed for future maintenance and repair as well as during the installation. It was agreed this agenda item be deferred pending ongoing staff negotiations with the County to include compensation for existing and future trees that may be affected as a result of this easement.

(H). Consideration of Request to from Use Sachs Recreation Center from North Shore Rhythmic Gymnastics to hold the State of Illinois Championship Meet for Rhythmic Gymnastics at the Sachs Recreation Center March 10-12, 2023.

Commissioner Serota moved and Treasurer Patinkin seconded a motion to approve the use of the following at the Sachs Recreation Center at no rental cost on March 10-12, 2023, by North Shore Rhythmic Gymnastics for the 2023 State of Illinois Championship Meet for Rhythmic Gymnastics: tennis courts, racquetball court, (8) 8-ft tables, 20 chairs and Room E-1. NSRG will be responsible for all direct labor costs incurred by the Park District for any after hour use of the facilities. They will also be responsible for providing volunteers for set up/take down of mats and program equipment and the hospitality room. NSRG will work with SRC staff to provide food for judges and coaches.

The motion **carried** in a voice call vote as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

(I). Proposed Tax Increment Finance District in Deerfield

Director Nehila advised the next Joint Review Board meeting will be held on December 1st. They last met a week ago to continue ongoing discussions regarding the proposed TIF District within the downtown area of Deerfield. Each taxing body brought along their legal counsel to further refine the discussion. School Districts 113 and 109 utilize the same law firm and requested to bring this back to their Boards for additional input as there are school children living within the residential portion of the

proposed TIF District. In general, taxing bodies are apprehensive of TIF Districts because of the EAV property value freeze. However, this particular TIF seems to have minimal impact on the residential area it will encompass and largely benefit the Park District with its physical improvements. Staff has no objections to approving the TIF District. Ultimately, the Park Board also had no objections to the approval of the proposed TIF District.

(J). Other Matters

Northwest Quadrant Committee

Director Nehila advised the Northwest Quadrant Committee will hopefully meet again in January as the TIF District approaches approval. This project was postponed several years due to the pandemic. Commissioner Brown requested clarification regarding the proposed improvements to the Northwest Quadrant. President Caron advised the underlying premise was to improve pedestrian access from Deerfield Square to areas within the Northwest Quadrant such as the library and Jewett Park. With the approval of the TIF District, the Village intends to absorb the majority of costs associated with the Northwest Quadrant improvements. The parking lot improvements and additional sidewalk will be a significant benefit to the Park District.

Family Days

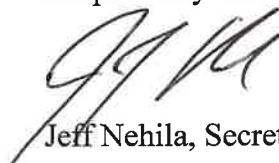
The Family Days Group is seeking to provide a beer tent for the July 4th event at Jewett Park. The Chamber of Commerce would run the beer tent. Previously they provided a beer tent at the Shepard Park Fall Fest, which was a success. Director Nehila asked is there was any opposition to a beer tent during the 4th of July event. The beer tent would close early afternoon. Commissioner Brown asked if there are any liabilities the Board should consider prior to approving their request. Director Nehila stated Family Days would be responsible for obtaining a Certificate of Insurance and permits through the Village. The general consensus among the Park Board was that Commissioners are not enthusiastic about a beer tent but would not prevent them from operating one.

IX. Motion made by Treasurer Patinkin, seconded by Commissioner Serota, to adjourn the Regular Meeting at 8:35 p.m. Voice vote **carried** as follows:

AYES: Caron, Brown, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Cohen (1)

The next Meeting of the Board of Park Commissioners is scheduled for Monday, November 28, 2022, at 6:30 p.m.

Respectfully Submitted,


Jeff Nehila, Secretary