

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS September 15, 2022

The Regular Meeting of the Board of Park Commissioners was called to order by President Caron at 7:30 p.m. in the Jewett Park Community Center. The Secretary called the roll, and the following were:

PRESENT: Brown, Caron, Cohen, Patinkin, Serota (5)
ABSENT: None (0)

Staff: Executive Director Jeff Nehila, Director of Finance Jeff Harvey, Director of Recreation Laura McCarty, Deputy Director of Recreation and SRC General Manager Tony Korzyniewski, Director of Golf Operations Jason Mannina and Director of Parks Jay Zahn.

Visitors: Vinny Ingoglia, Marisa Ingoglia, Tammy Ingoglia, Audrey Melchiorre and Mark Melchiorre.

Prior to the Approval of Minutes, President Caron moved Agenda Items 8(A) and 8(B) to the top of the Board's agenda as a courtesy to the staff and their family members present.

NEW BUSINESS

8(A). Resolution 2022-06 – Resolution for Years of Service for Audrey Melchiorre

Vice President Cohen moved and Treasurer Patinkin seconded a motion to approve Resolution 2022-06, a Resolution Commemorating Years of Service to the District for Audrey Melchiorre. The motion carried in a unanimous roll call vote as follows:

AYES: Brown, Caron, Cohen, Serota and Patinkin (5)
ABSENT: None (0)

8(B). Resolution 2022-07 – Resolution for Years of Service for Tammy Ingoglia

Vice President Cohen moved and Treasurer Patinkin seconded a motion to approve Resolution 2022-06, a Resolution Commemorating Years of Service to the District for Tammy Ingoglia. The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Serota and Patinkin (5)
ABSENT: None (0)

APPROVAL OF MINUTES

Motion made by Vice President Cohen, seconded by Commissioner Brown, to approve the Minutes of the July 21, 2022, Finance Meeting; and the July 21, 2022, Regular Meeting. Voice vote as follows:

AYES: Cohen, Brown, Patinkin, Serota, Caron (5)
NAYS: None (0)
Motion passed in a voice vote.

Motion made by Treasurer Patinkin, seconded by Commissioner Serota, to approve the Minutes of the August 4, 2022, Workshop Meeting. Voice vote as follows:

AYES: Patinkin, Serota, Brown, Caron (4)
NAYS: None (0)
ABSTAIN: Cohen (1)

Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Patinkin, seconded by Commissioner Brown, to approve the Voucher Listing dated August 18, 2022 in the amount of \$1,982,390.24 which includes \$1,189.15 of travel and training expenses.

Roll call vote as follows:

AYES: Patinkin, Brown, Cohen, Serota, Caron (5)

NAYS: None (0)

Motion passed in a roll call vote.

PUBLIC COMMENT

No public comment was provided.

COMMITTEE LIAISON REPORTS

Recreation Center Advisory Committee

A verbal report was given on the August 25, 2022, Recreation Advisory Committee meeting by Commissioner Brown. Topics of discussion included a robust facility projects update. The tennis resurfacing is now complete, two roof units installed, a hot water tank has been replaced, the lobby renovation is nearing completion and the pool was drained and power washed. Other topics of discussion were an operational update which included a new fitness class schedule, the status of partners, staffing additions, nonmember price increases, and a positive SRC membership enrollment update.

Golf Advisory Committee

A verbal report was given on the September 7, 2022, Golf Advisory Committee meeting by Vice President Cohen. Topics of discussion included a financial update, an operational update, a facility update and the Golf Clubhouse Renovation Project. The course remains in excellent condition. Vice President Cohen commended Director Mannina and staff on his hard work in improving the drainage system. The Learning Center and restaurant is also satisfactorily busy. The Committee concluded their discussion with a brief dialogue regarding potential fee increases in 2023, with a recommendation that prices should be nominally increased in line with inflation.

PTC Members' Council

A verbal report was given on the September 8, 2022, PTC Members' Council meeting by Director McCarty. PTC has surpassed their goal of 75 new members by recently achieving 100 members. The Men's Golf League is busy preparing for their championship game on Monday. Mumpkinfest returned this past Saturday and there was a great turnout. Upcoming events and activities include a performance by Stu the Piano Guy, the Healthy Lifestyle Expo, and October Fest in Kenosha.

NEW BUSINESS

8(C). Consideration of Payment Request #10 from Camosy Construction for the work completed through August on the Deerspring Spray Ground Renovation Project in the amount of \$23,437.

Treasurer Patinkin moved and Commissioner Brown seconded a motion to approve Payment Request #10 from *Camosy Construction* for the work completed through August on the Deerspring Spray Ground Renovation Project in the amount of **\$23,437.00**. Director Zahn stated there will be one more payment due to Camosy in October. Prior to a vote, Vice President Cohen expressed concern over the spray ground functioning come next season and requested the District refrain from payment unless given a warranty. Director Nehila advised that Camosy finished the job and will require timely payment. There is also a warranty period.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

8(D). Consideration of Bids for the Golf Club Clubhouse Renovation

Vice President Cohen moved and Treasurer Patinkin seconded a motion to approve the bids for the Golf Club Clubhouse Renovation as follows:

\$13,755 to *Leo Fox Trucking and Excavation* for excavation services.

\$58,850 to *Weatherguard* for roofing services.

\$136,000 to *Camosy Construction* for carpentry services.

\$118,500 to *Sealtight Exteriors, Inc.* for siding and decking services.

\$18,000 to *Pieper Electric* for electric services.

\$24,905 to *Camosy Construction* for concrete services.

Prior to a vote, President Caron acknowledged these bids have exceeded the budget and asked Director Nehila how the District intends to pay the overage. Director Nehila advised this will come from the recently received bonds. Additionally, the only item staff anticipates could potentially delay project completion would be siding as staff is attempting to buy the siding prefinished. Vice President Cohen asked if there are any plans to renovate the interior. Director Mannina advised there are plans to update the flooring and furniture.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)

NAYS: None (0)

8(E). 2017-2022 Strategic Plan Final Report & Discussion

Director Nehila commended staff on their hard work in developing and implementing the 2017-2022 Strategic Plan. This Plan has been a valuable tool for the District and created positive alignment between the District's mission and individual performance goals. It was also instrumental in the District's pursuit of the state accreditation review process and the pursuit of the National Gold Medal Award. The District provided a flexible work schedule pre-pandemic and was ahead of the curve in the reduction of CO2. President Caron congratulated Director Nehila on his excellent leadership in spearheading this plan.

There was also a brief discussion regarding where the plan can be found on the District's website. Treasurer Patinkin noted two minor grammatical edits to be made prior to publishing.

8(F). Consideration of the 2022-2027 Strategic Plan

Vice President Cohen moved and Commissioner Serota seconded a motion to adopt the 2022-2027 Strategic Plan as presented. Director Nehila thanked staff member Sherry Prause in particular for her hard work in making the plan look great on the marketing side.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

8(G). Approval of Second Addendum to Programming Agreement with Northshore Rhythmic Gymnastics Center, Inc.

Vice President Cohen moved and Treasurer Patinkin seconded a motion to approve the Second Addendum to the Programming Agreement between the Deerfield Park District and North Shore Rhythmic Gymnastics Center, Inc. commencing October 1, 2022 through September 30, 2024.

Commissioner Brown asked if there were substantive changes made to the contract or if it were simply a contract extension. SRC General Manager Korzyniewski advised the only change pertains to an increase in the group's annual payment to the District.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

8(H). Adoption of Jewett Park 2.0 Phase II Master Plan

Vice President Cohen moved and Commissioner Brown seconded a motion to adopt the updated Jewett Park 2.0 Master Plan as updated in July of 2022, that includes new amenities such as a challenge course and a multi-generation game area with shade structures. Prior to a vote, Commissioner Serota asked if any changes were made with respect to the multi-generational game area since the most recent discussion. Director Nehila stated no changes have been made and that formal adoption of the updated plan will add value to the IDNR process and subsequent Village process. As a procedural update, Director Nehila advised he will go before the Appearance Review Commission in October, the Plan Commission sometime in December/January and the Village Board in February/March. President Caron added the Village does not give the District any leniency because it is a local branch of government and that the District is expected to go through the same procedures as any other applicant.

The motion **carried** in a roll call vote as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

8(I). Village of Deerfield Tax Increment Financing Feasibilities Studies Information

There was a brief discussion regarding the Village's consideration of establishing two TIF districts: One for the real property located on the south side of Lake Cook Road, the west side of S. Pfingsten Road

and the north side of the Edens Spur and another TIF district for portions of the Village's downtown business district and Village Center. President Caron asked if Park District property located within the potential TIF would receive any benefits of these additional funds. Commissioner Brown noted this would be within the northwest quadrant. Director Nehila stated he has calls scheduled with the Village to explore these questions further. More information is forthcoming.

8(J). Other Matters...

Upcoming Workshop Updates

The next workshop will be a Special Meeting to review golf fees, pool fees and camp fees. There was a brief discussion regarding the relevance of preschool fees and ultimately, it was decided preschool fees be determined by staff. Treasurer Patinkin advised he will be unable to attend the Pool Advisory meeting on September 29th due to a previous commitment. Vice President Cohen offered to act as the Board Liaison in his place.

New Proposed Business Within Deerfield Park Plaza

Director Nehila advised that the Planning Commission requires a notice be sent to adjacent landowners when a landowner is planning to do something on their property. As such, the Village anticipates a notice to be sent for an indoor children's playground within the shopping center on Lake Cook Road near the Sachs Center. He believes this will be a great asset to the community and beneficial to the Sachs Center.

Email Re: Resident/Non-Resident Registration Priority

As a follow up to last month's discussion, Director Nehila reported that he along with President Caron, met with the School District 109 Superintendent and D109 Board President to discuss a resident concern regarding D109 District residents who are not Park District residents and who are not given priority registration for Park District programs operated at D109 schools. The consensus among the Park Board is that while the Board remains empathetic, the District must serve the taxpayers and there would be no change in Park District policy at this time. Additionally, staff and space are limited. The Park District is awaiting potential solutions proposed by D109.

(9). Motion made by Commissioner Serota, seconded by Commissioner Brown, to adjourn the Regular Meeting at 8:57 p.m. Voice vote **carried** as follows:

AYES: Brown, Caron, Cohen, Patinkin and Serota (5)
NAYS: None (0)

The next Meeting of the Board of Park Commissioners is scheduled for Thursday, October 6, 2022, at 7:30 p.m.

Respectfully Submitted,



Jeff Nehila, Secretary