

**MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS**      **October 21, 2021**

The Regular Meeting of the Board of Park Commissioners was called to order by President Patinkin at 7:31 p.m. The Secretary called the roll and the following were:

PRESENT:    Brown, Caron, Patinkin, Serota (4)  
ABSENT:     Cohen (1)

and there was a quorum in attendance. Also present was Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members; Ann Crosby, Chicago Sky.

**NEW BUSINESS**

**Resolution 2021-07 – Recognizing the Chicago Sky Women’s Professional Basketball Team**

President Patinkin read resolution 2021-07 Recognizing the Chicago Sky Women’s Professional Basketball Team for their Championship. The Deerfield Park District will officially rename the Chicago Bulls Gym at Sachs Recreation Center the Chicago Sky Gym. Congratulations to the entire Chicago Sky organization.

**APPROVAL OF MINUTES**

Motion made by Vice-President Caron, seconded by Commissioner Brown, to approve the Minutes of the September 14, 2021, Finance Meeting; the September 14, 2021, Regular Meeting; and the October 7, 2021, Special Meeting. Voice vote as follows:

AYES:        Caron, Brown, Serota, Patinkin (4)  
NAYS:        None (0)  
ABSENT:     Cohen (1)  
Motion passed in a voice vote.

**FINANCE REPORT**

**Approval of Disbursements**

Motion made by Vice-President Caron, seconded by Commissioner Serota, to approve the Voucher Listing dated, October 21, 2021 in the amount of \$1,323,416.20 which includes \$9,363.94 of travel and training expenses. Roll call vote as follows:

AYES:        Caron, Serota, Brown, Patinkin (4)  
NAYS:        None (0)  
ABSENT:     Cohen (1)  
Motion passed in a roll call vote.

**PUBLIC COMMENT/VISITORS AND GUESTS**

No Visitors or guests were present at the meeting.

**COMMITTEE LIAISON REPORTS**

**Golf Advisory Committee**

A verbal report was given on the September 30, 2021 Golf Advisory Committee meeting. Discussion topics included golf operations updates, capital project planning, Competitive Market Analysis and proposed fees for 2022.

**Deerfield Park Foundation**

A verbal report was given on the October 11, 2021 Deerfield Park Foundation meeting. Topics of discussion included Moonlight Golf, future fundraising projects, appointment of new directors and re-appointment of directors with expiring terms.

**PTC Members' Council**

A verbal report was given on the October 14, 2021 PTC Members' Council. This was the first in-person meeting since March of 2020. The Center welcomed two new members in September bringing the total of new members for the year to 42. A new member reception was held outside on October 6. The Healthy Lifestyle Expo was held on October 2. Over 130 people received the flu shot at the event. A new holiday event is being planned for November 23 since the annual Winter Party will not be held. David, Nicole and a couple of Senior Council members will be speaking at the annual IPRA Conference in January.

**NW Quadrant**

A verbal report was given on the October 6, 2021 Northwest Quadrant meeting. The main topic of discussion was the reconstruction of Park Avenue. The Village would like the group to approve the project so they can begin to gain community support. Also, there are some federal grants available that the village would like to apply for. Director Nehila reviewed the plans with the board. The group will continue to meet to discuss the plan for the entire Northwest Quadrant.

**NEW BUSINESS**

**Asphalt Paving Projects**

Motion made by Vice-President Caron, seconded by Commissioner Brown, to approve the final payment request for work completed on asphalt paving at Clavey, Maplewood, Jaycee, Jewett, Deerspring and Woodland Parks in the amount of \$6,550 as submitted by Chicagoland Paving Contractors, Inc. Roll call vote as follows:

AYES:            Caron, Brown, Serota, Patinkin (4)

NAYS:           None (0)

ABSENT:        Cohen (1)

Motion passed in a roll call vote.

**Illinois Association of Park Districts (IAPD) / Credentials Certificate**

Motion made by Vice-President Caron, seconded by Commissioner Serota, to designate Commissioner Serota as delegate and Commissioner Brown, as the Alternate for the IAPD Annual Business Meeting to be held on Saturday, January 29, 2022 at 3:30 p.m. Voice vote as follows:

AYES:            Caron, Serota, Brown, Patinkin (4)

NAYS:           None (0)

ABSENT:        Cohen (1)

Motion passed in a voice vote.

**Presentation and Discussion of Estimated 2021 Tax Levy Amount**

**Tax Levy Discussion**

Director Harvey prepared the report to arrive at a base levy amount using the same method as in prior years.

Due to the tax cap, our levy discussion at this point should focus mainly on what we think the maximum allowable levy for 2021 will be. Final fund by fund breakdowns will not be needed until the ordinance is prepared. As staff finalizes the budget process, focus will turn to individual fund totals. The proposed 2021 tax levy for capped funds is calculated using the prior year's tax extension and adjusted for inflation, estimated EAV and new property development.

**Merit Increases for 2022 Budget**

CPI (a measure of inflation) and other park districts are reviewed to help develop a recommendation for full-time staff merit increases. Staff recommends continuing the three-tier system adopted in prior years and the following rates to be used to budget full-time salaries in FY2022: Senior staff, 3.5%; staff over \$70,000, 4.0%; and staff under \$70,000, 4.5%. Commissioners directed staff to proceed with the recommended merit increase percentages for FY2022.

**Golf Cart Fleet Replacement**

Motion made by Commissioner Serota, seconded by Vice-President Caron, to approve the lease to own proposal of (75) 2022 Yamaha Drive2 EFI Golf Carts and the lease of (1) 2022 Yamaha UMAX Range Cart. Roll call vote as follows:

AYES:            Serota, Caron, Brown, Patinkin (4)

NAYS:            None (0)

ABSENT:        Cohen (1)

Motion passed in a roll call vote.

**Proposal for Professional Services – Pickleball Courts & Baseball Field Relocation**

Motion made by Commissioner Brown, seconded by Vice-President Caron, to approve the Proposal for Professional services – Pickleball Courts and Baseball Field Relocation project as presented for a fee not to exceed of \$81,300.00 and estimated reimbursement expenses of \$1,000.00. Roll call vote as follows:

AYES:            Brown, Caron, Serota, Patinkin (4)

NAYS:            None (0)

ABSENT:        Cohen (1)

Motion passed in a roll call vote.

**Other Matters**

**Deerspring Splashpad Project**

The permit from Illinois Department of Public Health has been received. We are still waiting for the permit from the village.

**Budget Workshop**

Director Nehila suggested moving the Budget Workshop to Patty Turner Center as the clubhouse will have 2 golf simulators in the dining room. Commissioners were in favor of moving the meeting to PTC.

**Board Photos**

Commissioners were reminded to wear their blue polo shirts for the photo with the Gold Medal as well as new photos for the brochure.

**Local Agency Board Reception**

Director Nehila reported that the annual Local Agency Board Reception will be held on December 2 via Zoom.

**Demographic Study**

A firm has been interviewed and will be hired to administer the Demographic Study. School District 109 will hold the contract and the village and park district will reimburse them for one-third each. There is a 3-year running study after the initial study to provide updates.

Motion made by Commissioner Brown, seconded by Vice-President Caron, to adjourn the Regular Meeting at 8:55 p.m. Voice vote as follows:

AYES:            Brown, Caron, Serota, Patinkin (4)

NAYS:           None (0)

ABSENT:        Cohen (1)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, November 18, 2021, at 7:30 p.m.

Respectfully submitted,



Jeff Nehila, Secretary