

The Regular Meeting of the Board of Park Commissioners was called to order by President Patinkin at 7:01 p.m. via Zoom and in-person. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)

ABSENT: None (0)

and there was a quorum in attendance. Also present was Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Jay Zahn, Laura McCarty, Tony Korzyniewski, Jason Mannina, John Meredith, staff members; Michael Brown, Debbie Serota, newly elected Commissioners. Antokal, Caron, Lapin, Brown, Meredith and Nehila were in-person. Cohen, Serota, Harvey, Zahn, McCarty, Korzyniewski and Mannina attended via Zoom.

APPROVAL OF MINUTES

Motion made by Vice-President Caron, seconded by Commissioner Lapin, to approve the Minutes of the April 15, 2021, Regular Meeting. Roll call vote as follows:

AYES: Caron, Lapin, Antokal, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Commissioner Lapin, seconded by Treasurer Cohen, to approve the Voucher Listing dated, May 20, 2021 in the amount of \$1,116,228.58 which includes \$1,565.96 of travel and training expenses.

Discussion followed:

Commissioner Antokal asked where the Norway Spruce trees are being planted. Staff responded that they are for the northeast and southeast edges of Floral Park.

Commissioner Antokal asked what the Prominent sensor is for Deerspring. Staff responded that it is a new Prominent chemical controller to replace the one purchased in 2019 that dry-rotted without use in 2020.

Commissioner Antokal asked what the epoxy floor sealer was for. Staff responded that it was for the guard office at Mitchell Pool.

Commissioner Antokal asked what length of time the HVAC maintenance agreements for JPCC and PTC. Staff responded that they are both annual maintenance agreements.

Vice-President Caron asked about the award for our Preschool Director Lynn Braun. Staff responded that she received the award for her 25-year anniversary with the district.

Vice-President Caron commented that on the Tee Off Comparison report the year to dates all say December and need to be adjusted for next month.

Vice-President Caron asked about the US Treasurer tax adjustment. Staff responded that it is a payroll tax adjustment.

Vice-President Caron asked about the 5 credits for TaylorMade that weren't shown as negatives. Staff will review.

Treasurer Cohen asked how many trees the cost represents to MSL and Associates. Staff responded that it is for 12 10'-12' ft. spruce trees.

Treasurer Cohen asked if we are using outside contractors for all of the invasive plant removal. Staff responded that we do some of it in-house, but this was for 5 sites. Staff does work along with the contractors for training purposes.

Treasurer Cohen asked if staff is purchasing more inventory for the pro shop compared to 2019. Staff responded that we are stocking up while we can get items, but all of our hard goods can be returned.

Commissioner Lapin asked about the high electric bills. Staff responded that it is the field lights at Brickyards. It is higher than the last three years. One thing we realized is that we get a surcharge based on when the lights are turned on. We are working with affiliates to make sure lights only get turned on when they are really needed. Commissioner Antokal recommended placing this topic on the agenda for the next Affiliate Advisory Committee meeting.

Commissioner Lapin asked about the negative refund. Staff responded that it looks like a correction but will investigate.

President Patinkin asked about the purchase of cabinets and countertops for Mitchell Pool. Staff responded that they are for replacements of the very old and outdated cabinets and countertops in the guard office.

President Patinkin asked what the preying mantis eggs are for. Staff responded that they are for one of our early childhood programs.

Roll call vote as follows:

AYES: Lapin, Cohen, Antokal, Caron, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

PUBLIC COMMENT

No emails were received prior to the meeting for public comment.

COMMITTEE LIAISON REPORTS

Recreation Advisory Committee

A verbal report was given on the April 22, 2021 Recreation Advisory Committee meeting. Five new members were welcomed to the committee. Discussion topics included committee member expectations, Phase 4 guidelines, April 19 operational changes, 2021 capital improvements, membership update and group exercise schedules.

PTC Members' Council

A verbal report was given on the May 13, 2021 PTC Members' Council meeting. The Center has had 13 new members since January 1, 2021 for a total membership of 525. There are 47 people registered for the May 22 Antique & Classic Car Show. The June 6 Parking Lot Music Palooza has 37 people currently registered.

OLD BUSINESS

Resolution #2021-03: A Resolution Authorizing Transfer of Balances Between Funds

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to adopt Resolution #2021-03 authorizing the transfer of \$70,000 from the General Fund to the Golf Course Fund, \$206,401 from the General Fund to the Capital Projects Fund, \$91,175 from the Preschool Fund to the Recreation Fund, and \$2,494 from the Audit Fund to the General Fund as of December 31, 2020. Roll call vote as follows:

AYES: Cohen, Caron, Antokal, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Resolution #2021-04: A Resolution to Commit Funds for Capital Expenditures

Motion made by Treasurer Cohen, seconded by Commissioner Lapin, to adopt Resolution #2021-04 committing fund balances in the General Fund for future capital projects in an amount of \$1,675,000 as of December 31, 2020. Roll call vote as follows:

AYES: Cohen, Lapin, Antokal, Caron, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Resolutions from Illinois Association of Park Districts

President Patinkin read resolutions from the Illinois Association of Park Districts recognizing Gil Antokal and Greg Lapin for their service to the Deerfield Park District.

Resolution #2021-06: Recognizing Years of Service to the Deerfield Park District – Greg Lapin

President Patinkin read a resolution recognizing Commissioner Lapin for his years of service to the Deerfield Park District. Motion made by Commissioner Antokal, seconded by Treasurer Cohen, to adopt Resolution #2021-06: Recognizing Years of Service to the Deerfield Park District. Roll call vote as follows:

AYES: Antokal, Cohen, Caron, Patinkin (4)

NAYS: None (0)

ABSTAIN: Lapin (1)

Motion passed in a roll call vote.

Resolution #2021-05: Recognizing Years of Service to the Deerfield Park District – Gil Antokal

President Patinkin read a resolution recognizing Commissioner Antokal for his years of service to the Deerfield Park District. Motion made by Commissioner Lapin, seconded by Vice-President Caron, to adopt Resolution #2021-05: Recognizing Years of Service to the Deerfield Park District.

Roll call vote as follows:

AYES: Lapin, Caron, Cohen, Patinkin (4)

NAYS: None (0)

ABSTAIN: Antokal (1)

Motion passed in a roll call vote.

Commissioner Antokal expressed his sincere gratitude and heartfelt thanks to the entire staff and fellow Commissioners for their support, time and knowledge shared with him over the past 20 years.

National Gold Medal Finalist Announcement

One of the objectives in our Strategic Plan was to apply for the Gold Medal. Not only did we apply but we are one of the 4 finalists in our category, (based on population). The next step in the Gold Medal process is to submit a 5-minute video by June 1. After the submittal, we wait until NRPA Conference in September to find out who the overall winner in each category is.

NEW BUSINESS

Oath of Office

As Board Secretary, Executive Director Nehila administered the Oath of Office to Rick Patinkin, Michael Brown and Debbie Serota.

Advisory Committee and Liaison Appointments

Due to the changeover in the board, a few advisory committee and liaison openings have been created. President Patinkin appointed Debbie Serota to the Affiliate Advisory, Michael Brown to the Recreation Center Advisory and Jan Caron to the Deerfield Park Foundation.

Blumberg Park Playground Renovation Project Final Payout Request

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to approve the Final Payment Request for the work completed on the Blumberg Park Playground Renovation Project in the amount of \$27,022.20 as submitted by Hacienda Landscaping, Inc. Roll call vote as follows:

AYES: Cohen, Caron, Brown, Serota, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Community Survey Update

Public Research Group has been provided input from staff to start developing a first draft of the community survey. We received the first draft and upon review and feedback, a second draft will then be prepared.

Along with that draft the Delphi Focus Group portion of the survey will soon be underway. The first of two Delphi group meetings will be held on May 25. PRG will facilitate that meeting. A total of 15 stakeholders, representing affiliates, PTC, Theater and other local agencies will be represented. The second Delphi group meeting will be held on June 22.

Nehila expects a draft of the survey to be ready for the Park Board to review for the June 17 board meeting. He will keep you posted on the progress of the survey development as we move into June.

Commissioner Brown asked how the public engagement will be done. Director Nehila explained that after the random survey is complete, we will put the survey on our website to continue to gather information. This information won't be part of the official survey since it wouldn't be a randomly selected group.

Floral Park Improvements and Dedication Ceremony Preparation

In preparation for the Floral Park Dedication program, (date yet TBD), the following park enhancements have been or will be completed:

Signage: New park identification signs were installed this spring. The signs were ordered after the name change was officially voted upon and our new district logo was approved last winter.

Hope Garden: A Hope Garden area is being developed near the sign at the corner of Wilmot and Hazel. The garden itself is expected to be created and planted by early June. A new sidewalk leading to the garden has been installed. Eventually a sign displaying the layout of the garden could be installed describing the plants and purpose of the garden.

Informational Signage: Near the southeast edge of the sign bed at Wilmot & Hazel, a small informational sign will be installed that includes a QR Code. A copy of the sign was provided. The QR Code has been created that will eventually be activated so persons can read the code with their phones and get to a history of the park. A draft of that history was provided for board review.

Dedication: Selecting a date for a dedication has been hindered by the limitations of crowd sizes as dictated by Restore Illinois Phases. As it would appear that Phase 5, with no restrictions, is near on the horizon, we are welcoming discussion on possibly identifying a time period, or specific date, for the actual dedication.

Museum

Director Nehila has contacted 3 and visited one Historical Museum this month to begin developing conceptual operational and staffing models to examine for feasibility. He hopes to continue to contact and possibly visit more museums in the next 1-3 months to gather more information and insight into their operations. At that point he'll gather the local agency representatives to share the information and measure the commitment level to collectively establish and operate a local historical museum.

Sister Village / City Concept

Director Nehila spoke with the chairperson of the Village's Community Relations Committee to discuss the concept of a sister village program to connect with and provide reciprocal services and experiences. He would expect this exploration to continue for the next month or two as the chair discusses the concept with CRC committee members.

Commissioner Brown asked to what level the Mitchell Park Advisory Committee members would be involved in the ceremony. Director Nehila responded that the program hasn't been put together yet, but

the advisory committee members were an intricate part of the process and will be invited to be a part of the dedication.

Commissioner Serota asked if it would be possible for the Mitchell Park Advisory Committee members to review the QR Code historical information and sign off on it. Director Nehila stated that it is for the board to review as it is factual historical information. His fear is that it would become longer and emotional.

Motion made by Commissioner Serota, seconded by Commissioner Brown, to adjourn the Regular Meeting at 8:56 p.m. Roll call vote as follows:

AYES: Serota, Brown, Caron, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, June 17, 2021, at 7:00 p.m. via Zoom.

Respectfully submitted,



Jeff Nehila, Secretary