

**Patty Turner Center**  
**Members' Council Minutes**  
December 17, 2020

**Attendance:** Leo Carter, Barry Davidson, Lorraine Jette, **Karen MacDonald\***, Carol Mellem, Gretchen Pagano, **Dani Robinson\***, **Kerry Rohan\***, John Sanner, Jane Smith, Hermin Velazquez, Mike Zelski.  
**\*not present**

**Administration in attendance:** PTC Manager, David Shamrock, Nicole Britz and Laura McCarty, Program Manager for the Deerfield Park District.

**Call to Order:** President Lorraine Jette called the meeting to order at 9:00 AM.

**Approval of Minutes:** The November 12, 2020, minutes were approved.

**Approval of Financial Reports:** Treasurer Carol Mellem submitted a Financial Summary and reported a current balance of \$14,134.87. Some grant money received and \$650 from the Park District. We still owe the golf course over \$700. Bank statements were given a face lift. Report approved.

**President's Report:**

1. Welcome all to our fifth Zoom meeting and John Scanner who is on the mend and joined the meeting.
2. PTC through December was closed again for on-site programming. Thankfully systems are all in place so we can connect with our members through Virtual Programming.
3. To start the new year David and Nicole were working on re-instituting our PTC bulletin once again for January, February and starting to charge a small amount for the programs to at least cover the cost for the instructors. However, we were not expecting to be closed again for on-site programs.
4. Initially because of limited membership income David wanted to hold off using the \$2,000 stipend until needed. January 2021, looks to be another tough month for income. So, in order to prevent charging members \$100 - \$300 speaker fees and keep members engaged, the Members' Council will provide David with \$1,000 to continue the virtual programming through January with no charges to members. Whitehall will help for some programs through January, February and March.
5. David and Nicole will work on the January Calendar and Cover Letter aiming to get it out the week after Christmas to all of our members for their enjoyment once the holidays are over. They will also start working on putting the bulletin together for February and March with small charges for the programs again to cover the expenses of the instructors. PTC is still running virtual Bingo and Weekend Roundup free of charge. Our learnings of the pandemic – we have no control and keep flexible!
6. Volunteers needed on Monday, December 28, to do the mailing of the January calendar and cover letters to our members.
7. Lastly, hope that the COVID 19 vaccination will bring it under control and people back to normalcy.

**Membership Report: David Shamrock**

1. FYI, see the December 17, 2020, Members' Council Meeting Agenda under Membership: D. Shamrock reports the November monthly membership renewal mailing breakdown and results. Also, YTD membership numbers as of December 16, 2020.
2. Overall, 489 active paid members and nearly 194 members waiting a safe environment before recommitting.
3. Best we can do is encourage members in waiting to return membership renewals.

**Committee Report:** The Deerfield Golf Course hasn't billed yet for over \$700.

**Program Highlights in Review: Nicole Britz**

1. New COVID restrictions canceled in-house programs. November 18, sent out a calendar with virtual meetings and cancelation of inhouse programs.
2. December 28, mailing a cover letter with calendar with January Zoom calendar.
3. Planning in person classes to begin February – instructor charges the same. Hope to restart everything in February. Hoping for a normal bulletin going out in February. Nicole doing a lot of behind-the-scenes member programming update communications.

**PTC Staffing Updates:**

1. Staffing is outlined in the in the 12/2020, Member's Council Agenda and keeping PTC on track.
2. New electronic door openers with motion sensors were installed for the building entrance to avoid touching.

**Closing Comments:** Laura McCarty said the Park District is still in tier #3 restrictions so all indoor programming stopped. Only virtual and some outdoor programs. Restrictions are in place until January 11, when new instructions are issued. No word on distribution of vaccine to members yet but we'll stay tuned for announcements. Leo said you may sign up at Walgreens and will be notified. Happy holidays and a better 2021!

**Adjournment:** Vote to end meeting at 9:50 AM

**Next Members' Council Meeting:** Thursday, January 14, 2021, at 9:00 AM.

**Minutes submitted by:**

Mike Zelski, Members' Council Secretary      Date: 12/28/2020