

**Patty Turner Center**  
**Members' Council Minutes**  
November 12, 2020

**Attendance:** Leo Carter\*, Barry Davidson\*, Lorraine Jette, Karen MacDonald\*, Carol Mellem, Gretchen Pagano, Dani Robinson, Kerry Rohan\*, John Sanner, Jane Smith, Hermin Velazquez\*, Mike Zelski.  
**\*not present**

**Administration in attendance:** PTC Manager, David Shamrock, Nicole Britz and Laura McCarty, Program Manager for the Deerfield Park District.

**Call to Order:** President Lorraine Jette called the meeting to order at 9:00 AM.

**Approval of Minutes:** The October 15, 2020, minutes were approved.

**Approval of Financial Reports:** Treasurer Carol Mellem submitted a Financial Summary and reported a current balance of \$16,351.76 and slightly less next month after expenses. John Sanner mentioned golf expenses of \$672 for luncheons due from Jason. A motion was seconded and passed to accept the report.

**President's Report:**

1. Welcome all and a special welcome to John Scanner who reported he's recouping from an accidental fall.
2. Appreciation for the PTC Members' Council & Committees 2020 – 2021 phone/address contacts and Term 2 COVID 19 one-year term extension dates chart attached to the meeting agenda.
3. David and Nicole are doing a fantastic job of offering both on-site programs and virtual programs on Zoom. They are ready to send out their third and final re-opening schedule and letter covering the programs provided very soon. The schedule will begin on December 1, and will conclude on Friday, January 9<sup>th</sup>. Additionally, to begin the new year, they are working once again re-instituting our PTC Bulletin which will continue to offer both on-site and virtual programs for members and guests. There will be fees charged as with past bulletins.
4. We have already made a motion to extend the \$1,000 stipend per month to David Shamrock for November and December, if he needs it, for PTC program activities. However, David and Lorraine discussed that the monies may be needed more next year. David would prefer to have us put the \$2,000 aside in our account for his use in 2021, if needed. COVID 19 may get worse during the winter making it tough on PTC member participation.

**Membership Report:** D. Shamrock reported 85 – 125 members are lost annually some passing away, going into extended care and moving away. COVID 19 has also impacted that number. We typically bring in 115 members annually but only five this year. YTD 2020, membership is 650. 225 members left or let their membership lapse. Some members participated in activities but didn't pay. 230 renewal forms are being sent out with hopes to reclaim some lost members. Lake Forest annual renewal is about 48%. We'll have to brain storm together on how we can attract new members when we're back in business.

**Committee Report:** John Sanner announced Bowling and Bocci Ball teams are looking for new leaders.

**Program Highlights in Review: Nicole Britz**

1. Completed eight weeks of safe operations in the PTC building for in-person activities. The weekly Men's Morning averages 28 to 35 ZOOM attendees.
- 2.. Phase #3 final cover letter and Program Calendar for December 1, to January 9<sup>th</sup> will be sent out to members.
3. Virtual/ZOOM and in-person classes will continue and a few more added. No additional in-person classes.
4. Deerfield Park District will have an on-line brochure. PTC bulletin reinstated and mailed out end of December and received in time for the programs by mid-January 2021.
5. ZOOM and in-person classes with fees for both will start in January.

**PTC Staffing Updates:** Staffing is outlined in the in the 11/2020, Member's Council Agenda and keeping PTC on track. All visiting program registration requests calls go through David and Nicole and are recorded. The building was completely cleaned and disinfected after the election.

**Closing Comments:** Laura McCarty said the park district continues to understand more on how to operate safely for all facility events with groups of up to 25 or less people for indoor programing. If COVID-19 gets worse, then more gathering restrictions will be put in place and drop to 10. Halloween events were successful, didn't have a lot of people but worked out okay. PTC is still restricted to 10 people.

**Adjournment:** Before closing David mentioned ZOOM Bingo is active at 9:00 AM on Fridays. David & Nicole have fun doing this. Ashley, at Whitehall, likes to supply great gifts. Lorraine Jette wished everyone a Happy Thanksgiving and adjourned the meeting at 9:47 AM.

**Next Members' Council Meeting:** Thursdays, December 10, 2020, at 9:00 AM.

**Minutes submitted by:**

Mike Zelski, Members' Council Secretary      Date: 11/16/20