

The Regular Meeting of the Board of Park Commissioners was called to order by President Patinkin at 7:02 p.m. via remote access by Zoom video. Attendance was taken and the following were:

Present: Antokal, Caron, Cohen, Lapin, Patinkin (5)  
Absent: None (1)

And there was a quorum in attendance. Also present were Jeff Nehila, Secretary/Executive Director; Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members.

### **PUBLIC COMMENT**

No emails were received prior to the meeting specifically asking to be read as public comment.

### **APPROVAL OF MINUTES**

Motion made by Vice-President Caron, seconded by Commissioner Antokal, to approve the minutes of the October 1, 2020 Special Meeting. Roll call vote as follows:

AYES: Caron, Antokal, Cohen, Lapin, Patinkin (5)  
NAYS: None (0)  
Motion passed in a roll call vote.

### **FINANCE REPORT**

#### **Approval of Disbursements**

Motion made by Treasurer Cohen, seconded by Commissioner Lapin, to approve the Voucher Listing dated October 15, 2020 in the amount of \$1,341,305.51 which includes \$553.99 of travel and training expenses. (Copy attached and made a part of these minutes.)

Discussion followed:

Commissioner Lapin asked about the MVP promotional package for Deerfield High School Athletic Boosters. This is part of the agreement and payment for the new scoreboard at the high school which is now on hold. The park district was able to advertise for programs, facilities and jobs.

Commissioner Lapin asked about the water bills. Jewett was half the cost of the other parks which was surprising with all the watering of the new sod. Staff believes there is a leak at Clavey and that is why the bill is high. Staff has budgeted to have the system checked next year. Brickyards is higher because it was a dry summer and more watering was needed.

Treasurer Cohen asked about the payment for the Sachs roof replacement. The amount being approved tonight includes last month's payout as well since it wasn't listed on the expenditure list last month.

Commissioner Antokal asked about the second installment payments for creating the new logos. Director Nehila responded that there are three installments for a total of \$9,000.

Commissioner Antokal asked about the credit card processing fees. Director Nehila responded that we pay 2-2.5% for credit card transactions.

President Patinkin asked about the tree work done. Staff responded that tree work was done at Mitchell and at Deerspring.

After discussion, roll call vote as follows:

AYES: Cohen, Lapin, Antokal, Caron, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

### **Committee Liaison Reports**

#### **Mitchell Park Advisory Committee**

Director Nehila reported on the October 8, 2020 Mitchell Park Advisory Committee meeting. The committee has done a great job in coming up with re-naming suggestions for the park, ideas for educational components for the community as well as thoughts on other ways to recognize Mitchell. There were a number of people that were still interested in re-naming the pool as well. The sister city idea is still prevalent in the committee's desire to be considered. The committee also recommended having a museum onsite such as in one of the model homes. More details are forthcoming at a future board meeting.

Vice-President Caron asked for the meaning or symbolism for the suggested names. She also thought the point of having representatives of the other government boards was to hear feedback from the other board members not just the committee member. She listened to the last meeting and didn't hear the committee really discuss the meaning of the new name and how that will be implemented into the educational component.

Treasurer Cohen suggested reaching out to committee members and getting a brief written explanation of why they selected those names. He commented that it might be helpful for the board in helping to make a decision.

Commissioner Lapin asked if there was more detailed discussion about creating a museum. Director Nehila commented that the committee discussed creating a museum in one of the model homes. Commissioner Lapin asked if they discussed how to pay for it. Director Nehila responded that paying for it will take collaboration of each of the taxing bodies.

#### **Deerfield Park Foundation**

Commissioner Lapin reported on the Monday, October 12, 2020 Deerfield Park Foundation meeting. Topics of discussion including increasing the number of women on the board and the creation of a fundraising task force. The foundation also welcomed two new directors to the board. The next meeting is January 11, 2021.

#### **PTC Members' Council**

The PTC Members' Council met on Thursday, October 8, 2020. The center re-opened for in-person programming on September 14. Currently one morning and one afternoon program are being offered daily with 8 to 10 participants. The most popular program is the weekly movie. Current total membership is at 825 which is down from 855 in 2019. Given the circumstances this is pretty good and membership renewals continue to come in. The center has held outdoor events that were very popular including a Native Plant Sale, Antique Car Show and a Parking Lot Music Palooza event. Staff will continue to offer more outdoor programming as weather permits.

### **NEW BUSINESS**

#### **Pay Request #2 DCG Roofing Solutions for SRC West Roof Rehabilitation Project**

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to approve pay request submitted by DCG Roofing Solutions, Inc. in the amount of \$34,833.51 for work completed to date on the SRC West Roof Rehabilitation Project. (Copy attached and made a part of these minutes.) Roll call vote as follows:

AYES: Cohen, Caron, Antokal, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

**Final Pay Request for Jewett Park Phase 1 Renovation Project**

Motion made by Commissioner Lapin, seconded by Vice-President Caron, to approve Final Pay Request from Norcon, Inc. in the amount of \$27,326.22 for work completed on the Jewett Park Phase 1 Renovation Project. (Copy attached and made a part of these minutes.) Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

**Presentation and Discussion of Estimated Tax Levy Amount 2020**

**Tax Levy Discussion**

Director Harvey prepared the report to arrive at a base levy amount using the same method as in prior years. Due to the tax cap, our levy discussion at this point should focus mainly on what we think the maximum allowable levy for 2020 will be. Final fund by fund breakdowns will not be needed until the ordinance is prepared. As staff finalizes the budget process, focus will turn to individual fund totals. The proposed 2020 tax levy for capped funds is calculated using the prior year's tax extension and adjusted for inflation, estimated EAV and new property development.

**Presentation and Discussion of 2021 Merit Increases**

CPI (a measure of inflation) and other park districts are reviewed to help develop a recommendation for full-time staff merit increases. Staff recommends continuing the three-tier system adopted in prior years and the following rates to be used to budget full-time salaries in FY2021: Senior staff, 2.25%; staff over \$70,000, 2.75%; and staff under \$70,000, 3.25%. Commissioners directed staff to proceed with the recommended merit increase percentages for FY2021.

**Illinois Association of Park Districts (IAPD) Credentials Certificate**

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to appoint Commissioner Greg Lapin as Delegate and Jeff Nehila, Executive Director as 1<sup>st</sup> Alternate to serve as the delegates to the Annual Business Meeting of the Illinois Association of Park Districts on Saturday, January 30, 2021 at 3:30 p.m. Roll call vote as follows:

AYES: Cohen, Caron, Antokal, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

**COVID-19 Relief Fund Intergovernmental Agreement with Cook County, Illinois**

Motion made by Commissioner Lapin, seconded by Vice-President Caron, to execute the provided agreement with Cook County, Illinois, and adopt resolution #2020-10, for Cook County COVID Relief funding. Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

**Other Matters**

**Donna Price**

Director Nehila reported that Donna Price had recently passed away. Donna was very involved with the park district's Family Theater and Theater D programs for many years. Commissioner Antokal read a lovely tribute to her.

The next regular meeting of the Board of Park Commissioners is scheduled for Thursday, November 19, 2020 at 7:00 p.m.

Motion made by Treasurer Cohen, seconded by Commissioner Lapin, to adjourn the Regular Meeting at 7:54 p.m. Roll call vote as follows:

AYES: Cohen, Lapin, Antokal, Caron, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Respectfully submitted,



Jeff Nehila, Secretary