

MINUTES OF REGULAR BOARD MEETING BOARD OF PARK COMMISSIONERS August 20, 2020

The Regular Meeting of the Board of Park Commissioners was called to order by President Patinkin at 7:02 p.m. via remote access by Zoom video. Attendance was taken and the following were:

Present: Caron, Cohen, Lapin, Patinkin (4)
Absent: Antokal (1)

And there was a quorum in attendance. Also present were Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members.

PUBLIC COMMENT

No emails were received prior to the meeting specifically asking to be read as public comment. But Director Nehila shared letters from:

Janna Kirby complimented the staff at Mitchell Pool and expressed her gratitude that the pool opened at all.

Scott Rudin thanked the park district and staff for the beautiful playground and expressed how wonderful the entire process was for his family.

APPROVAL OF MINUTES

Motion made by Vice-President Caron, seconded by Commissioner Lapin, to approve the minutes of the July 16, 2020 Closed Session Meeting and the August 6, 2020 Special Meeting. Roll call vote as follows:

AYES: Caron, Lapin, Cohen, Patinkin (4)
NAYS: None (0)
ABSENT: Antokal (1)
Motion passed in a roll call vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Cohen, seconded by Commissioner Lapin, to approve the Voucher Listing dated August 20, 2020 in the amount of \$1,675,752.54 which includes a credit of \$349.02 of travel and training expenses. (Copy attached and made a part of these minutes.)

Discussion followed:

Vice-President Caron asked about the property tax bill from Ravinia Green. Director Nehila reported that there is a small piece of property along the tollway that the PIN must have never been transferred over when we acquired the golf course. Staff is working to get a quick claim deed so we can be the owner and also work on the tax exemption status.

Vice-President Caron asked about the credit from IDNR for the bike path. Director Nehila responded that the district applied for the bike path grant that had to include a check for the prorated value of the project and add on. After they received the check, they said we didn't have to do that, so they gave the district a credit. The good news is that the bike path grant is still active so we might hear good news this fall.

Vice-President Caron asked about the high electric bills for Clavey and Brickyards. Staff responded that it is due to the lights and is consistent with same time last year. President Patinkin pointed out that during those service dates of April 21-May 21 there were no activities going on in the parks. Staff will look into it. Vice President Caron asked if it could be tracked to make sure that costs are in line. Staff is tracking the costs.

Treasurer Cohen asked if the course was still using the rental carts. Staff responded that the carts are definitely used on Thursdays and the Junior programs just reduced their use of them. Staff will be returning a dozen carts next week.

Commissioner Lapin asked about the large water bill for Clavey. Staff responded that we were overseeding at that time so we would have used more water.

Commissioner Lapin asked if we get the balls back after the pond service company comes out. Staff responded that the pond maintenance company doesn't dive for the balls but our company that does is coming out next month.

President Patinkin asked about the Amazon gift cards for Mitchell. Staff responded that they were likely for staff and will confirm.

President Patinkin asked about the refunds for public swim. Staff responded that they were for when the pool had to close due to COVID-19 and instead of listing them all separate the refunds were grouped together.

After discussion, roll call vote as follows:

AYES: Cohen, Lapin, Caron, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

NEW BUSINESS

Audit Extension with Lauterbach & Amen

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to authorize the Executive Director to sign the engagement letter from Lauterbach & Amen for professional audit service for fiscal year, 2020, 2021 and 2022 for a total cumulative cost of \$64,425.00. (Copy attached and made a part of these minutes.) Roll call vote as follows:

AYES: Cohen, Caron, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

Extension of Vacation Accumulation for Staff Due to COVID-19

Motion made by Commissioner Lapin, seconded by Treasurer Cohen, to authorize the Executive Director to use discretion in extending the requirements from December 31, 2020 for all staff except Golf staff and March 2021 for Golf staff to carry over a maximum of 40 vacation hours that was accrued in 2020 up to September 30, 2021 due to the COVID-19 pandemic. (Copy attached and made a part of these minutes.) Roll call vote as follows:

AYES: Lapin, Cohen, Caron, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

Jewett Park Renovation Project Pay Request #8

Motion made by Commissioner Lapin, seconded by Vice-President Caron, to approve Pay Request #8 from Norcon, Inc. in the amount of \$163,302.13 for the Jewett Park Phase 1 Renovation Project. (Copy attached and made a part of these minutes.) Roll call vote as follows:

AYES: Lapin, Caron, Cohen, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

COVID-19 Relief Fund Intergovernmental Agreement with Lake County, Illinois

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to execute the provided Intergovernmental Agreement with Lake County Illinois for COVID Relief funding. (Copy attached and made a part of these minutes).

Roll call vote as follows:

AYES: Cohen, Caron, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

Resolution #2020-09 – A Resolution Naming the Playground at Brickyards Park as the Kenny Rudin Playground

Motion made by Vice-President Caron, seconded by Treasurer Cohen, to adopt Resolution #2020-09 – A Resolution Naming the Playground at Brickyards Park the Kenny Rudin Playground. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Caron, Cohen, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

Other Matters

Blood Drive

A blood drive will be held on Sunday September 13, 2020.

Distinguished Accreditation

The district's review for the state's Distinguished Accreditation program will be held on Wednesday, August 26, 2020.

Staff Recognition

Treasurer Cohen mentioned providing a thank you for full-time staff from the board for all the effort, flexibility and creativity during the COVID-19 pandemic. Vice-President Caron mentioned doing a resolution for staff. This may be an agenda item at the September 17, 2020 Regular Board Meeting.

Golf Course

The Fish Fry is back every Friday and now street tacos are available in the Halfway House on Sundays.

Sachs Recreation Center

Staff has developed options for memberships beginning November 1. The plan is to reactivate everyone's membership as of October 1. No fees will be charged for October since we owe members half a month for March. For the month of October, we want people to come in and see how safe we are doing things at the center as far as social distancing and disinfecting protocols. A letter will be sent out on September 1 outlining the options for all members. Members will have to make a choice by September 21 either to return or cancel their membership. The Zoom pass will continue to be offered and will soon include a catalog of all of our classes to choose from.

Walk Ride and Roll

The 4th annual Walk, Ride and Roll will be held on Sunday, August 23. There are 101 participants registered. This is the district's first big event since COVID started.

Summer Camp

The district's summer camp season ended on August 7. Staff has received numerous compliments from parents whose children had a great time.

Mitchell Pool

Mitchell Pool has gone into the end of season hours during the week. The weekend hours remain the same. Mitchell Pool will remain open through September 7.

The next regular meeting of the Board of Park Commissioners is scheduled for Thursday, September 17, 2020 at 7:00 p.m.

Motion made by Vice-President Caron, seconded by Commissioner Lapin, to adjourn the Regular Meeting at 8:27 p.m. Roll call vote as follows:

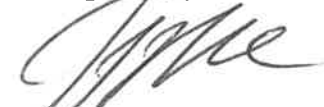
AYES: Caron, Lapin, Cohen, Patinkin (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a roll call vote.

Respectfully submitted,



Jeff Nehila, Secretary