

The Special Meeting of the Board of Park Commissioners was called to order by President Patinkin at 7:01 p.m. via remote access by Zoom video. Attendance was taken and the following were:

Present: Antokal, Caron, Cohen, Lapin, Patinkin (5)
Absent: None (0)

And there was a quorum in attendance. Also in attendance were Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, Mark Woolums, staff members.

Public Comment

Executive Director Nehila noted that he received two emails from tennis players that really liked the online reservation system and would like it to continue next year.

Approval of Minutes

Motion made by Commissioner Lapin, seconded by Treasurer Cohen, to approve the minutes of the September 17, 2020 Regular Meeting, as amended. Roll call vote as follows:

AYES: Lapin, Cohen, Antokal, Caron, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Advisory Committee Minutes

Recreation Center Advisory Committee

The Recreation Center Advisory Committee met on August 27, 2020. Updates were given on the status of current programs and activities and how the center has prepared for Phase 4 of Restore Illinois.

Commissioner Antokal commented that staff did an excellent job in the Sachs video informing people of all the precautions being taken.

Vice-President Caron asked if people are returning to the center. Tony responded that we are currently at 628 responses out of 1150 active members the center had in March and 245 have renewed their membership. People are commenting that they are just not ready to come inside yet.

President Patinkin commented that he has heard from several people that they never received the letter from Sachs. Staff responded that staff will be reaching out in mid-October to those that haven't responded.

Pool Advisory Committee

The Pool Advisory Committee met on September 24, 2020. Staff presented information relative to the 2020 season and shared fee recommendations for the 2021 season. Positive feedback from committee members was received on the 2020 season.

Golf Club and Learning Center FY 2021

Competitive Market Analysis

Discussion was held on the 2021 Proposed Deerfield Golf Club Green Fees Recommendations. Each fall golf course management prepares a detailed Competitive Market Analysis (CMA) of the rates at 11 golf courses. This allowed staff to see where the DGC rates and daily play policies fell as planned for the 2020 season. With 2020 COVID online fees reducing most all competitors complete fee offerings/sku's, this year's exercise is somewhat moot from years past. In 2020 golf course staff has also reduced its online sku offering and is proposing increases for 2021 that will positively impact our revenues with daily 2021 online COVID fees. Staff also feels comfortable increasing rates on our most popular pass options and after reviewing trends with competitors is following suit in having Friday's priced and declared as weekends for rates and policies. Staff has reviewed the multiple concerns from current resident and non-resident passholders who this will impact and has offered a compromise of allowing Monday-Thursday season passholders two Fridays visits per calendar month in 2021. This compromise will allow for increased daily fees on Fridays and a higher dollar average round on historically the busiest day of the week in-season. With this proposed plan, staff can follow the board's direction of a maximum of two allocated shotgun starts on Friday's per month and hopefully book a few of these in mornings to allow for more public play in the afternoons. After an analysis of all passholder rounds staff is recommending a 2.5% non-resident pass price increase and a 1.75% resident pass price increase. Staff also recommends a cart fee increase of \$.50 for all 9- and 18-hole rounds and a \$1.00 increase on single rider carts in 2021.

The analysis was included in the Golf Advisory Committee meeting packet and reviewed at the September 9, 2020 meeting. In the meeting, staff outlined the key findings of the CMA and shared proposed rate increases that came out of the results. After some discussion, some on the committee voiced concern of the Friday to weekend rates and policy proposal.

Approval of Fees

Motion made by Treasurer Cohen, seconded by Vice-President Caron, to approve the proposed 2021 green fees, cart fees, pass fees and proceeding with changing Fridays to follow weekend rates and policies as noted on the CMA and 2021 pricing document in the highlighted section on the CMA attached. Roll call vote as follows:

AYES: Cohen, Caron, Antokal, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Summer Camp FY 2021

Program Discussion

Commissioners proceeded to discuss summer camp programs for 2020 as well as those proposed for 2021. The reimagination of summer camp began on April 29 when the 589 families (1,728 participants) currently enrolled were surveyed about their camp needs. The 355 returned responses were utilized to create an updated listing of camp choices to appeal to all ages enrolled. A brochure with updated listings was created and emailed out to current registrants on May 14. This email included a detailed explanation of the process moving forward. On May

18, all camp supervisors reached out to each registrant in the order of initial enrollment to reenroll them into the new updated sections. Final placements were made on May 29 resulting in 514 campers enrolled out of a possible 717 available spots. We enrolled an additional 183 new campers from May 29 to the start of camp. Unfortunately, we also experienced 326 cancellations (46.77%) during the same time period.

While the COVID-19 pandemic had a significant impact on the camp bottom line, district staff have never seen campers and families come away with a more positive and impactful summer camp experience. Parents were extremely appreciative for everything the park district provided and loved seeing their children engaged in a safe and fun manner.

For 2021, camps are being budgeted for and planned to run as if we will remain in Phase 4 for COVID-19. This will affect camps' maximums and minimums. Staffing will remain consistent to 2021. Pods of ten campers with two dedicated staff will be maintained to eliminate mixing staff and children. Camps will not be utilizing bussing, swimming, or taking field trips.

Staff has also budgeted for wage increases for all staff in 2021 to keep up with the minimum wage increases.

The Recreation Staff was commended on a safe, successful summer despite all of the adjustments that had to be made as well as the restrictions and guidelines that needed to be followed.

After review of background materials, Commissioners agreed:

1. Camp fees be calculated using \$40 per day per session.
2. An increase of 5% over 2020 to be assessed to resident fees to cover increased expenses.
3. A \$5.00 surcharge/registration fee continues to be assessed for 2021.
4. The non-resident differential continues at 20% of the base resident rate and then the \$5.00 registration surcharge

Approval of Fees

Motion made by Commissioner Antokal, seconded by Vice-President Caron, to direct staff to incorporate the summer camp fees as proposed into the district budget for FY 2021.

Discussion followed. President Patinkin asked if there should be a penalty for cancelling after staff has been hired. Staff is considering following our regular camp cancellation policies of the deposit of \$100 is non-refundable before camp starts and no refunds after the start of camp. President Patinkin asked staff when they typically have their staff hired for camp. Staff responded that the majority of camp staff is usually hired by the end of March. Staff is hoping that there won't be as many cancellations next year as people will feel comfortable with the safety measures the park district had in place this summer. Staff will consider different options for camp refunds.

After discussion, roll call vote as follows:

AYES: Antokal, Caron, Cohen, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Preschool FY 2021

Program Discussion and Budget 2020-2021 School Year

Discussion followed on budgetary information for the 2020-2021 school year of Preschool.

Upon completion of discussion, the following were agreed upon:

1. Deposits will remain equal to one month's tuition (non-refundable).
2. Using 2020 fees as a base, an increase of 5% will be assessed across the board.
3. Continue the non-resident fee surcharge of a \$5.00 per days of the week in attendance (\$10, \$15, \$20, \$25).

Commissioner Antokal asked if our cash reserves are high enough to cover the losses of this year. Staff responded that they are high enough to cover and we are very fortunate to have healthy fund balances. Staff doesn't know what the 2021 projected budget deficits are as of yet.

Approval of Fees

Motion made by Commissioner Lapin, seconded by Vice-President Caron, to approve the Preschool Budget for 2020-2021 school year, as presented. Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Other Matters

Golf Course

The Fish Fry is ongoing. A lot of high school conference championships are going on. Maintenance staff has started removing the bunker on hole 11 in preparation for next year's bunker project as well as working on drainage and tree trimming. The Junior programs are great and the travel program had 20 participants this fall. The Club Championship is being held October 10-11.

Jewett Park Ballfields

DYBA began using the new ballfields last weekend. The irrigation is working well and the turf looks great.

Expense Reimbursement Opportunities

Staff was successful in securing about \$67,000 CARES Act funds for the district. Staff will also be submitting paperwork to FEMA for a possible 75% expense reimbursement of the remaining \$40,000. Staff has also submitted a request for reimbursement from a Lake County grant program that is covering mostly payroll related expenses for E-Learning programs the district is

offering. The district also economized on the state and federal coverage for the unemployment claims.

Sachs Recreation Center

Starting today, October 1, Sachs reopened with no reservations required to use the fitness floor and track and the locker rooms and showers are open as well. Reservations are still required for use of the pool. A lot of people were in walking around and asking questions. People were happy to learn of all the safety measures in place.

Patty Turner Center

Patty Turner Center reopened on September 14 for onsite programming by reservation only. One morning program and one afternoon program is being offered. Participation numbers vary between 5 to 8 with a few more popular programs getting 10 participants.

Skateboarding Private Lessons

Staff is working on offering private lessons at the skatepark. One time slot will be offered on weekday afternoons and one on Saturday morning beginning in mid-October. The skatepark will be closed to the public if these lessons run. Staff will post information regarding closures on the website and post signs at the skatepark.

Unauthorized Use of Parks

Commissioner Antokal mentioned that unauthorized programs are going on at Brickyards Park on Saturday and Sunday mornings. Treasurer Cohen mentioned that he had seen the basketball courts at Briarwood Park being used for unauthorized programs as well. Director Nehila asked commissioners to continue to report these to him and staff will investigate.

Joint Board Reception

The village is proposing a Zoom video for this year's Joint Board Reception on either October 15 or October 22. Commissioner Antokal suggested October 22 to avoid having to attend the park board meeting after the reception. Treasurer Cohen stated that you lose the ability to have private conversations. Commissioner Lapin commented that it will not be productive. Vice-President Caron stated that she prefers October 22 and would have no objection to doing the reception. President Patinkin commented that October 22 is a good date for him, and it might be worthwhile so that discussion can be held about budgeting for a museum at Mitchell Park. Vice-President Caron mentioned that the district also wanted to discuss sharing the expenses for the tax appeals.

Motion made by Treasurer Cohen, seconded by Commissioner Antokal, to adjourn the Special Meeting at 8:38 p.m. Roll call vote as follows:

AYES: Cohen, Antokal, Caron, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Respectfully submitted,



Jeff Nehila, Secretary