

MINUTES OF REGULAR BOARD MEETING BOARD OF PARK COMMISSIONERS July 16, 2020

The Regular Meeting of the Board of Park Commissioners was called to order by President Patinkin at 7:01 p.m. via remote access by Zoom video. Attendance was taken and the following were:

Present: Antokal, Caron, Cohen, Lapin, Patinkin (5)
Absent: None (0)

And there was a quorum in attendance. Also present were Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members; John McGovern, WT Group, LLC Accessibility Practice.

PUBLIC COMMENT

No emails were received prior to the meeting specifically asking to be read as public comment.

APPROVAL OF MINUTES

Motion made by Vice-President Caron, seconded by Commissioner Antokal, to approve the minutes of the June 18, 2020 Regular Board Meeting and the July 1, 2020 Special Meeting. Roll call vote as follows:

AYES: Caron, Antokal, Cohen, Lapin, Patinkin (5)
NAYS: None (0)
Motion passed in a roll call vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Commissioner Antokal, seconded by Vice-President Caron, to approve the Voucher Listing dated July 16, 2020 in the amount of \$1,603,690.64 which includes \$-39.64 of travel and training expenses. (Copy attached and made a part of these minutes.)

Discussion followed:

Commissioner Antokal asked if the pump house at the golf course was new or rebuilt. Staff responded that it is a completely new pump house.

Commissioner Antokal asked if the Cozy masks were for the campers. Staff responded that they are dry-fit waterproof masks for the lifeguards.

Commissioner Antokal asked what screened topsoil is. Staff responded that it is soil that has been pulverized to eliminate any clumps and create a fine soil.

Commissioner Antokal asked about the pond maintenance. Staff responded that it is for shocking of the pond at the golf course to make sure no algae or bacteria are growing since it is part of the courses irrigation system and chemical program. This is an on-going process throughout the season.

Commissioner Antokal asked about the purchase of water fountains. Staff responded that it is for 2 new drinking fountains at JPCC with bottle fillers.

Commissioner Antokal asked about the SRC running track and carpet cleaning. Staff responded that it is for the annual deep cleaning and sanitizing of all the facility carpeting and track surface.

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Commissioner Antokal asked about the software licensing. Staff responded that it is for the annual Incode accounting software fee.

Vice-President Caron asked about the ADA game table. Staff responded that the game table is for Brickyards Park.

Vice-President Caron asked about the work done on the Jaycee drainage issues. Staff responded that it is the main leg running from the athletic field to the basin in the parking lot. Staff needs to install the fingers from the field that connect to that basin. This should help significantly help with the flooding issues.

Vice-President Caron asked if the purchase of a bronze statue was the one for the Rosenthal's. Staff responded that it is the one DYBA selected to recognize the Rosenthal's. DYBA will reimburse the district for the purchase.

Treasurer Cohen asked about the payment for creating a new logo. Staff responded that the cost is about \$15,000 for the entire process. Three options will be presented to the board at the September board meeting for selection.

Treasurer Cohen asked about the Lakeside International charges. Staff responded that it is for Vehicle #1 which is a diesel. It had to be sent out for work because it had trouble passing emissions since it doesn't get enough highway miles.

Commissioner Lapin asked why the district was paying less than the billing amount on the legal bills. Staff responded that the district previously paid the bills but will confirm.

President Patinkin asked about the bench for Gene Melchiorre. Staff responded that the family purchased a memorial bench for Gene at the golf course.

After discussion, roll call vote as follows:

AYES: Antokal, Caron, Cohen, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

NEW BUSINESS

ADA Transition Plan and Presentation

Last fall, the district hired the WT Group, LLC Accessibility Practice to complete an update of our ADA Transition Plan. The district's previous plan was created in 2009. As ADA Transition Plan should be updated every ten years, a new plan was developed. The Plan focuses on physical inspections of facilities and properties to identify physical barriers and other improvements to provide accessibility for person of all ages and abilities.

John McGovern of WT Group, LLC Accessibility Practice was present to provide an overview and answer any questions about the district's updated ADA Transition Plan.

Motion made by Treasurer Cohen, seconded by Commissioner Lapin, to approve the 2020 ADA Transition Plan for the Deerfield Park District as prepared by the WT Group, LLC Accessibility Practice. (Copy attached and made a part of these minutes).

Roll call vote as follows:

AYES: Cohen, Lapin, Antokal, Caron, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Pay Request #7 for Jewett Park Renovation Project

Motion made by Commissioner Lapin, seconded by Commissioner Antokal, to approve Pay Request #7 from Norcon, Inc. in the amount of \$321,385.90 for the Jewett Park Phase 1 Renovation Project. (Copy attached and made a part of these minutes.) Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Payout – Deerfield Golf Club Irrigation Pump System Improvements

Motion made by Treasurer Cohen, seconded by Commissioner Lapin, to make payment to ProPump and Control, Inc. for the installation of a new irrigation pumping system in the amount of \$174,050.00. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Cohen, Lapin, Antokal, Caron, Patinkin (5)

NAYS: None (5)

Motion passed in a roll call vote.

Brickyards Park Playground Renovation Project Final Payment Request

Motion made by Vice-President Caron, seconded by Treasurer Cohen, to approve the final payment request for the work completed on the Brickyards Park Playground Renovation Project in the amount of \$33,651.16 as submitted by D & J Landscaping, Inc. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Caron, Cohen, Antokal, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

COVID-19 Operations Update

Staff provided brief summaries of where the district is at within the Restore Illinois Phase 4 Plan.

Sachs Recreation Center

Staff reported that starting July 6 the fitness center opened for use. People are very happy that the facility is open and with the level of cleanliness. Reservations are required to enter the facility. Signage is posted outside regarding reservations, masks and social distancing. All of the furniture has been removed to discourage gathering. The center is averaging 20-25 people per day to workout and 15-20 lap swimmers. An email blast will be going out letting people know that we are open and reminding people of the guidelines required to enter and be in the center. Indoor fitness classes are slow to take off since people are hesitant to be inside. The outdoor and Zoom fitness classes are going very well. We sold 55 Zoom passes for the month of July. This option will continue until the end of the year if not beyond. One family has rented the tennis courts three times. North Shore Rhythmic Gymnastics is in the facility daily and follow all of the guidelines the district has in place. Staff has begun to do private studio rentals for dance groups. Staff will be looking to implement an access pass on August 1 that will allow

people to register for classes/activities without paying a daily fee. The access pass will be a monthly fee.

Camp

Staff reported that camp started on July 6 and is going very well. There are just under 400 children attending 6 different camps. The staff is doing an amazing job with the PPE, social distancing and cleaning guidelines. The campers are happy to be around other children and participate in a variety of fun activities.

Pools

Mitchell Pool opened on July 6 and lifeguards already had their first audit of the season. Staff received a 5-star rating which is the highest ranking available. One more audit will be performed in August. The lap swim passes were limited to ensure each passholder would be able to swim 3 times per week. Staff has been able to add additional lap swim times. Public swim tickets are available online only. Patrons have done a great job following the mask and social distancing guidelines. Each public swim time block originally had 50 spots available, but staff was able to increase the limit to 75 spots based on space available in the pool with social distancing.

Golf Course

Staff reported that the single rider carts are taking a toll on the course. 90% of riders are single cart riders even after a \$5 surcharge was implemented. Cart Path Only will need to be implemented to protect the turf on very hot days. Staff will inform golfers ahead of time and explain the reasoning behind doing this. Programs at the range are going well. The range will return to basket sales starting Saturday. Since many people are hesitant to go inside, staff held a sidewalk sale for clothing items. The Fish Fry is starting to pick up diners. The halfway house is grilling on Saturdays and Sundays from 11:00 a.m. – 3:00 p.m. The Club Championship is scheduled for October 10-11.

Other

COVID Related Reimbursements

Staff reported that the district will qualify for monies from 2 COVID relief funds. Lake County will receive \$122 million dollars from the CARES Act. It looks like four taxing bodies, including park districts, will get \$10 million for COVID related hard expenses such as PPE, disinfectant, etc. The other monies have to do with unemployment insurance. The federal government is going to reimburse the district for half of the unemployment expenses and the state will reimbursement the district for the remaining 50%. These reimbursements will help the district cover the majority of COVID related expenses incurred.

Deerfield Park Foundation

Commissioner Lapin reported that the Deerfield Park Foundation meeting met July 13, 2020. The Linda Gryziecki Scholarship awards were presented to Shani Dor and Nicki Nouri. Director Coughenour resigned as he is moving out of town. Jason Merel was selected as a new Director. The foundation holds 2 fundraising event per year. Due to COVID both events were canceled.

Skatepark

The skatepark is open and is a huge hit. Director Nehila reported that he has spent time at the skatepark talking with users about doing their best to social distance.

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DYBSA

Director Nehila reported that DYBSA is having issues with spectators, especially those of visiting teams, following social distancing guidelines. The district put up Spectator Guideline signage at the parks.

Accreditation

The State Accreditation review is scheduled for Wednesday, August 26, 2020.

Motion made by Commissioner Lapin, seconded by Commissioner Antokal, to adjourn into Closed Session at 8:24 p.m. pursuant to Review of Closed Session Minutes 5 ILCS 120/2 (c)(21). Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Meeting reconvened to Open Session at 8:26 p.m.

ACTION ON ITEMS DISCUSSED IN CLOSED SESSION IF ANY

Motion made by Commissioner Antokal, seconded by Vice-President Caron, after review of Closed Session Minutes pursuant to 5 ILCS 120/2 (c)(21), the following will be made available for public inspection: December 11, 2019 and to destroy all audio tapes of closed session minutes over 18 months old. Roll call vote as follows:

AYES: Antokal, Caron, Cohen, Lapin, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

The next regular meeting of the Board of Park Commissioners is scheduled for Thursday, August 20, 2020 at 7:00 p.m.

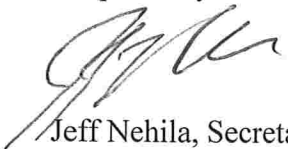
Motion made by Commissioner Antokal, seconded by Commissioner Lapin, to adjourn the Regular Meeting at 8:27 p.m. Roll call vote as follows:

AYES: Antokal, Lapin, Caron, Cohen, Patinkin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Respectfully submitted,


Jeff Nehila, Secretary