

Minutes of the Budget Workshop Meeting of the Board of Park Commissioners November 25, 2019

The Budget Workshop Meeting of the Board of Park Commissioners was called to order by President Cohen at 6:41 p.m. at the Golf Course Clubhouse. Attendance was taken and the following were:

Present: Antokal, Caron, Cohen, Lapin, Patinkin (5)
Absent: None (0)

And there was a quorum in attendance. Also in attendance was Jeff Nehila, Secretary/Director; Jeff Harvey, Jay Zahn, Laura McCarty, Tony Korzyniewski, Sherry Prause, Jason Mannina, staff members.

Matters from the Public

No visitors or guests were present at the meeting.

Staff opened the discussion on the proposed FY2020 budget by review of district wide summaries, schedules and charts including the following:

- A. Revenue and Expense Totals by Fund with Fund Balances
- B. Governmental Funds-Combined Summary
- C. G. & A. and Parks Maintenance Charges
- D. Capital Replacement Schedules in all Budget Areas

Also included as appendices were the Salary and Wage Scales and updated Organizational Chart.

Staff presented the proposed 2020 budget by fund:

- 1. General Fund/Corporate
 - a. #12 Communications
 - b. #10 General Administration
 - c. #11 Park Services
- 2. #20 Golf Operations
 - a. Summary Schedules
 - b. Course Operations
 - c. Course Maintenance
 - d. Learning Center and Driving Range
 - e. Clubhouse Operations (Pro Shop and Food/Beverage)
 - f. Supplemental Data
- 3. #60 Recreation Services Fund
 - a. Summary Schedules
 - b. Administration
 - c. Swimming Pools
 - Supplemental Data
 - d. Sachs Recreation Center
 - e. Jewett Park Community Center
 - f. Patty Turner Center
 - g. District Wide Programming
 - Camp Supplemental Data

4. #70 Preschool Fund
 - a. Jewett Park Community Center Preschool
 - b. Supplemental Data

5. Special Funds
 - a. #84 Social Security
 - b. #85 Special Recreation
 - c. #86 IMRF
 - d. #87 Liability Insurance
 - e. #88 Audit
 - f. #89 Debt Services
 - g. #90 Capital Projects

The following questions/comments regarding the budget and operations that surfaced through the course of discussion are as follows:

- In #12 Communications, Commissioners asked if the district budgets to maintain the website or is the budget for creating the website. Staff responded that the budget is for both enhancing and maintaining the website.

- In #10 General Administration, Commissioners asked if the rental rate for the homes on Wilmot was low. Staff responded that the rates can be reviewed when the leases are up. Staff also explained that we do try to find a balance between keeping the rates lower and having to spend money on updating the homes to be able to charge more.

- Commissioners commented that we may want to have discussions in the future about whether we need to keep the homes on Wilmot.

- In #11 Park Services, Commissioners suggested adding to the summaries if the district will be receiving reimbursements or grants for certain projects.

- Commissioners asked if we typically get reimbursed for ballfield crew labor from DYBA and AYSO. Staff responded that we do get a reimbursement from DYBA for the labor and more supplies and materials than labor from AYSO.

- In #20 Golf Operations, Commissioners asked if it would make sense to do the aeration twice a year. Staff responded that the turf conditions were great after one aeration and finding a time to do it again might be difficult.

- Commissioners asked about proposed revenues for range rentals in 2020 but it doesn't look like there have been revenues in the line item before. Staff responded that it's a line item that hasn't been used. In the past revenues were going into property rentals.

- Commissioners stated that staff is being overly optimistic. They would rather see the golf course budget a less anticipated increase and look better at the end of the year. Staff feels that the projections are modest. Staff used the number of rounds for 2019 with the increase in fees for 2020 plus what staff believes will be an increase in rounds in 2020 with area courses closed. Commissioners stated that they would rather see staff show a larger deficit but be more accurate.
- In #60 Recreation Services, Commissioners asked if we have developed an incentive to pay lifeguards instead of sending them home due to inclement weather. Staff said we are considering an incentive to keep some of the staff on to clean, etc.
- Commissioners asked if the main pool at Mitchell was being repainted. Staff responded that both the main pool and diving well will be painting in 2020.
- Commissioners stated that staff is being overly optimistic about revenues at Mitchell since Mitchell is closing three weeks earlier than in 2019.
- Commissioners asked about the basketball clinics in 2019. Staff responded that we did not hold the clinic in 2019. It's traditionally a one week camp that faded away but we have a new group coming in to run it and they have a good following on the north shore so hopefully we will be able to rejuvenate the clinic going forward.
- Commissioners asked about the revenue amount budgeted for Pegasus in 2019 compared to the amount budgeted in 2020. Staff responded that Pegasus was doing programs for us but are now doing their own programs but are renting space from us to hold their clinics.
- Commissioners asked about the budgeted revenue increase in the early childhood programs. Staff responded that based on current participation numbers, staff is anticipating an increase in revenues.
- Commissioners asked about how much it would actually cost to repair the sewer issue at Patty Turner Center. Staff explained that due to the shifting of the building, the hanging PVC pipes can't handle the shifting. There might not be a feasible way to replace the whole system.
- Commissioners asked if there was a plan for marketing for Patty Turner Center. Staff responded that the only advertising that is currently done is the Marriott Theater Playbill.
- Commissioners asked what the hourly rate for the new COHO lifeguard will be. Staff responded the lifeguard rate will start at \$12.00 and higher based on experience.
- In #70 Preschool Fund, Commissioners asked why Preschool is charged separately for gas, water & electric instead of being paid through G & A. Staff responded that it is charged separately because it is an Enterprise Fund.

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Motion made by Commissioner Antokal, seconded by Commissioner Caron, to adjourn the Budget Workshop Meeting at 9:48 p.m. Voice vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Respectfully submitted,



Jeff Nehila, Secretary