

**MINUTES FINANCE MEETING BOARD OF PARK COMMISSIONERS    November 21, 2019**

The Finance Meeting of the Board of Park Commissioners was called to order by President Cohen at 7:31 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT:    Antokal, Caron, Cohen, Lapin, Patinkin (5)

ABSENT:    None (0)

and there was a quorum in attendance. Also present was Jeff Nehila, Jeff Harvey, Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members; Lily Mansfield, DHS student.

Commissioners proceeded to review financial materials relative to the meeting.

Commissioner Caron asked if the ceiling fans for SRC have been received. Staff responded that they are in and will be installed soon.

Commissioner Antokal asked about the ACA compliance fee for 2016. Staff responded that it is the settled amount due for employees over the threshold that we didn't offer healthcare to.

Commissioner Antokal asked about the asphalt pad for a gaga pit. Staff responded that the Walden School PTO reimbursed us for the cost.

President Cohen asked when we will be promoting that our app is available for downloading. Staff responded that we wanted to do a soft launch to make sure it was working well before promoting it to the public.

Treasurer Lapin asked what we were advertising in a full-page ad in the DHS Athletic book. Staff responded that we are promoting student employment opportunities with the district.

President Cohen asked about the payment to Dynamic Golf for the Warrior Junior Travel Team. Staff responded that it is the payout to the instructional independent contractors.

Commissioner Antokal asked if the replacement carpeting project at PTC was completed. Staff responded that the carpet replacement has been completed.

Commissioner Antokal asked about the Google charges on the BMO account. Staff responded that there were fraudulent charges last month and now the refunds for those charges are coming through.

Commissioner Antokal asked about the Direct Fitness Solutions for crank upgrade kits for the spin bikes. Staff responded that the kits also included the computers which have been installed.

President Cohen asked about the video surveillance system charges. Staff responded that they were for normal replacements throughout the district.

Treasurer Lapin asked if the cost for the demolition of the 853 Hazel property included asbestos abatement. Staff responded that there was no asbestos to abate.

**MINUTES FINANCE MEETING BOARD OF PARK COMMISSIONES November 21, 2019 Page 2**

Director Nehila reported that based on information received, the park district tax rate will go down in Deerfield even with the increase of the Special Recreation levy included.

Director Nehila reported that NSSRA is gathering fund for the renovation of the building. The Deerfield Park District's share will be \$281,000. NSSRA would like to have all the member contributions by March. Staff would prefer to spread out the payments instead of paying up front so staff is looking into a short-term loan instead of taking it out of a fund balance. Also, since there were a number of projects identified in the new ADA Transition Plan that will need to be completed staff would like to make sure funds are available for these projects.

President Cohen asked why we need to borrow the funds. Commissioner Caron suggested an inner-fund loan. Staff stated that that is an option but staff wanted to explore the short-term loan option. Staff will bring different scenarios to the board for approval.

**Proposed Format for Budget and Appropriation and Tax Levy Ordinance**

Staff recommends a change in presentation for the 2019 tax levy ordinance and the 2020 combined annual budget and appropriation ordinance. The section line item detail would be presented in up to 7 categories. In addition, for the BAO, the appropriation amounts would be reduced from 25% to 15% over the budgeted amounts.

Commissioners directed staff to proceed with the condensed format.

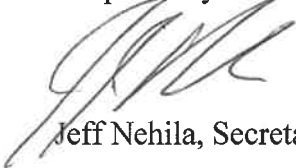
Motion made by Treasurer Lapin, seconded by Commissioner Caron, to adjourn the Finance Meeting at 7:57 p.m. Voice vote as follows:

AYES: Lapin, Caron, Antokal, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Respectfully submitted,



Jeff Nehila, Secretary