

MINUTES FINANCE MEETING BOARD OF PARK COMMISSIONERS **October 17, 2019**

The Finance Meeting of the Board of Park Commissioners was called to order by President Cohen at 7:30 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)

ABSENT: None (0)

and there was a quorum in attendance. Also present was Jeff Nehila, Jeff Harvey, Laura McCarty, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members.

Commissioners proceeded to review financial materials relative to the meeting.

Treasurer Lapin asked about the 12 HVAC repair charges. Staff explained that several of them are for the rec center and is due to the issue in the spin room. The contractor delayed billing while the issue was being investigated. The charges for JPCC are for calibrating the VAV boxes and this is coming out of capital and was budgeted work for this year. The company calibrates a few of the boxes at a time. Secondly, at JPCC, a new circulation pump for the chiller system was installed and the area had to be insulated. There is also an issue with mice and rodents chewing up wires in the chiller area outside.

Vice-President Patinkin asked about the appraisal at 1717 Deerfield Road. Staff explained that this was due to a tax appeal and the district is splitting the cost of the appraisal with other local governments.

Vice-President Patinkin asked about the Brickyards water bill. Staff responded that they went back two years to compare and the costs are similar for the same time of year.

Vice-President Patinkin asked about the cost for UV maintenance at Sachs. Staff responded that UV is costly to install and maintain. The district has to replace the bulb every year and that is \$800.

Vice-President Patinkin asked about the fraudulent Google charges. Staff responded that BMO will be issuing credits.

Vice-President Patinkin asked why a topographical survey was being done at Brickyards Park. Staff responded that the district does this for all the parks we are going to renovate to address any drainage issues.

Commissioner Caron asked about the concrete raising at Jewett and Brickyards. Staff responded that the concrete raising was done as ADA improvements.

Tax Levy Discussion

Director Harvey prepared the report to arrive at a base levy amount using the same method as in prior years. There are no annexations or significant new property development that would generate new property value over and above the usual year to year growth. There are no longer any TIF Districts in our tax base.

Due to the tax cap, our levy discussion at this point should focus mainly on what we think the maximum allowable for 2019 will be. Final fund by fund breakdowns will not be needed until the ordinance is prepared. As staff finalizes the budget process, focus will turn to individual fund totals. The suggested amount is 3.31% which results in an estimate for a home with a market value of \$500,000 of \$16.07 increase per year.

CPI Review for 2020 Budget

Each year staff reviews four different CPI indices to help develop a recommendation for full-time staff increases. Staff recommends continuing the three-tier system adopted for fiscal year 2019. Staff recommends that the rates used last year be used again this year to budget full-time salaries. The rates were 2.0%, 2.5% and 3.0% last year. The board suggested raising the rates to 2.25%, 2.75% and 3.25% for this year.

Other

Due to a pre-filing meeting at the village for the pickleball courts on December 12, the December Board Meeting will be rescheduled to Wednesday, December 11. This will be officially done at the November 21, 2019 Regular Board Meeting.

Joint Board Reception

The Board Reception is scheduled for November 6 at 5:30 p.m. at Caruso Middle School.

IPRA State Conference

The IPRA State Conference is scheduled for January 23-25, 2020 at the Hyatt Regency, Chicago.

State Accreditation

The district's mentor for the accreditation will be back on November 1 to review sections 4 and 5.

Motion made by Commissioner Caron, seconded by Commissioner Antokal, to adjourn the Finance Meeting at 8:00 p.m. Voice vote as follows:

AYES: Caron, Antokal, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Respectfully submitted,

Jeff Nehila, Secretary