

## MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS

July 18, 2019

The Regular Meeting of the Board of Park Commissioners was called to order by Vice-President Patinkin at 8:00 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Lapin, Patinkin (4)  
ABSENT: Cohen (1)

and there was a quorum in attendance. Also present was Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Jay Zahn, Laura McCarty, Tony Korzyniewski, Jason Mannina, staff members.

### APPROVAL OF MINUTES

Motion made by Commissioner Caron, seconded by Commissioner Antokal, to approve the Minutes of the June 20, 2019, Finance Meeting; and the June 20, 2019, Regular Meeting. Voice vote as follows:

AYES: Caron, Antokal, Patinkin (3)  
NAYS: None (0)  
ABSTAIN: Lapin (1)  
ABSENT: Cohen (1)

Motion passed in a voice vote.

### FINANCE REPORT

#### Approval of Disbursements

Motion made by Commissioner Antokal, seconded by Treasurer Lapin, to approve the Voucher Listing dated July 18, 2019 in the amount of \$1,336,418.94 which includes \$4,616.98 of travel and training expenses. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Lapin, Caron, Patinkin (4)  
NAYS: None (0)  
ABSENT: Cohen (1)

Motion passed in a roll call vote.

### PUBLIC COMMENT/ VISITORS AND GUESTS

No visitors or guests were in attendance.

### COMMITTEE LIAISON REPORTS

#### PTC Members' Council

A verbal report was given on the July 11, 2019 PTC Members' Council meeting. Staff reported that the PTC welcomed 15 new members in June bringing the year-to-date total membership to 845 compared to 815 last year. Tonight, PTC has their theme-dinner event "Shake Rattle and Mix." Upcoming special events include Friday with Friends "Summertime Grille" and an excursion: "A Day at Arlington."

**Golf Advisory Committee**

A verbal report was given on the July 11, 2019 Golf Advisory Committee meeting. Topics of discussion included the Operations and Maintenance updates, upcoming events and capital project updates.

**Deerfield Park Foundation**

A verbal report was given on the Monday, July 15, 2019 Deerfield Park Foundation meeting. The Linda Gryziecki scholarship awards were presented by Linda to Brendan Budge and Lex Verb. The DPF and Warrior Wrestling Alumni & Friends Golf Outing was cancelled due to low participation numbers. A new fundraising event “Play Golf Raffle” has been added. Raffle tickets are being sold online and at Deerfield Golf Club. The drawing will be held on August 13 at 6:30 p.m. Other topics of discussion included July 4 Free Swim and community involvement opportunities.

**Affiliate Advisory Committee**

A verbal report was given on the Thursday, July 18, 2019 Affiliate Advisory Committee. Topics of discussion included field maintenance update, fall program registration numbers and field needs, Soccer Goal Safety Policy Distribution and distribution of light codes.

**NEW BUSINESS**

**Jaycee Park Playground and Dog Park Renovation Project Payout Request #3**

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to approve Payment Request #3 for a progress payment for the work completed on the Jaycee Park Playground and Dog Park Renovation Project in the amount of \$78,665.94 as submitted by Hacienda Landscaping, Inc. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

**Bid Approval – Sachs Recreation Center HVAC Rooftop Unit Replacement**

Motion made by Commissioner Antokal, seconded by Commissioner Caron to approve the low bid from JR Industries, LLC., Chicago, IL for replacement of one (1) 25-ton and one (1) 4-ton rooftop heating and cooling unit at Sachs Recreation Center for a total cost of \$43,789.00. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

**Request for Use of Jaycee Park for the Walk for Parker Fundraiser**

Motion made by Commissioner Caron, seconded by Treasurer Lapin, to approve the use of Jaycee Park as a start and finish for the annual “The Walk for Parker” 3K walk and 5K run on Saturday, October 12, 2019. (Copy attached and made a part of these minutes.)

Voice vote as follows:

AYES: Caron, Lapin, Antokal, Patinkin (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a voice vote.

**Update of Board Policy #2006 – Prospective Candidate Information Packet**

Motion made by Commissioner Caron, seconded by Commissioner Antokal, to update Board Policy #2006 to add number 6 which covers the availability of a Prospective Candidate Information Packet and the responsibility of the Executive Director to provide it upon request, as amended. (Copy attached and made a part of these minutes.) Voice vote as follows:

AYES: Caron, Antokal, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a voice vote.

**Update of Board Policy #2001 – Board Bylaws**

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to approve the addition to the Board Policy Manual in Section 2001, #22 (g) covering the authorization of the Executive Director to approve any changes to the district’s organizational chart as needed during the fiscal year prior to board review and approval as part of the annual budget process. (Copy attached and made a part of these minutes.) Voice vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a voice vote.

**New Board Member Manual**

Commissioners reviewed the New Board Member Manual.

Motion made by Treasurer Lapin, seconded by Commissioner Caron, to adjourn the Regular Meeting at 8:29 p.m. Voice vote as follows:

AYES: Lapin, Caron, Antokal, Patinkin (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, August 15, 2019, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Nehila', written in a cursive style.

Jeff Nehila, Secretary