

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS December 12, 2018

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 8:00 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)

ABSENT: None (0)

and there was a quorum in attendance. Also present was Jeff Nehila, Secretary/Executive Director; Bob Taylor, Jeff Harvey, Linda Anderson, Jay Zahn, Tony Korzyniewski, Jason Mannina, staff members.

PUBLIC HEARING: TAX LEVY ORDINANCE #2018-05

President Cohen opened the Public Hearing on Tax Levy Ordinance #2018-05 and as there were no questions regarding the Ordinance, the Public Hearing was closed and the Regular Meeting continued.

APPROVAL OF MINUTES

Motion made by Commissioner Caron, seconded by Vice-President Patinkin, to approve the Minutes of the November 15, 2018 Finance Meeting; the November 15, 2018 Regular Meeting; and the November 26, 2018 Budget Workshop Meeting. Voice vote as follows:

AYES: Caron, Patinkin, Antokal, Lapin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to approve the Voucher Listing dated December 12, 2018 in the amount of \$954,057.18 which includes \$3,851.69 of travel and training expenses. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Patinkin, Caron, Antokal, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Tax Levy Ordinance #2018-05

Motion made by Commissioner Antokal, seconded by Treasurer Lapin, to approve Ordinance #2018-05 levying taxes for the necessary expenses and liabilities of the Deerfield Park District, Lake and Cook Counties, Illinois, a copy of which is to be made a part of the minutes of this meeting. Roll call vote as follows:

AYES: Antokal, Lapin, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Transfer of Appropriation Ordinance #2018-06

Motion made by Treasurer Lapin, seconded by Commissioner Antokal, to adopt Ordinance #2018-06 transferring items of appropriation for Fiscal Year 2018, as presented. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

PUBLIC COMMENT/ VISITORS AND GUESTS

No visitors or guests were present at the meeting.

COMMITTEE LIAISON REPORTS

PTC Members' Council

An agenda for the December 13, 2018 PTC Members' Council meeting was included in packets. PTC welcomed 9 new members in November. Upcoming special events include "Friday with Friends" Frosty Frolic; an Excursion to the Driehaus Museum; and PTC Women's Club "Best Friends Champagne Brunch."

Northwest Quadrant

Commissioner Caron reported that the Northwest Quadrant met recently. The group requested a proposal from Planning Resources, Inc. for a general plan for all the areas the stakeholders agree on. There needs to be a plan before anyone can move forward. The group brainstormed direction to give PRI. PRI will be asked to attend the Northwest Quadrant meeting in January to answer questions regarding their proposal.

Unfinished Business/Project Status Report

Executive Director Nehila reported that 65 capital projects/major purchases were completed in 2018. 3 projects carried over to 2019 – 2 for weather (Maplewood and Woodland parking lot sealcoating); 1 deferred (App).

NEW BUSINESS

Resolution for Bob Taylor

President Cohen read a resolution for Bob Taylor in recognition of his upcoming retirement. The board thanked Bob for his commitment and service to the district.

Keller Park Pedestrian Bridge Final Payment

Motion made by Treasurer Lapin, seconded by Commissioner Caron, to approve the Keller Park Pedestrian Bridge final payment to Schaeffges Brothers, Inc. of Wheeling, IL for a total cost of \$27,742.00. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Pay Request Jewett Park Preschool Playground Renovation Project Request #4

Motion made by Commissioner Caron, seconded by Commissioner Antokal, approve Payment Request #4 for a progress payment for the work completed on the Jewett Park Preschool Playground Renovation Project in the amount of \$96,716.35 as submitted by Hacienda Landscaping, Inc. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Caron, Antokal, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Draft of 2019 Meeting Schedule

Commissioners reviewed the draft of the 2019 meeting schedule. The schedule will be brought to the January 2019 Board Meeting for official approval.

School District #109 Intergovernmental Agreement Discussion

The park district and School District 109 continue to benefit from a positive working relationship and established intergovernmental agreement's identifying joint use of facilities and cost sharing for school related capital projects. The current 5-year agreement for cost sharing for playground and parking lot renovations will expire in 2020. Our annual payment from 2016-2020 has been approximately \$140,000 per year. Within that timeframe, 2 large playgrounds and numerous parking lots have been renovated. No immediate needs for additional parking lot renovations are anticipated through at least 2025. There are two playgrounds forecasted to be replaced from 2021-2025, for a total cost to the park district of \$275,000. Breaking that out over a 5-year term would be a cost of \$55,000 per year.

As briefly introduced as an informational item last month, park district staff and D109 staff recently met to discuss D109's recent planning and estimating process of expanding/improving the Caruso Middle School Theater. The coordination between D109 and park district staff then focused on what the park district would consider allocating towards the project. The district has already committed \$500,000 towards the project. This would result, along with the playground share, a total of \$155,00 per year for a five year "payment plan." As D109 staff inquired about a potential increase to that \$500,000 initial commitment, staff has calculated 2 additional scenarios for board review. One scenario is based on a total contribution of \$750,000 towards the project which would be an annual cost of \$205,000 over five years. A second scenario is based on a total contribution of \$1 million towards the project. The average annual cost to the park district would be \$255,000.

As the park district will begin to examine its own capital needs in longer timeframes in early 2019, this concept of possible additional contribution to the theater project comes at a good time. No official motion or decision needs to be made at this time. Staff is seeking a consensus from the board on a possible contribution level towards the theater as the park district develops long-range capital plans in more length of time and detail and move forward with updating the Intergovernmental Agreement with D109.

Request from North Shore Rhythmic Gymnastics to hold the 2019 State of Illinois Championship Meet for Rhythmic Gymnastics at Sachs Recreation Center

Motion made by Vice-President Patinkin, seconded by Commissioner Caron, to approve the use of the following at the Sachs Recreation Center at no rental cost on April 5-7, 2019 by North Shore Rhythmic Gymnastics for the 2019 State of Illinois Championship Meet for Rhythmic Gymnastics: tennis courts,

racquetball court, 5 additional sets of bleachers, 8 conference tables, 40 chairs, and room E-22. NSRG will be responsible for all direct labor costs incurred by the park district for any after hour use of the facilities. They will also be responsible for providing volunteers for set-up/take-down of mats and program equipment, the hospitality room and for locker room attendants. NSRG will work with SRC staff to provide concession food for the event. Voice vote as follows:

AYES: Patinkin, Caron, Antokal, Lapin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Proposal for Planning Resources Inc. for Professional Bid Management & Contract Administration/Construction Observation Services for Jewett Park Phase 1

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to approve the proposal from Planning Resources Inc. for Professional Bid Management & Contract Administration/Construction Observation Services for Phase 1 of the Jewett Park Renovation Project for a total cost of \$29,750.00. Roll call vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Other

Plan Commission

Staff will be attending the Plan Commission meeting on Thursday, December 12, 2018 for the Jewett Park Phase 1 Renovation Project.

Motion made by Treasurer Lapin, seconded by Commissioner Caron, to adjourn into Closed Session at 8:40 p.m. pursuant to Review of Closed Session Minutes 5 ILCS 120/2 (c)(21) and Personnel Matters Involving Specific Employees 5 ILCS 120/2 (c)(1). Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Meeting reconvened to Open Session at 9:08 p.m.

ACTION ON ITEMS DISCUSSED IN CLOSED SESSION IF ANY

Motion made by Treasurer Lapin, seconded by Commissioner Antokal, to approve a merit salary increase effective on the Executive Director's anniversary date. Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Motion made by Commissioner Caron, seconded by Commissioner Antokal, after review of Closed Session Minutes pursuant to 5 ILCS 120/2 (c)(21), the following will be made available for public inspection: July 19, 2018.

Voice vote as follows:

AYES: Caron, Antokal, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to adjourn the Regular Meeting at 9:14 p.m. Voice vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, January 17, 2019, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,



Jeff Nehila, Secretary