

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS **March 21, 2019**

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 8:00 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)
ABSENT: None (0)

and there was a quorum in attendance. Also present was Jeff Nehila, Secretary/Executive Director; Jeff Harvey, Jay Zahn, Linda Anderson, Tony Korzyniewski, Jason Mannina, Mark Woolums, Heather Lund, staff members; Paul Groundwater, resident; Livia Cohen, Sydney Berk, DHS students; Susan Mason, Larry Aaronson, Lee Rivlin, Sue Vani, Deerfield Family Theater.

APPROVAL OF MINUTES

Motion made by Commissioner Caron, seconded by Vice-President Patinkin, to approve the Minutes of the February 21, 2019, Finance Meeting, as amended; and the February 21, 2019, Regular Meeting, as amended. Voice vote as follows:

AYES: Caron, Patinkin, Antokal (3)
NAYS: None (0)
ABSTAIN: Cohen, Lapin (2)
Motion passed in a voice vote.

Motion made by Commissioner Caron, seconded by Commissioners Antokal, to approve the Minutes for the March 7, Workshop Meeting, as amended; and the March 7, 2019 Closed Session Meeting. Voice vote as follows:

AYES: Caron, Antokal, Lapin, Patinkin, Cohen (5)
NAYS: None (0)
Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Commissioner Antokal, seconded by Vice-President Patinkin, to approve the Voucher Listing dated March 21, 2019 in the amount of \$900,089.24 which includes \$6,964.80 of travel and training expenses. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Patinkin, Caron, Lapin, Cohen (5)
NAYS: None (0)
Motion passed in a roll call vote.

PUBLIC COMMENT/ VISITORS AND GUESTS

President Cohen welcomed visitors and guests to the meeting.

Introduction: Heather Lund, Recreation Supervisor, Aquatics and Cultural Arts

Heather Lund was introduced as the district's new Aquatics and Cultural Arts Supervisor. Board members welcomed her to the district.

Family Theater Presentation

Susie Mason, President of Deerfield Family Theater Board, thanked the park board for their support. She reported that the upcoming show is a great family show with great parts for children and adults as well as large ensembles of both. The show will be a great opportunity for Deerfield families to participate together. Deerfield Family Theater encourages families to participate together while developing their own friendships as well. Family Theater will be reaching out to the community and community groups to inform them about the show and encourage them to audition. Deerfield Family Theater is excited and looking forward to a great year.

President Cohen announced that the park district will be contributing \$1 million over 5 years towards the Caruso Middle School Theater project which would permit Family Theater to have more use of the new theater.

COMMITTEE LIAISON REPORTS

Recreation Center Advisory Committee

Minutes from the February 28, 2019 Recreation Center Advisory Committee meeting were included in packets. Topics of discussion included marketing initiatives, winter exercise schedule, Wellness events, an update on the Women's Locker Room Renovation project and future capital improvements. The SRC 10-year anniversary celebration will be held on May 11 from 1:00-4:00 p.m.

PTC Members' Council

An agenda for the March 14, 2019 PTC Members' Council meeting was included in packets. Staff reported that the PTC welcomed 12 new members in February. Upcoming special events include an excursion "Art in Bloom" at the Milwaukee Art Museum and the "Midnight at the Masquerade" Murder Mystery Party.

NEW BUSINESS

Resolution #2019-01 for Property Acquisition for NSSRA

Motion made by Treasurer Lapin, seconded by Commissioner Caron, to adopt Resolution #2019-01, Northern Suburban Special Recreation Association Property Acquisition of 1221 County Line Road, Highland Park, IL. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Pool Advisory Committee Appointments

Motion made by Vice-President Patinkin, seconded by Commissioner Caron, to appoint Peter Greenfield, Sylvia Dresser and Samantha Garrity to the Deerfield Park District Pool Advisory Committee for 3-year terms effective March 21, 2019. (Copy attached and made a part of these minutes).

Voice vote as follows:

AYES: Patinkin, Caron, Antokal, Lapin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Golf Advisory Committee Appointments

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to appoint Bob Neary, Brian Bradford and Terry Levy to the Deerfield Park District Golf Advisory Committee for 3-year terms effective March 21, 2019. (Copy attached and made a part of these minutes). Voice vote as follows:

AYES: Lapin, Patinkin, Antokal, Caron, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Pay Request #1 Camosy Construction – SRC Women’s Locker Room

Motion made by Commissioner Antokal, seconded by Treasurer Lapin, to approve pay request submitted by Camosy Construction in the amount of \$99,872.80 for work completed to date on the SRC Women’s Locker Room Renovation project. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Lapin, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Bid Approval – Asphalt Paving Project

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to approve the base bid of \$53,700 from Allstar Asphalt, Inc., Wheeling, IL for asphalt paving projects at Jaycee, Maplewood, South Park School and Woodland Park for a total cost of \$53,700. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Patinkin, Antokal, Caron, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Purchase Approval – Jaycee Park Playground Equipment

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to approve the purchase of specified playground equipment for Jaycee Park from GameTime/PlayCore through U.S. Communities cooperative purchasing program in the total amount of \$68,555.68. This includes a structure for 2-5-year olds and a structure for 5-12-year olds and age appropriate swings. Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Bid Approval – Jaycee Park Playground and Dog Park Renovation

Motion made by Treasurer Lapin, seconded by Commissioner Caron, to approve the base bid of \$277,746, and Alternate #1 for \$6,600 from Hacienda Landscaping, Inc., Minooka, IL in the total amount of \$284,346 for the construction renovation of the Jaycee Park Playground and Dog Park. Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Caron, Antokal, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Policy Update – Section 5, Recreation

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to approve the recommended updates to Section 5, Recreation, of the Deerfield Park District Board Policies and Administrative Regulations Manual, as presented. (Copy attached and made a part of these minutes).

Roll call vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Strategic Plan Update

An update of the district Strategic Plan was provided. The plan was officially adopted in September, 2017 and has 6 core strategies, 19 goals and 73 objectives. Over 50 objectives have been completed or added to in the last 18 months.

Significant additions to on-going objectives include expanding training for all staff, specific departments and individuals, expanding the district’s involvement and exposure in community events, expanding existing partnerships and realignments with the organization to best utilize resources and position the district for more efficiency.

Staff will be focusing on updating the district’s volunteer program, enhanced communication within the organization and the recent application to the state’s accreditation program.

Other

Meeting with State Representative Bob Morgan

Commissioner Caron and Director Nehila met with State Representative Bob Morgan. He will be attending the reception in Springfield and has the SRC anniversary on May 11 on his calendar.

PTC Men’s Club

President Cohen and Commissioner Caron attended a recent PTC Men’s Club meeting and provided an update on the park district. They received positive feedback from the group.

Early Voting

Commissioner Antokal reported that early voting began on Monday, March 17 and runs through March 30.

Paul Adams

Commissioner Antokal commented on the passing of longtime resident Paul Adams. After retiring from coaching football at Deerfield High School he became the General Manager of Deerfield Golf Club for many years. Commissioners suggested placing a memorial at the golf course. Staff will research various options and bring ideas to the next meeting.

Motion made by Commissioner Caron, seconded by Commissioner Antokal, to adjourn the Regular Meeting at 8:37 p.m. Voice vote as follows:

AYES: Caron, Antokal, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, April 18, 2019, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,



Jeff Nehila, Secretary