

The Special Meeting of the Board of Park Commissioners was called to order by President Cohen at 7:31 p.m. in the Administrative Offices of the Deerfield Park District located in the Jewett Park Community Center. Attendance was taken and the following were:

Present: Caron, Cohen, Lapin, Patinkin (4)  
Absent: Antokal (1)

And there was a quorum in attendance. Also in attendance were Jeff Nehila, Secretary/Executive Director; Bob Taylor, Linda Anderson, Tony Korzyniewski, Jason Mannina, Trisha Breitlow, staff members.

**Matters from the Public**

There were no members of the public present at the meeting.

**Introduction: Trisha Breitlow, Finance & Human Resources Manager**

Trisha Breitlow was introduced as the district's new Finance & Human Resources Manager. The board welcomed Trisha to the district.

**Golf Club and Learning Center FY 2019**

Discussion was held on the 2019 Proposed Deerfield Golf Club Green Fees Recommendations. Each fall golf course management prepares a detailed Competitive Market Analysis (CMA) of the rates at other golf courses in the area to assist in planning for the upcoming year's budget. The 2018 CMA was presented to the Golf Advisory Committee on September 13. After discussion on where the Deerfield Golf Club rates stood in comparison to the other courses, the committee unanimously agreed with staff's proposed increases.

For the 2019 season, staff is recommending increasing the four most purchased green fee types by \$1.00 (weekend resident and non-resident 18-hole and weekday resident and non-resident 18-hole and increasing the seven most purchased seasonal passes by 2.5% (resident and non-resident single unlimited, resident and non-resident senior limited, resident senior limited and resident and non-resident 20-round prepaid passes) as well as raising the permanent tee time fee by \$10 per player in each group.

Discussion was held on the concept of potential limitation of sales on the four non-resident pass types due to the changing competitive landscape with neighboring golf course. The closure for renovations of Northbrook's Sportsman's in July 2019 coupled with the elimination of season pass sales at Highland Park's Sunset Valley have led us to this discussion. Staff's desire is to ensure acceptable resident golf course access in the future and continue to allow all existing non-resident passholders the opportunity to renew season passes annually. The concept would continue to always benefit our residents with full access to all types of season pass sales.

For the 2019 season, staff is recommending the below cap numbers on the four-noted non-resident season pass types to ensure the continued access for all residents and all current passholder play.

NR Corp 7 - Day	5 in 2017	5 in 2018 – proposed cap of 40
NR 7 -Day Pass	26 in 2017	21 in 2018 – proposed cap of 40
NR Sr. Weekday	99 in 2017	99 in 2018 – proposed cap of 120
NR Twi 7 - Day	6 in 2017	10 in 2018 – proposed cap of 40

Current pass holders will be notified and have first opportunity to purchase.

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to approve the proposed 2019 green and season pass increases as noted in the highlighted section on the CMA attached and the proposed cap on the four non-resident pass types as listed above. Voice vote as follows:

AYES: Lapin, Patinkin, Caron, Cohen (4)

NAYS: None (0)

ABSENT: Antokal (1)

Motion passed in a voice vote.

### **Summer Camp FY 2019**

Commissioners proceeded to discuss summer camp programs for 2018 as well as those proposed for 2019. Camp enrollment numbers were slightly lower this year and staff hopes to see an increase for next year. We were over budget in revenue and under budget in expenses, so we had another successful summer. Camp hiring is not as difficult as pool hiring but staff feels that an increase to wages, especially the starting wage, for next year is necessary.

The Recreation Staff was commended on another successful summer of quality camp programs.

After review of background materials, Commissioners agreed:

1. Camp deposits continue to be \$50.00 per session per camp for 3 and 4-week sessions and \$100.00 per session per camp for the 6 and 7-week sessions.
2. An increase of 3% over 2018 to be assessed to resident fees to cover increased expenses.
3. A \$5.00 surcharge/registration fee continues to be assessed for 2018.
4. The non-resident differential continues at 20% of the base resident rate and then the \$5.00 registration surcharge

Motion made by Vice-President Patinkin, seconded by Commissioner Caron, to direct staff to incorporate the summer camp fees as proposed into the District budget for FY 2019.

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Voice vote as follows:

AYES: Patinkin, Caron, Lapin, Cohen (4)  
NAYS: None (0)  
ABSENT: Antokal (1)  
Motion passed in a voice vote.

**Preschool FY 2019**

Discussion followed on budgetary information for the 2019-2020 school year of Preschool. Upon completion of discussion, the following were agreed upon:

1. Deposits will remain equal to one month's tuition (non-refundable).
2. Using 2018 fees as a base, an increase of 3% will be assessed across the board.
3. Continue the non-resident fee surcharge of a \$5.00 per days of the week in attendance (\$10, \$15, \$20, \$25).

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to approve the Preschool Budget for 2019-2020 school year, as presented. Voice vote as follows:

AYES: Lapin, Patinkin, Caron, Cohen (4)  
NAYS: None (0)  
ABSENT: Antokal (1)  
Motion passed in a voice vote.

**Professional Design Services Proposal for Jewett Park Phase 1**

Planning Resources, Inc. is near the end of our initial agreement with them for the development of the Master Plan for Jewett Park. As we are now in the process of presenting the plan to the Village of Deerfield's Plan Commission, Village Board and Appearance and Review Commission, the village processes require engineering and construction documents. Provided is a proposal from PRI for those services.

Staff has completed the pre-filing and we are scheduled to appear before the Plan Commission on October 25. Commissioners asked Director Nehila to negotiate attendance at a couple of village meetings into the contract.

Motion made by Vice-President Patinkin, seconded by Treasurer Lapin, to approve the proposal for Professional Design Services from Planning Resources, Inc. for Jewett Park Phase 1 for a sum of \$88,400.00, contingent on attendance at two village meetings at no additional cost.

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Roll call vote as follows:

AYES: Patinkin, Lapin, Caron, Cohen (4)  
NAYS: None (0)  
ABSENT: Antokal (1)  
Motion passed in a roll call vote.

**Other**

**IAPD Best of the Best Gala**

The IAPD Best of the Best Gala is Friday, October 12 at Chevy Chase.

**NRPA Conference Session Review**

NRPA Conference session review will take place at a future meeting.

Motion made by Vice-President Patinkin, seconded by Treasurer Lapin, to adjourn the Special Meeting at 8:20 p.m. Voice vote as follows:

AYES: Patinkin, Lapin, Caron, Cohen (4)  
NAYS: None (0)  
ABSENT: Antokal (1)  
Motion passed in a voice vote.

Respectfully submitted,



Jeff Nehila, Secretary