

AMENDED

Minutes of the Workshop Meeting Board of Park Commissioners

September 6, 2018

The Workshop Meeting of the Board of Park Commissioners was called to order by Vice-President Patinkin at 7:30 p.m. in the Administrative Offices of the Deerfield Park District located in the Jewett Park Community Center. Attendance was taken and the following were:

Present: Antokal, Caron, Cohen*, Patinkin (4)
Absent: Lapin (1)

* Entered meeting at 7:35 p.m.

And there was a quorum in attendance. Also in attendance was Jeff Nehila, Secretary/Executive Director; Bob Taylor, Linda Anderson, Jay Zahn, Tony Korzyniewski, staff members; Jon Beckmann, guest.

Matters from the Public

Vice-President Patinkin welcomed guests to the meeting.

1-Year Update on Strategic Plan

Commissioners reviewed the 1-year update on the district's Strategic Plan.

Noteworthy accomplishments include awards and recognition, continued policy updates and on-going Going Green initiatives. The goals and objectives have been integrated into performance plans for applicable staff and serve as a measurement and alignment tool. The plan is also a driving force for budgetary assistance to ensure we are incorporating the associated budget expenses into our budget. Noteworthy examples of this are continually adding recycling receptacles at our parks and facilities, removal of invasive species such as buckthorn, removal of ash trees and adding rain gardens.

Draft-Video Surveillance Policy

Commissioners reviewed a draft Video Surveillance Policy. The policy was reviewed and edited by Ancel, Glink. Suggested changes will be made and the policy presented for approval at the September 20, 2018 Regular Board Meeting.

Draft – Section 4, Business Affairs Update of Board Policies and Administrative Regulations Manual

Commissioners reviewed Section 4, Business Affairs of the Board Policies and Administrative Regulations Manual. Suggested changes will be made and Section 4, Business Affairs, will be brought to the September 20, 2018 Regular Board Meeting for approval.

Capital Planning

Commissioners reviewed an updated capital project list that are board prioritized projects which now includes a separate sheet for projects to be funded by committed funds. Commissioners also reviewed the most recent updated 5-year Capital Replacement Schedule. Staff has been expanding the balance of the plans to include roofs, lighting and other capital items not previously identified.

Other

New Exercise Studio at Sachs

Commissioner Caron shared comments she heard regarding the new exercise studio from members at Sachs regarding lack of mirrors, types of classes, schedule notice and class times changing without enough notice. Commissioner Antokal commented that there have been no comments from the Rec Advisory Committee regarding mirrors in the new studio. Staff responded that we could definitely order mirrors and have them installed. Staff also commented that we did send an eblast and have posted the new schedule on the website. Commissioners Caron asked that staff give people more notice when major changes are made to the exercise schedule. The notice should be posted on the park district's website under News and Announcements and the Sachs Center website.

Rental Properties

Staff distributed a report on the financial status of our rental properties.

NRPA Coordination

Executive Director Nehila reported that registration, lodging and travel arrangements have been coordinated for NRPA being held September 24-27, 2018 in Indianapolis.

Joint Board Reception

The Joint Board Reception is being held Wednesday, October 3, 2018 at Patty Turner Center.

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to adjourn the Workshop Meeting at 8:27 p.m. Voice vote as follows:

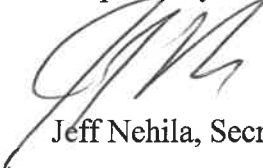
AYES: Antokal, Caron, Cohen, Patinkin (4)

NAYS: None (0)

ABSENT: Lapin (1)

Motion passed in a voice vote.

Respectfully submitted,



Jeff Nehila, Secretary