

**MINUTES FINANCE MEETING BOARD OF PARK COMMISSIONERS**

**June 21, 2018**

The Finance Meeting of the Board of Park Commissioners was called to order by President Cohen at 7:31 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)

ABSENT: None (0)

and there was a quorum in attendance. Also present was Jeff Nehila, Bob Taylor, Linda Anderson, Jay Zahn, Tony Korzyniewski, staff members.

Commissioners proceeded to review financial materials relative to the meeting.

Vice-President Patinkin asked about the Riverwoods Commission fee. Staff responded that it is for percentage of sales for the liquor license at the golf course.

Treasurer Lapin asked how we use Round-Up. Staff responded that we apply Round-Up in local applications to kill weeds along fence lines, plant beds, ballfield rims and infields.

Treasurer Lapin asked about the large amount of refunds for a certain family. Staff responded that they are for several camps. Staff explained that we do charge a 10% service charge for the morning and weekly camps and a \$50 per session fee for other camps if someone drops. To get a full refund a participant would need to be moving out of the district or have a medical reason.

Treasurer Lapin asked about a negative refund. Staff responded that it is probably for something processed incorrectly such as a service charge we should not have kept. Staff will investigate.

Treasurer Lapin asked about the number of chlorine deliveries. Staff responded that it is normal to have so many at the beginning of the season.

Treasurer Lapin asked about the two Steam Room Service invoices. Staff responded that one is for repair to the steam generator and the other for our routine service of the steam rooms at the rec center.

Commissioner Caron asked if the refinishing of the fitness room and Bulls Gym floors was complete. Staff responded that the work was completed on April 17, 18 and 19. Staff also stated that the fitness floor was not done in April but is scheduled to be done in August. It was Gyms A & B that were completed in April.

Vice-President Patinkin asked if we could have Slip Solutions do the locker room floors at Mitchell Pool. Staff responded that PDRMA came out and did friction testing on the locker room floors and they passed. Vice-President Patinkin stated that the water and soap from the first shower makes the floor slippery because it isn't draining properly. Staff will continue to work on a solution for the drainage issue.

Commissioner Caron asked if the repairs for fitness equipment was for our routine maintenance. Staff responded that it was for items in need of repair found during our preventative maintenance such as belts on the treadmills.

President Cohen asked if the invoice for beer at the golf course was normal. Staff responded that it is a normal amount.

Vice-President Patinkin asked about Flora Recycling at Patty Turner Center. Staff responded that we take them to a facility and drop them off but we have to pay.

Commissioner Caron asked about the bounce chair cushions. Staff responded that it is more economical to replace the seat cushion of the chair and keep the frame. We budgeted for this amount this year and will have to replace the remaining chairs next year. The village has agreed to pay for half of the cost.

Commissioners proceeded to review bids on the agenda for approval during the regular board meeting.

Director Nehila reminded commissioners that the July 4 Parade starts at noon at Deerspring. We will be widely represented this year with the board, family theater, lifeguards, Coho, rec center staff as well as some rec center advisory committee members distributing one-day passes to the rec center.

Director Nehila reported that there is one dead Oak tree on the north end of Jewett Park that will have to be removed as well as one in the playground area. The tree in the playground was struck by lightning a couple of years ago and a large branch fell off and landed on the train. This tree will be removed next week.

NRPA registration has been completed. NRPA is September 25-27 in Indianapolis.

Director Nehila reported that the train in the preschool playground will be moved to the north end of Jewett Park.

The Treasurer's Report was distributed to commissioners for review.

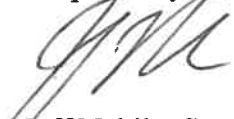
Motion made by Vice-President Patinkin, seconded by Treasurer Lapin, to adjourn the Finance Meeting at 7:54 p.m. Voice vote as follows:

AYES: Patinkin Lapin, Antokal, Caron, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Respectfully submitted,



Jeff Nehila, Secretary