

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS February 15, 2018

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 8:02 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)

ABSENT: None (0)

and there was a quorum in attendance. Also present were Jeff Nehila, Secretary/Executive Director; Jay Zahn, Linda Anderson, Tony Korzyniewski, staff members.

APPROVAL OF MINUTES

Motion made by Commissioner Caron, seconded by Vice-President Patinkin, to approve the Minutes of the January 11, 2018 Finance Meeting; the January 11, 2018 Regular Meeting; the January 11, 2018 Closed Session; the January 22, 2018 Special Meeting; and the January 22, 2018 Closed Session. Voice vote as follows:

AYES: Caron, Patinkin, Antokal, Lapin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to approve the Voucher Listing dated February 15, 2018 in the amount of \$1,391,976.47 which includes \$13,632.26 of travel and training expenses. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Patinkin, Antokal, Caron, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

PUBLIC COMMENT/ VISITORS AND GUESTS

No visitors or guests were present at the meeting.

COMMITTEE LIAISON REPORTS

Golf Advisory Committee

Minutes from the January 25, 2018 Golf Advisory Committee meeting were included in packets. Discussion topics included permanent tee time lottery, proposed Hole in One Challenge, capital improvement plans for 2018, and staff updates. Also discussed was the “season” golf pass having an end date in November instead of being for the entire season. Communication of this will be improved this year. President Cohen also mentioned eliminating the pass system all together. The advantage would be to allow more people to be part of the starting time group. The group might get a discounted rate for a specific number of rounds that each person in the group could purchase. This is something we may want to discuss in the future. Commissioner Caron thought we might get more starting times purchased especially since the non-resident pass rate is so high.

PTC Members' Council

An agenda for the February 8, 2018 PTC Members' Council meeting was included in packets. PTC welcomed 11 new members in January. Upcoming special events include a theme dinner "Mardi Gras Gala" and Music Historian Jim Kendros presents "Clara Schuman's Piano Concerto."

Deerfield Park Foundation

Minutes from the January 15, 2018 Deerfield Park Foundation meeting were included in packets. Topics of discussion included committee assignments, possible new fundraiser and a tribute for Jim Golding.

Affiliate Advisory Committee

The Affiliate Advisory Committee meeting scheduled for Thursday, February 15, 2018 was cancelled and will not be rescheduled.

Other

Recreation Center Advisory Committee

The Recreation Center Advisory Committee is scheduled to meet on Thursday, February 22, 2018.

Northwest Quadrant Committee

Commissioner Caron asked if there are any plans for a meeting of the Northwest Quadrant Committee. Director Nehila responded that he contacted Kent Street, Deerfield Village Manager, to discuss the Northwest Quadrant Committee. We are also waiting for the results of the traffic study. Commissioner Caron also mentioned that if we are planning to make improvements to Jewett Park, part of the agreement in the plan for the village is to meet and inform the other entities.

NEW BUSINESS

Bid Acceptance – Re-Bid of Bus Service for 2018 Summer Day Camp Programs

Motion made by Treasurer Lapin, seconded by Commissioner Antokal, to award a contract to Durham School Service to provide day camp shuttle service at a daily cost of \$211.00 per day/per bus and to provide for day camp field trips at a cost of \$36.00 per hour/per bus from June 4 through August 17, 2018. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Bid Acceptance: Recreation Program T-Shirts, Basketball and Pool Uniforms

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to award a contract to Sunburst Sportswear for t-shirts and other clothing in the amount of \$17,385.89. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

FY2018 Payment for Joint Projects with Deerfield Public Schools #109

Motion made by Treasurer Lapin, seconded by Commissioner Antokal to approve the fiscal year 2018 payment of \$139,952 to Deerfield Public Schools #109 for joint construction projects as pursuant to the intergovernmental agreement approved on October 21, 2010. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Purchase Approval – Toro Workman Utility Vehicle

Motion made by Commissioner Antokal, seconded by Vice-President Patinkin, to approve the purchase of one (1) NJPA Toro Workman Utility Vehicle from Reinders in the total amount of \$29,989.17, including Cab Enclosure and Rahn Ballfield Groomer Attachment and trade-in. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Patinkin, Caron, Lapin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Purchase Approval - Turf Care Products

Motion made by Treasurer Lapin, seconded by Commissioner Antokal, to approve the purchase of pesticides and fertilizers from the following suppliers for the amount listed: Clesens, \$654.00; Reinders, \$2,847.00; SiteOne, \$2,958.66; Pendleton Turf, \$10,150.00; Van Diest, \$5,964.92; Conserve, \$6,468.50; ProGro Solutions, \$19,956.60; Total amount: \$48,999.68. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Lapin, Antokal, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Purchase Approval – Toro Greensmaster 3300 Triflex Mower

Motion made by Commissioner Antokal, seconded by Treasurer Lapin, to approve the purchase of the NIPA listed Toro Greensmaster 3300 Triflex Mower from the company Reinders for the total amount of \$36,967.86. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Lapin, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Resolution #2018-03 – Resolution Authorizing a Contract for Construction Management Services

Motion made by Treasurer Lapin, seconded by Vice-President Patinkin, to adopt Resolution #2018-03: Authorizing a Contract for Construction Management Services with Camosy, Inc. in an amount not to exceed \$17,590.00 for the Sachs Recreation Center exterior siding and renovation of the Retro Café projects. (Copy attached and made a part of these minutes).

Roll call vote as follows:

AYES: Lapin, Patinkin, Antokal, Caron, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

South Park School and Jewett Park Playground Updates

As part of this year's capital improvements plan, we have budgeted for playground renovations at South Park School and Jewett Park. Staff has been working with Landscape Architect Joe Brusseau from Hitchcock Design to assist in the design, cost estimates and preparation of bid documents for these projects. We will be recycling the equipment with Kids Around the World.

South Park School Playground

A committee was formed consisting of staff members from District #109, their PTO and the Park District. We solicited and received playground equipment proposals from five qualified vendors, with both providing two options. The vendors were given a budget of \$100,000 and challenged to fill the designated areas with as much equipment as possible. The school district asked us to narrow it down to three proposals to bring to a meeting on February 22, 2018. The designated areas within the playground includes a 2-5-year-old structure, a 5-12-year-old structure, independent play items and swings including an ADA swing. A large portion of the surface will be poured-in-place rubber. As part of our evaluation criteria for each of these proposals, the committee will carefully review each proposal based on play value, aesthetics, creativity and whether it met our specifications.

Jewett Park Playground

For the Jewett Park Playground, we are working with Hitchcock Design to create an interesting playground for this unique and challenging site. It's our showcase park and we budgeted \$450,000 for the project. The footprint will be slightly smaller than the current playground. We have a pretty good slope and are planning on doing a decorative unilock retaining wall. Demolition will be a large part of the project. Our primary focus will be the 2-5-year old play area. We will have a fence between the 2-5-year old area and the 5-12-year old play area. We will be using the synthetic turf which we feel will be a good addition. New paths will be ADA compliant.

We have two vendors providing two different options. Staff will be meeting with Preschool staff to share the different options and get their input.

State Conference Recap

Commissioners briefly reviewed sessions attended at the IPRA State Conference.

Motion made by Commissioner Antokal, seconded by Commissioner Caron, to adjourn the Regular Meeting at 9:20 p.m.

AYES: Antokal, Caron, Lapin, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, March 15, 2018, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Nehila', written in a cursive style.

Jeff Nehila, Secretary