

**AMENDED**

**Minutes of the Workshop Meeting Board of Park Commissioners**

**August 3, 2017**

The Workshop Meeting of the Board of Park Commissioners was called to order by Vice-President Cohen at 7:30 p.m. in the Administrative Offices of the Deerfield Park District located in the Jewett Park Community Center. Attendance was taken and the following were:

Present: Antokal, Caron, Cohen, Patinkin (4)

Absent: Lapin (1)

And there was a quorum in attendance. Also in attendance was Jeff Nehila, Secretary/ Executive Director; Bob Taylor, Jay Zahn, Linda Anderson, Tony Korzyniewski, staff members.

**Matters from the Public**

No members of the public were present.

**Capital Project Planning**

One item of discussion that arose from the June Workshop Meeting was the future of the Jewett Park Community Center and if the building itself was a candidate for replacement or renovation. Staff is looking for direction from the board.

Vice-President Cohen commented that he brought up the idea of building a new community center at the June Workshop meeting as a point of planning for the future. At some point in time the building will need to be replaced and having cash on hand to do a large portion of the project would be beneficial. In no way did bringing it up mean that the building should be replaced next year. Vice-President Cohen asked if staff had an estimate of what the staff proposed renovations would cost. Direction Nehila responded that a concise plan has not been developed at this time, since staff didn't know the desired direction of the board. Vice-President Cohen asked if staff felt we were maxed out with the space we currently have. Linda Anderson responded that the preschool area is in need of more space since the community is growing again. The current space limits the number of children we can take into the program. She also noted that staff has discussed taking the wall out between the Maple and Willow rooms to make it a bigger art room. Also, to have an art room with natural light would be wonderful so is moving it to the Pine Room or the Treehouse has been discussed. The kitchen is a space that is no longer used for programming and the Elm Room is more of a closet. These rooms could be converted into more usable space. Treasurer Antokal asked if it was more cost efficient to put the dollars into renovating the current building or building a larger footprint facility in Jewett Park. Commissioner Caron commented that the Northwest Quadrant Plan is based on the premise that we would not move this building. She feels very confident that the Village would not approve a new building in Jewett Park or an increase to the footprint of the building. She also stated that she would not feel justified going to a referendum to basically rebuild what we already have. She felt that doing renovations to add windows and reconfigure spaces would be the smartest and easiest thing to accomplish.

Vice-President Cohen recommended staff come up with a wish list and put money in the budget to hire an architectural firm to help convert the wish list into reality.

Vice-President Cohen inquired about our bonding authority. Staff noted that it is about \$37 million.

Director Nehila moved on to Jewett Park. He stated that the south playground should be a top priority for renovation. Phase 1 would be to close the playground next year and do a complete renovation. The Northwest Quadrant plan includes a walkway along the east side of the park which we would incorporate into our plan. Phase 2 would be to renovate the baseball fields and the skate park.

Director Nehila reported on the condition of the splashpad and kiddie pool at Deerspring Pool. They are aging and are going to need to be renovated in the future. Staff has contacted Ben Kutscheid from RATIO to put together some ideas for planning purposes. Vice-President Cohen asked for a cost estimate for the renovations. Director Nehila thought around \$500,000. Staff thought that renovations should be done at the end of the 2020 season.

Commissioner Caron suggested the foundation take on the splashpad renovation as a fundraising project.

### **Other NRPA**

Director Nehila provided information relating to the NRPA Conference being held September 26-28, 2017.

### **Community Board Reception**

The Community Board Reception was tentatively planned for October 5, 2017 at Patty Turner Center starting at 5:30 p.m. Director Nehila will contact with the agencies involved and confirm the date.

### **Staff Retirement**

Pat Powers will be retiring on September 22, 2017 after 30 years of service.

### **Finance Department Reorganization**

The Finance Department will undergo a reorganization. The department currently has 3 coordinators. We will be going to 2 coordinators and adding a Finance Manager. This creates a career succession within the department and helps us tighten up areas of the department such as Human Resources. The new position is already being advertised on IPRA.

### **Golf Course Temporary Organizational Restructure**

After the recent resignation of the FORE Manager, the golf course management has undergone a temporary organizational restructure. Jason Mannina, Golf Course General Manager, has taken over the management of FORE on a temporary basis. We will evaluate this structure and make a final determination prior to the budget process.

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There being no further discussion on agenda items, motion made by Treasurer Antokal, seconded by Commissioner Caron, to adjourn the Workshop Meeting at 8:13 p.m. Voice vote as follows:

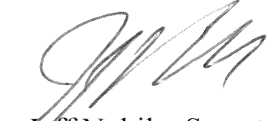
AYES: Antokal, Caron, Cohen, Patinkin (4)

NAYS: None (0)

ABSENT: Lapin (1)

Motion passed in a voice vote.

Respectfully submitted,



Jeff Nehila, Secretary