

The Workshop Meeting of the Board of Park Commissioners was called to order by President Lapin at 7:33 p.m. in the Administrative Offices of the Deerfield Park District located in the Jewett Park Community Center. Attendance was taken and the following were:

Present: Antokal, Caron, Lapin, Patinkin (4)

Absent: Cohen (1)

And there was a quorum in attendance. Also in attendance was Jeff Nehila, Secretary/ Executive Director; Tony Korzyniewski, staff members.

Golf Advisory Committee Application Review

Commissioners reviewed 4 applications for the 3 openings on the Golf Advisory Committee. The applications will be brought to the March 16 Board Meeting for possible appointment. The next Golf Advisory Committee meeting is scheduled for April 13 so the candidates could begin to participate at that meeting. Commissioner Patinkin asked if we could accommodate all 4 applicants instead of just 3. Tony will discuss with golf course staff and present a recommendation to the board.

Architect Proposal Review for Sachs Recreation Center Locker Room Renovation Project

This year's capital project budget includes a substantial amount, (\$300,000), for the renovation of the locker room areas at Sachs Recreation Center. The scope of the project includes repairing faulty drain lines within the women's shower area and renovating a significant portion of the men's shower and restroom areas to include new finishes, some modified layouts and revised plumbing fixtures. The project is scheduled for late summer to minimize the impact to facility users as it is typically a "slower" time of the year.

Staff has solicited proposals from two architectural firms to assist in the design, construction documents, bidding and construction administration services for the project. Both firms are very reputable firms in the park district arena and possess extensive experience in similarly scoped projects. Both firms have visited the center and understand the complexity and time element components of the project. One of the proposals come in considerably less than the other.

We will be repairing the leak in the women's shower area first as this problem is creating a lot of damage to the men's locker room. Removing this from the scope of work and having a plumber take care of it makes more sense.

Commissioners directed staff to proceed with approval of the contract with RATIO.

Proposal for Limited Access Membership to Sachs Recreation Center

Staff received a proposal from a Deerfield resident in regards to creating a limited access membership for the Sachs Recreation Center for senior citizens with limited financial resources.

Her proposal outlines who would qualify for the membership (individuals at least 65 years of age and residents of the Deerfield Park District) and what type of access (M-F, 12:00-3:00 p.m. and

services (Fitness Floor, Track, Weight Rooms, Pool and Locker Rooms) could be included. The monthly suggested fee is \$15.

Our current senior membership is \$42/month. As of January 31, 2017, we had 272 senior members at the SRC. Of the number, 182 are residents of the park district. When analyzing the potential financial impact of adjusting the fees to \$15/month for these members it comes to a reduction in revenues of approximately \$55,800 annually. This number would be less if we were to also determine who qualifies for this lower rate based on their income levels, which is also a proposed part of this membership option. We would need to determine what low income threshold would qualify for this membership.

At this time, staff feels that this option would have detrimental effects to revenues and also set precedent for other groups to potentially seek reduced membership options.

Commissioners are not in favor of creating another membership category and felt that if someone needs financial help, they can apply for assistance through the district's Grant-in-Aid program. Our current Grant-in-Aid guidelines state that fitness memberships do not qualify for the program. Commissioners were split on whether to allow fitness memberships to be included. Staff will review the guidelines and bring to the board for discussion at the March 16 Board Meeting.

Strategic Planning Update

The Strategic Planning Retreat is scheduled for Saturday, April 22 from 8:30 a.m.-12:00 p.m. at the Deerfield Fire Station. The board will need to declare a Special Meeting at the March 16 Board Meeting.

Other

Solar Panels

Staff distributed a memo regarding solar panels from a company that installs, owns and maintains the panels. Staff is trying to at least get a cost estimate for this project. The company leases the rooftop and sells you cheaper energy and sells the energy you're not using to ComEd. The biggest issue is that newer roofs are needed to install the panels. The time for us to consider doing this would be when we put a new roof on the SRC.

Mission Statement

Staff has been challenged with creating draft mission statements and turning them in at the end of March. One will be chosen by staff and brought to the board in April.

Succession Procedures

Staff has been directed to create succession procedures for basic chain of command for their respective departments. This is a precursor to creating a succession plan.

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Legislative Conference

The Legislative Conference will be held May 2 and 3 in Springfield.

Northwest Quadrant Task Force

The two main points of discussion were each entity supplying the number of parking passes needed and a traffic study. The cost of the traffic study is proposed to be shared among the quadrant entities.

There being no further discussion on agenda items, at 8:44 p.m., the Workshop Meeting of the Board of Park Commissioners was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Nehila', is written over the typed name.

Jeff Nehila, Secretary