

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS January 26, 2017

The Regular Meeting of the Board of Park Commissioners was called to order by President Lapin at 8:00 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Cohen, Lapin, Patinkin (5)
ABSENT: None (0)

and there was a quorum in attendance. Also present were Jeff Nehila, Secretary/Executive Director; Jay Zahn, Bob Taylor, Linda Anderson, Tony Korzyniewski, staff members; John Mann, Young Warriors Foot; Stuart Slutzky, AYSO.

PUBLIC HEARING: BUDGET AND APPROPRIATION ORDINANCE #2017-01

Notice of the Public Hearing on the Fiscal Year 2017 Proposed Budget appeared in the Deerfield Review on December 15, 2016. After reading a statement, President Lapin indicated that the floor was open for questions/comments. As there were none, the Public Hearing was adjourned and the Regular Meeting continued.

APPROVAL OF MINUTES

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to approve the Minutes of the December 8, 2016 Finance Meeting and the December 8, 2016 Regular Meeting. Voice vote as follows:

AYES: Caron, Patinkin, Antokal, Cohen, Lapin (5)
NAYS: None (0)
Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Antokal, seconded by Commissioner Patinkin, to approve the Voucher Listing dated January 26, 2017 in the amount of \$1,665,617.40. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Antokal, Patinkin, Caron, Cohen, Lapin (5)
NAYS: None (0)
Motion passed in a roll call vote.

Adoption of Budget and Appropriation Ordinance #2017-01

Motion made by Vice-President Cohen, seconded by Treasurer Antokal, to approve the 2017 Combined Budget and Appropriation Ordinance #2017-01. (Copy attached and made a part of these minutes). Roll call vote as follows:

AYES: Cohen, Antokal, Caron, Patinkin, Lapin (5)
NAYS: None (0)
Motion passed in a roll call vote.

Adoption of Resolution #2017-01 Committing General and Recreation Fund Balances to Future Capital Projects

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to adopt Resolution #2017-01, committing General and Recreation Fund Balances to Future Capital Projects. Roll call vote as follows:

AYES: Antokal, Caron, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

PUBLIC COMMENT/ VISITORS AND GUESTS

President Lapin welcomed visitors and guests to the meeting.

Affiliate Reports

AYSO

Stuart Slutzky provided an update on AYSO. The AYSO Board has a new Coach Administrator; all other positions will remain the same. The AYSO philosophy continues to be open to all participants and everyone gets equal playing time. The Board members, coaches and referees are all volunteers. AYSO promotes positive coaching, good sportsmanship and player development. AYSO core program currently has 1,100 registered participants. A yearly registration fee of \$125 is charged. The fee includes a full uniform, 20 games, a team photo, weekly professional training sessions, and a participation award. We have added an Under 4 program this year with about 35 participants. The AYSO Extra program was introduced for players looking for a higher level of play. The Extra program is a more competitive travel program. Extra program players must participate in the core program. The cost of the Extra program is \$250 which gives players 2 more practices per week, an additional game per week, another team photo, and entry into an end of year tournament. AYSO will be holding a pool party at the end of the season for volunteers and their families. Stuart thanked the Board and Park District staff for their support.

Young Warriors Football

John Mann provided an update on Young Warriors Football. Young Warriors is a 501 (c) 3 non-profit organization and has been around for 29 years. It is part of the Central Suburban Youth Football League. Last year football participation numbers were down but have rebounded this year. The registration fee of \$425 includes game jersey the player keeps and helmet & shoulder pads that players turn in at the end of the season. We also offer scholarships for families in financial need. Our mission statement says we are dedicated to teaching basic football skills to all children and promoting sportsmanship. Trainers are required to be at every game in case of an injury. The league monitors concussions by requiring trainers to report them to the league office. We use one of the top helmets available to provide as much safety to the players as possible. The league provides concussion testing to players at no charge. Young Warriors hold an appreciation dinner for coaches at the end of the season. John thanked the Board and Park District staff for their support throughout the years.

COMMITTEE LIAISON REPORTS

Golf Advisory Committee

The Golf Advisory Committee met on Thursday, January 12, 2017. Topics of discussion included Permanent Tee Times, the new 2017 Golf Guide, new golf cart purchase, capital improvement plans for 2017, and new menu options including a Friday Fish Fry beginning March 3.

Affiliate Advisory Committee

President Lapin reported on the January 26, 2017 meeting. Topics of discussion included spring registration numbers, field needs for each organization, and 2017 special events schedule.

PTC Members' Council

An agenda for the January 12, 2017 PTC Members' Council meeting was included in packets. Staff reported that the PTC welcomed 4 new members in December bringing the yearly total of new members to 135. Recent special events include the "Polynesian Nights" Island Luau and upcoming events include the 5-Alarm Chili Lunch.

OLD BUSINESS/PROJECT REPORTS

Mitchell Park Playground

Project Status Report

All work is completed and the playground is open to the public. However, several areas of the poured-in-place rubber were not installed per specifications and need to be replaced. This work cannot be done until we have consistent temperatures over 50 degrees. We have withheld 50% of the cost of the poured-in-place rubber surfacing until this work is completed.

Payment Request Approval

Motion made by Commissioner Caron, seconded by Treasurer Antokal, to approve Payment Request #2 for a progress payment for the work completed on the Mitchell Park Playground Renovation Project in the amount of \$35,978.47 as submitted by Elanar Construction. Roll call vote as follows:

AYES: Caron, Antokal, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Mitchell Pool Renovation

Project Status Report

All work has been completed including all punch list items and final submittals of paperwork.

Payment Request Approval

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve the Final Payment Request as follows: B & E Aquatics, \$14,488.00; Kelso Burnett, \$5,000.00; Prestige Distribution, \$500.00; W.B. Olson, Inc., \$4,094.00 for a total payment of \$24,082.00 for work completed to date on the Mitchell Pool Renovation Project as submitted by W.B. Olson, Inc.

Roll call vote as follows:

AYES: Antokal, Caron, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

NEW BUSINESS

Golf Cart Bid

Bid Approval

Motion made by Vice-President Cohen, seconded by Treasurer Antokal, to approve the bid from Harris Golf Cars for the purchase of (75) 2017 Yamaha Drive2 EFI Golf Carts and (2) 2017 Yamaha Drive2 EFI 6-passenger Golf Carts in the amount of \$176,140.00. Roll call vote as follows:

AYES: Cohen, Antokal, Caron, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Golf Cart Purchase and Financing

Financing Proposal Approval

Motion made by Vice-President Cohen, seconded by Treasurer Patinkin, to approve the purchase of 75 golf carts and 2 passenger carts from Harris Golf Cars with a one-time payment of \$176,140.00.

Discussion followed regarding monies coming out of the Corporate Fund to pay for golf course items. Commissioner Caron suggested the golf course pay back the monies. Commissioners agreed that after the bonds are paid off in 2018, the golf course would be able to pay back the monies.

After discussion, the motion was amended as follows: Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to approve the purchase of 75 golf carts and 2 passenger carts from Harris Golf Cars with a one-time payment of \$176,140.00 as an inter-fund transfer from the Corporate Fund to the Golf Course with a five-year pay back. Roll call vote as follows:

AYES: Caron, Patinkin, Antokal, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Adoption: Resolution #2017-02 – Appointment of IMRF Authorized Agent

Motion made by Commissioner Patinkin, seconded by Commissioner Caron, to adopt Resolution #2017-02 appointing Jeffrey Nehila, Executive Director, as IMRF Authorized Agent for Deerfield Park District retroactively effective 01/01/2017. Roll call vote as follows:

AYES: Patinkin, Caron, Antokal, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Adoption: Ordinance #2017-02 – Establishing a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Act (Public Act 099-0604)

Motion made by Treasurer Antokal, seconded by Vice-President Cohen, to adopt Ordinance #2017-02 – An Ordinance Establishing a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Control Act (Public Act 099-0604). Roll call vote as follows:

AYES: Antokal, Cohen, Caron, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Adoption: Resolution #2017-03 Procurement Cards (P-Cards)

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to adopt Resolution #2017-03 authorizing the issuance of procurement cards with a maximum credit limit per card of \$24,999.00 and authorizing the Executive Director to sign the BMO member account agreement. Roll call vote as follows:

AYES: Antokal, Caron, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Approval: Policy Update – Administrative Policy #3003 Allowable Expenses for Travel on Park District Business

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve the proposed updates to Administrative Policy #3003 – Allowable Expenses for Travel on Park District Business for compliance of the requirements of Public Act #099-0640. Roll call vote as follows:

AYES: Antokal, Caron, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Request for Prader-Willi Walk

Motion made by Commissioner Patinkin, seconded by Treasurer Antokal, to approve the use of Maplewood Park and the pavilion for a charity fundraising walk for the 5th Annual One Small Step for Prader-Willi Syndrome (PWS) on Saturday, June 24 from 7:00 a.m. to 4:00 p.m.

The organizing committee will be responsible for producing and distributing a flyer to the neighbors on the perimeter of Maplewood Park informing them of this event by June 14, 2017. They may not play any amplified music and must contact the Deerfield Police Department with the details of the event. A certificate of insurance naming Deerfield Park District as an additional insured must be provided by June 1, 2017. Voice vote as follows:

AYES: Patinkin, Antokal, Caron, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Request to Hold Illinois State Championship Meet for Rhythmic Gymnastics at Sachs Recreation Center

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve the use of the following at the Sachs Recreation Center at no rental cost on April 22-23, 2017 by North Shore Rhythmic Gymnastics for the 2017 Illinois State Championship Meet for Rhythmic Gymnastics: tennis courts, racquetball court, 5 additional set of bleachers, 8 conference tables, 40 chairs, and room E-22. NSR will be responsible for all direct labor costs incurred by the park district for any after hour use of the facilities. They will also be responsible for providing volunteers for set up /take down of mats and program equipment, the hospitality room, and for locker room attendants. NSR will work with SRC staff to provide concession food for the event. Voice vote as follows:

AYES: Antokal, Caron, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Park / Facility Naming Request

Staff recently received an inquiry from a local banking firm to see if the district would entertain any form of park or facility naming. Staff asked the bank to submit their interest in writing to bring to the board. To date they have not. Commissioner Caron recommended if an inquiry is received, to inform them of our policy of 50% of the cost of a facility or project. If they are still interested in pursuing something or would prefer to do something on a smaller scale, staff could discuss options with them.

ELECTION OF OFFICERS

President

Motion made by Commissioner Patinkin, seconded by Commissioner Caron, to elect Greg Lapin as President for FY2017. Voice vote as follows:

AYES: Patinkin, Caron, Antokal, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Vice-President

Motion made by Commissioner Patinkin, seconded by Commissioner Caron, to elect Joe Cohen as Vice-President for FY2017. Voice vote as follows:

AYES: Patinkin, Caron, Antokal, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

APPOINTMENTS

Secretary / Director

Motion made by Commissioner Caron, seconded by Treasurer Antokal, to appoint Jeff Nehila as Secretary/Executive Director for FY2017.

Voice vote as follows:

AYES: Caron, Antokal, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Legal Counsel

Motion made by Commissioner Caron, seconded by Treasurer Antokal, to appoint Ancel Glink as Primary Counsel; Hinshaw & Culbertson as Secondary Counsel for Real Estate Tax Objections. Voice vote as follows:

AYES: Caron, Antokal, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Treasurer

Motion made by Commissioner Patinkin, seconded by Vice-President Cohen, to appoint Commissioner Antokal as Treasurer for FY2017. Voice vote as follows:

AYES: Patinkin, Cohen, Antokal, Caron, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

FOIA Officer

Motion made by Commissioner Caron, seconded by Treasurer Antokal, to appoint Jeff Nehila as FOIA Officer for FY2017. Voice vote as follows:

AYES: Caron, Antokal, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Committee Appointments

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to appoint the following Liaisons for: Pool Advisory- Rick Patinkin; Golf Advisory – Joe Cohen; Affiliate Advisory – Greg Lapin; Recreation Center Advisory – Gil Antokal; Deerfield Park Foundation – Greg Lapin; Northwest Quadrant Task Force – Jan Caron. Voice vote as follows:

AYES: Antokal, Caron, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

ADOPTION FY2017 MEETING SCHEDULE

Motion made by Commissioner Caron, seconded by Treasurer Antokal, to adopt the meeting schedule for FY2017 as presented.

Voice vote as follows:

AYES: Caron, Antokal, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

Commissioner Service Awards

Commissioners were recognized for significant years of service: Jan Caron - 25 years, Gil Antokal – 15 years, Joe Cohen – 15 years. Each Commissioner was presented with a memento from the district as well as from IAPD.

Motion made by Commissioner Patinkin, seconded by Treasurer Antokal, to Adjourn into Closed Session at 9:47 p.m. pursuant to 5 ILCS 120/2 et. Seq. Closed Session Minutes Review (sub-section (c) (21). Roll call vote as follows:

AYES: Patinkin, Antokal, Caron, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Reconvene to Open Session at 9:51 p.m.

ACTION ON ITEMS DISCUSSED IN CLOSED SESSION IF ANY

After review of Closed Session Minutes pursuant to 5 ILCS 120/2 et. Seq. (sub-section (c) (21), motion made by Commissioner Caron, seconded by Treasurer Antokal, to make available for public inspection the minutes of the following Closed Sessions: July 21, 2016, September 15, 2016, September 29, 2017, October 20, 2016, and November 17, 2016. Roll call vote as follows:

AYES: Caron, Antokal, Cohen, Patinkin, Lapin (5)

NAYS: None (0)

Motion passed in a roll call vote.

Motion made by Commissioner Patinkin, seconded by Treasurer Antokal, to adjourn the Regular Meeting at 9:52 p.m. Voice vote as follows:

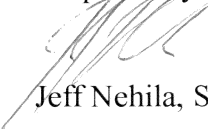
AYES: Patinkin, Antokal, Caron, Cohen, Lapin (5)

NAYS: None (0)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, February 16, 2017, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,


Jeff Nehila, Secretary